

SEALAND COMMUNITY COUNCIL

MINUTES OF THE MEETING OF COUNCIL HELD ON 13th JULY 2026 AT SEALAND COUNTY PRIMARY SCHOOL, FARM ROAD, GARDEN CITY, CH5 2HH

PRESENT: Councillors Christine Jones, County Councillor Vice-Chair (Acting Chair), David Wisinger, Gwyneth Bullock, Lionel Prouvé, Brian Ward, Bob James & Jean Fairbrother.

OTHERS:

Two members of the public.

Robin Davies - Headmaster – Sealand Community Council.

OFFICER: Ashley Griffiths – Clerk and Financial Officer.

26/91 SEALAND COMMUNITY COUNCIL – BANK RECONCILIATION – 30th JUNE 2026

In line with the Council's Financial regulations and audit requirements, the Clerk submits details of the Council's overall bank balance in respect of – as at the 30th June, 30th September, 31st December and 31st March each year.

Account – No 0388217 - £9,389.72 - Account – No 7326098 - £78,557.62. Total - £87,947.34.

Unpaid – Cheque number	Payable to	Amount - £
003758	Flintshire County Council (Notice board installation)	£1,540.94
003763	50 Plus Action Group	£50.00
003767	Jolora Ltd	£384.00
003773	Flintshire County Council (energy January, February, March 2026)	£620.46
003776	Jolora Ltd	£384.00
Total		£2,979.40

Total bank accounts - £87,947.34 less unpaid cheques of £2,979.40 as outlined above, leaves a net balance of £84,967.94. This amount cross-references with the summary of the income and expenditure report as at 30th June 2026.

Christine Jones (Vice-Chair) signed two hard copies of the bank reconciliation statements.

RESOLVED- that the report be noted.

26/93 SUMMARY OF ACCOUNTS – 2026/27 FINANCIAL YEAR

Ashley Griffiths (Clerk) outlined the expenditure and income for the 2026/27 financial year up to cheque number 003780.

**Sealand Community Council - Summary Accounts
2026/27 Financial Year**

	Actual	Anticipated	Difference
Income			
Precept	£21,333.33	£64,000.00	-£42,666.67
Bank Interest and Refund of Fees	£123.45	£500.00	-£376.55
VAT Refund Flintshire County Council	£0.00	£0.00	£0.00
VAT Refund HMRC	£2,113.44	£1,831.44	£282.00
Total	£23,570.22	£66,331.44	-£42,761.22

	Actual	Agreed Spend	Balance
Expenditure			
Bank Charges	£24.75	£165.00	£140.25
Chairman's Fund	£0.00	£800.00	£800.00
Staffing Costs	£6,299.60	£16,839.84	£10,540.24
General Admin inc	£1,842.42	£3,262.00	£1,419.58
Insurances	£600.08	£665.00	£64.92
Play Schemes and New Play Equipment	£1,000.00	£24,129.00	£23,129.00
Street Furniture Repairs	£0.00	£7,600.00	£7,600.00
Street Lighting	£873.11	£8,800.00	£7,926.89
Seasonal amenity provisions	£0.00	£4,000.00	£4,000.00
Council Web Site	£768.00	£2,400.00	£1,632.00
S137 - Grants	£0.00	£3,035.00	£3,035.00
Total	£11,407.96	£71,695.84	£60,287.88

Current Summary	Balance 1st April 2026 inc £34,000 contingency fund	£69,640.55
	Total Expenditure	£11,407.96
	Total Income	£23,570.22
	Balance	£12,162.26
	Balance as at 13th JULY 2026	£ 81,802.81
	VAT Costs for 2026/27 Financial Year	£414.32

End of Year Prediction

Balance as at 1st April 2026	£69,640.55
Total Anticipated Expenditure	£71,695.84
Total Anticipated Income	£66,331.44
Balance Expenditure compared with income at 31st March 2026	-£5,364.40
Anticipated Closing Balance as at 31 March 2027	£ 64,276.15

The Clerk gave an overview of the requirement to the Council for the external audit, noting that the Audit packs must be submitted to the Audit Wales email address, by post to the Cardiff office only or via Objective Connect where required, with a deadline of 7th July 2026 and mandated the Council to publish an audit notice on all notice boards and the Council website. The Council requires that electors be given 20 working days of inspection from the 6th July to the 31st of July. Section 30 of the Public Audit Wales Act 2004 gives the right of the elector to inspect the Council's accounts.

The clerk received the Audit Notice 2026 for the audit of accounts and noted to the Council that he would send the relevant documents to the auditors in the near future, after he has received the internal audit back and outlined the accounts for the Council in the Local Council for Wales Annual Return for the year ended 31 March 2026.

The clerk noted that an interim copy of the Annual Return had been added to the Council's website, with the final version to be added upon completion of the Audit. The Audit Notice 2026 had been added to the website and notice boards, with an announcement dated 2nd June 2026, regarding electors' rights to inspect the accounts and all documents for the year ending 31st March 2026, from 6th July to 31st July 2026.

RESOLVED – that the Clerk had submitted all relevant documentation to Audit Wales by email on 5 July 2026, including the required links and supporting attachments.

26/100 DATE OF COUNCIL'S NEXT MEETING – 21st SEPTEMBER 2026.

26/101 IN ACCORDANCE WITH THE SEALAND COMMUNITY COUNCIL'S CODE OF CONDUCT,

DECLARATION OF INTEREST— Two Council members declared an interest to the Council.

- Cllr Christine Jones declared an interest in minute number 26/77 (b) and Cllr Brian Ward declared an interest in minute number 26/80, planning reference: FUL/000558/26.

The meeting opened at 6:00 pm and closed at 8:20 pm.

..... Signed 21ST September 2026, Chairman of the Council