

**SEALAND COMMUNITY COUNCIL**

**MINUTES OF THE ANNUAL GENERAL MEETING OF COUNCIL HELD ON 18th MAY 2026 AT SEALAND  
COUNTY PRIMARY SCHOOL, FARM ROAD, GARDEN CITY, CH5 2HH**

PRESENT: Councillors: David Wisinger (Chair), Alex Lewis (Vice-Chair), Christine Jones (County Councillor), Bob James, Jean Fairbrother, Mary Southall, Gwyneth Bullock, Brian Ward, Shelley Webber, Linda Thomas, Barbara Hinds, Lionel Prouvé & Norman Jones.

OTHERS: One member of the public.

Aled Hughes – PCSO.

Two Friends of Sealand Representatives.

OFFICER: Ashley Griffiths – Clerk and Financial Officer.

**26/1 APOLOGIES FOR NON-ATTENDANCE**

RESOLVED – that all members of the Council were present; no apologies were necessary.

**26/26 SUMMARY OF ACCOUNTS – 2026/27 FINANCIAL YEAR**

Ashley Griffiths (Clerk) outlined the expenditure and income for the 2026/27 financial year up to cheque number 003775. Note that outstanding cheque numbers not banked by organisations:

- (No: 003758) from March 2026, totalling £1,540.94
  - (No: 003763) from March 2026, totalling £50.00
  - (No: 003767) from April 2026, totalling £384.00
  - (No: 003769) from April 2026, totalling £600.08
- Totalling £2,575.02

**Sealand Community Council - Summary Accounts  
2026/27 Financial Year**

		<b>Actual</b>	<b>Anticipated</b>	<b>Difference</b>
<b>Income</b>	Precept	£21,333.33	£64,000.00	-£42,666.67
	Bank Interest and Refund of Fees	£59.52	£500.00	-£440.48
	VAT Refund Flintshire County Council	£0.00	£0.00	£0.00
	VAT Refund HMRC	£1,772.44	£1,831.44	-£59.00
	<b>Total</b>	<b>£23,165.29</b>	<b>£66,331.44</b>	<b>-£43,166.15</b>

		<b>Actual</b>	<b>Agreed Spend</b>	<b>Balance</b>
<b>Expenditure</b>	Bank Charges	£7.25	£165.00	£157.75
	Chairman's Fund	£0.00	£800.00	£800.00
	Staffing Costs	£3,161.06	£16,839.84	£13,678.78
	General Admin inc	£1,758.84	£3,262.00	£1,503.16
	Insurances	£600.08	£665.00	£64.92
	Play Schemes and New Play Equipment	£0.00	£24,129.00	£24,129.00
	Street Furniture Repairs	£0.00	£7,600.00	£7,600.00
	Street Lighting	£873.11	£8,800.00	£7,926.89
	Seasonal amenity provisions	£0.00	£4,000.00	£4,000.00
	Council Web Site	£384.00	£2,400.00	£2,016.00
	S137 - Grants	£0.00	£3,035.00	£3,035.00
	<b>Total</b>	<b>£6,784.34</b>	<b>£71,695.84</b>	<b>£64,911.50</b>

<b>Current Summary</b>	<b>Balance 1st April 2026 inc £34,000 contingency fund</b>	<b>£69,640.55</b>
	Total Expenditure	£6,784.34
	Total Income	£23,165.29
	Balance	£16,380.95
	<b>Balance as at 18th MAY 2026</b>	<b>£ 86,021.50</b>
	<b>VAT Costs for 2026/27 Financial Year</b>	<b>£350.32</b>

**End of Year Prediction**

Balance as at 1st April 2026	£69,640.55
Total Anticipated Expenditure	£71,695.84
Total Anticipated Income	£66,331.44
Balance Expenditure compared with income at 31st March 2026	-£5,364.40
<b>Anticipated Closing Balance as at 31 March 2027</b>	<b>£ 64,276.15</b>

**26/27 INTERNAL AUDIT – ANNUAL FINANCIAL RETURN 2025/26 FINANCIAL YEAR**

The Clerk advised the Council that JDH Business Services Limited reported on 6 May 2026 that the Council's systems of internal controls are in place, adequate for the intended purposes, and effective,

subject to issue 1 in the internal audit report. Ashley Griffiths (Clerk) reported to the Council that issue 1 had been dealt with.

RESOLVED – That the report be noted.

**26/28 EXTERNAL AUDIT – ANNUAL FINANCIAL RETURN 2025/26 FINANCIAL YEAR**

The Clerk gave an overview of the requirement to Council for the external audit, noting that the Audit packs must be submitted to Audit Wales' email address, by post to the Cardiff office only or via Objective Connect where required, with a deadline of the 7th July 2026 and mandated the Council to publish an audit notice on all notice boards and the Council website. The Council requires that electors be given 20 working days of inspection from the 6<sup>th</sup> July to the 31<sup>st</sup> of July. Section 30 of the Public Audit Wales Act 2004 gives the right of the elector to inspect the Council's accounts.

The clerk received the audit notice 2026 for the audit of accounts and noted to the council that he would send the relevant documents to the auditors in the near future, after he has received the internal audit back and outlined the accounts for the Council in the Local Council for Wales Annual Return for the year ended 31 March 2026.

The Clerk advised that, as RFO/Clerk, he had signed the certification of the Annual Return on the 17<sup>th</sup> May 2026, certifying that the account statements contained in the Annual Return fairly present the financial position of the Council, its income and expenditures or properly present receipts and payments, as the case may be, for the year ending 31 March 2026.

RESOLVED – That –

i) the report be noted

ii) it be noted that an interim copy of the Annual return should be added to the Council's website, with the final version being added on completion of the Audit.

iii) the Chair be authorised to sign the Annual Return under resolution 26/28iii confirming that the accounting statements and Annual Governance statements are approved by Council.

**26/34 DATE OF COUNCIL'S NEXT MEETING – 15<sup>th</sup> JUNE 2026.**

**26/35 IN ACCORDANCE WITH THE SEALAND COMMUNITY COUNCIL'S CODE OF CONDUCT, DECLARATION OF INTEREST—** One Council member declared an interest to the Council.

Cllr Christine Jones declared an interest in minute number 26/11 (b).

The meeting opened at 6:00 pm and closed at 8:54 pm.

..... Signed 15<sup>th</sup> JUNE 2026, Chairperson of the Council