

SEALAND COMMUNITY COUNCIL

MINUTES OF THE MEETING OF COUNCIL HELD ON 16th March 2026 AT SEALAND COUNTY PRIMARY SCHOOL, FARM ROAD, GARDEN CITY, CH5 2HH

PRESENT: Councillors: David Wisinger (Chair), Alex Lewis (Vice-Chair), Bob James, Mary Southall, Lionel Prouvé, Gwyneth Bullock, Norman Jones, Brian Ward & Barbara Hinds.

OTHERS: One member of the public

Robin Davies – Headmaster – Sealand County Primary School

Representatives from HyNet

PCSO: Aled Hughes

OFFICER: Ashley Griffiths – Clerk and Financial Officer.

25/273 APOLOGIES FOR NON-ATTENDANCE

Apologies were received from Councillors: Christine Jones (County Councillor), Jean Fairbrother, Linda Thomas & Shelley Webber.

RESOLVED – that the apology be received and accepted.

25/295 SUMMARY OF ACCOUNTS – 2025/26 FINANCIAL YEARS

Ashley Griffiths (Clerk) outlined the expenditure and income for the 2025/26 financial year up to cheque number 003765.

**Sealand Community Council - Summary Accounts
2025/26 Financial Year**

	Actual	Anticipated	Difference
Income			
Precept	£64,000.00	£64,000.00	£0.00
Bank Interest and Refund of Fees	£467.78	£525.10	£-57.32
VAT Refund Flintshire County Council	£0.00	£0.00	£0.00
VAT Refund HMRC	£976.18	£1,000.00	£-23.82
Total	£65,443.96	£65,525.10	£-81.14

	Actual	Agreed Spend	Balance
Expenditure			
Bank Charges	£147.50	£150.00	£2.50
Chairman's Fund	£500.00	£800.00	£300.00
Staffing Costs	£16,713.24	£14,592.65	£-2,120.59
General Admin inc	£2,507.90	£4,266.64	£1,758.74
Insurances	£492.27	£650.00	£157.73
Play Schemes and New Play Equipment	£16,833.40	£16,813.00	£-20.40
Street Furniture Repairs	£3,586.94	£200.00	£-3,386.94
Street Lighting	£14,333.05	£28,750.00	£14,416.95
Election Costs	£0.00	£0.00	£0.00
Council Web Site	£2,556.00	£2,400.00	£-156.00
S137 - Grants	£1,850.00	£3,035.00	£1,185.00
Total	£59,520.30	£71,657.29	£12,136.99

Current Summary	Balance 1st April 2025 inc £25,000 contingency fund	£64,041.63
	Total Expenditure	£59,520.30
	Total Income	£65,443.96
	Balance	£5,923.66
	Balance as at 16 March 2026	£ 69,965.29
	VAT Costs for 2025/26 Financial Year	£1,831.44

7

End of Year Prediction

Balance as at 1st April 2025	£64,041.63
Total Anticipated Expenditure	£71,657.29
Total Anticipated Income	£65,525.10
Balance Expenditure compared with income at 31st March 2025	£-6,132.19
Anticipated Closing Balance as at 31 March 2026	£ 57,909.44

25/296 EXTERNAL AUDIT – ANNUAL FINANCIAL RETURN 2025/26 FINANCIAL YEAR

The Clerk outlined the requirements for the internal audit to the members of Council to inform them about how the audit is conducted. The form must include various working papers and documentation; failure to do so may delay completion of the council's internal audit and incur additional audit costs. Subsequently, this could delay the External Audit.

The Clerk advised Council that he would be submitting the Audit checklist form and annual return, with uploading various documents to the online portal for JDH Business Services Ltd, and handing over additional documents for the internal audit on April 23, 2026, at Pontblyddyn Cricket Club.

RESOLVED – That the report be noted.

25/302 DATE OF COUNCIL'S NEXT MEETING – 20th APRIL 2026.

25/303 IN ACCORDANCE WITH THE SEALAND COMMUNITY COUNCIL'S CODE OF CONDUCT, DECLARATION OF INTEREST— No Council members declared an interest to the Council.

The meeting opened at 6:00 pm and closed at 8:33 pm.

..... Signed 20th April 2026, Chairperson of the Council