

**SEALAND COMMUNITY COUNCIL**

**MINUTES OF THE MEETING OF COUNCIL HELD ON 17th NOVEMBER 2025 AT SEALAND COUNTY  
PRIMARY SCHOOL, FARM ROAD, GARDEN CITY, CH5 2HH**

PRESENT: Councillors: David Wisinger (Chair), Alex Lewis (Vice-Chair), Christine Jones (County Councillor, Brian Ward, Bob James, Mary Southall, Lionel Prouvé, Barbara Hinds, Jean Fairbrother, Gwyneth Bullock, Shelley Webber.

OTHERS: Robin Davies – Headteacher – Sealand County Primary School.

One member of the public.

Ian McDermott – Operations Manager – Welsh Border Community Transport.

OFFICER: Ashley Griffiths – Clerk and Financial Officer.

**25/158 APOLOGIES FOR NON-ATTENDANCE**

Apologies were received from Councillors Norman Jones and Linda Thomas.

RESOLVED – that the apologies be received and accepted.

**25/179 SUMMARY OF ACCOUNTS – 2025/26 FINANCIAL YEARS**

Ashley Griffiths (Clerk) outlined the expenditure and income for the 2025/26 financial year up to cheque number 003727.



**Sealand Community Council - Summary Accounts  
2025/26 Financial Year**

		<b>Actual</b>	<b>Anticipated</b>	<b>Difference</b>
<b>Income</b>	Precept	£42,666.67	£64,000.00	-£21,333.33
	Bank Interest and Refund of Fees	£341.02	£525.10	-£184.08
	VAT Refund Flintshire County Council	£0.00	£0.00	£0.00
	VAT Refund HMRC	£976.18	£1,000.00	-£23.82
	<b>Total</b>	<b>£43,983.87</b>	<b>£65,525.10</b>	<b>-£21,541.23</b>

		<b>Actual</b>	<b>Agreed Spend</b>	<b>Balance</b>
<b>Expenditure</b>	Bank Charges	£96.50	£150.00	£53.50
	Chairman's Fund	£0.00	£800.00	£800.00
	Staffing Costs	£11,177.50	£14,592.65	£3,415.15
	General Admin inc	£2,023.38	£4,266.64	£2,243.26
	Insurances	£492.27	£650.00	£157.73
	Play Schemes and New Play Equipment	£15,538.40	£16,813.00	£1,274.60
	Street Furniture Repairs	£0.00	£200.00	£200.00
	Street Lighting	£4,783.27	£28,750.00	£23,966.73
	Election Costs	£0.00	£0.00	£0.00
	Council Web Site	£1,560.00	£2,400.00	£840.00
	S137 - Grants	£1,500.00	£3,035.00	£1,535.00
	<b>Total</b>	<b>£37,171.32</b>	<b>£71,657.29</b>	<b>£34,485.97</b>

<b>Current Summa</b>	<b>Balance 1st April 2025 inc £25,000 contingency fund</b>	<b>£64,041.63</b>
	Total Expenditure	£37,171.32
	Total Income	£43,983.87
	Balance	£6,812.55
	<b>Balance as at 17th November 2025</b>	<b>£ 70,854.18</b>
	<b>VAT Costs for 2025/26 Financial Year</b>	<b>£1,199.81</b>

**End of Year Prediction**

Balance as at 1st April 2025	£64,041.63
Total Anticipated Expenditure	£71,657.29
Total Anticipated Income	£65,525.10
Balance Expenditure compared with income at 31st March 2025	-£6,132.19
Anticipated Closing Balance as at 31 March 2026	<b>£ 57,909.44</b>

**25/181 EXTERNAL AUDIT – ANNUAL FINANCIAL RETURN 2024/25 FINANCIAL YEAR**

The Clerk gave an overview of the requirement to Council for the external audit noting that the documents can be sent to the Cardiff office via recorded delivery or By secure data transfer via Objective Connect with a deadline of the 30th June 2025 and mandated the Council to publish an audit



notice by the 16th of June on all notice boards and Council website for a minimum of 14 calendar days, after the forementioned period it is the requirement of Council to allow the electors 20 working days of inspection from the 1st July to the 28th of July between the hours of 10:00 and 17:00 from Monday to Friday in line with Section 30 of the Public Audit Wales Act 2004 gives the rights of the elector to inspect the Council's accounts.

The clerk received the audit notice for 2025, which pertains to the audit of accounts, and informed the Council that the relevant documents have been sent via email to the auditors for submission to the Local Council for Wales in the Annual Return for the year ended March 31, 2025.

RESOLVED – that the report be noted.

**25/186 DATE OF COUNCIL'S NEXT MEETING – 15<sup>th</sup> DECEMBER 2025.**

**25/187 IN ACCORDANCE WITH THE SEALAND COMMUNITY COUNCIL'S CODE OF CONDUCT, DECLARATION OF INTEREST—** One Council member declared several interests to the Council.

Councillor Christine Jones declared an interest in minute number 25/168 (b) and minute number 25/171 (PA Number FUL:000699/25).

The meeting opened at 6:00 pm and closed at 8:45 pm.

..... Signed 15<sup>th</sup> December 2025, Chairperson of the Council