

SEALAND COMMUNITY COUNCIL

**MINUTES OF THE MEETING OF COUNCIL HELD ON 20th OCTOBER 2025 AT SEALAND COUNTY
PRIMARY SCHOOL, FARM ROAD, GARDEN CITY, CH5 2HH**

PRESENT: Councillors: David Wisinger (Chair), Alex Lewis (Vice-Chair), Christine Jones (County Councillor, Brian Ward, Bob James, Mary Southall, Lionel Prouvé, Barbara Hinds.

OTHERS: Members of the public were in attendance.

OFFICER: Ashley Griffiths – Clerk and Financial Officer.

25/143 SEALAND COMMUNITY COUNCIL- BANK RECONCILIATION – 30th September 2025

In line with the Council's Financial regulations and audit requirements, the Clerk submits details of the Council's overall bank balance in respect of – as at the 30th June, 30th September, 31st December and 31st March each year.

Account – No 0388217 - £8,432.17 - Account – No 7326098 - £83,593.56. Total - £92,025.73

Unpaid – Cheque number	Payable to	Amount - £
003714	Jolora Ltd	384.00
Total		384.00

Total bank accounts - £92,025.73 less unpaid cheques of £384.00 as outlined above, leaves a net balance of £91,641.73. This amount cross-references with the summary of the income and expenditure report as at 30th September 2025.

The Vice–Chair signed two hard copies of the bank reconciliation statements.

RESOLVED— that the report be noted.

25/149 SUMMARY OF ACCOUNTS – 2025/26 FINANCIAL YEARS

Ashley Griffiths (Clerk) outlined the expenditure and income for the 2025/26 financial year up to cheque number 003725.

**Sealand Community Council - Summary Accounts
2025/26 Financial Year**

		Actual	Anticipated	Difference
Income	Precept	£42,666.67	£64,000.00	-£21,333.33
	Bank Interest and Refund of Fees	£302.70	£525.10	-£222.40
	VAT Refund Flintshire County Council	£0.00	£0.00	£0.00
	VAT Refund HMRC	£976.18	£1,000.00	-£23.82
	Total	£43,945.55	£65,525.10	-£21,579.55

		Actual	Agreed Spend	Balance
Expenditure	Bank Charges	£85.00	£150.00	£65.00
	Chairman's Fund	£0.00	£800.00	£800.00
	Staffing Costs	£10,184.08	£14,592.65	£4,408.57
	General Admin inc	£1,947.18	£4,266.64	£2,319.46
	Insurances	£492.27	£650.00	£157.73
	Play Schemes and New Play Equipment	£15,538.40	£16,813.00	£1,274.60
	Street Furniture Repairs	£0.00	£200.00	£200.00
	Street Lighting	£4,783.27	£28,750.00	£23,966.73
	Election Costs	£0.00	£0.00	£0.00
	Council Web Site	£1,560.00	£2,400.00	£840.00
	S137 - Grants	£150.00	£3,035.00	£2,885.00
	Total	£34,740.20	£71,657.29	£36,917.09

Current Summary	Balance 1st April 2025 inc £25,000 contingency fund	£64,041.63
	Total Expenditure	£34,740.20
	Total Income	£43,945.55
	Balance	£9,205.35
	Balance as at 20th OCTOBER 2025	£ 73,246.98
	VAT Costs for 2025/26 Financial Year	£1,199.81

End of Year Prediction

Balance as at 1st April 2025	£64,041.63
Total Anticipated Expenditure	£71,657.29
Total Anticipated Income	£65,525.10
Balance Expenditure compared with income at 31st March 2025	-£6,132.19
Anticipated Closing Balance as at 31 March 2026	£ 57,909.44

25/151 EXTERNAL AUDIT – ANNUAL FINANCIAL RETURN 2024/25 FINANCIAL YEAR

The Clerk gave an overview of the requirement to Council for the external audit noting that the documents can be sent to the Cardiff office via recorded delivery or By secure data transfer via Objective Connect with a deadline of the 30th June 2025 and mandated the Council to publish an audit notice by the 16th of June on all notice boards and Council website for a minimum of 14 calendar days, after the forementioned period it is the requirement of Council to allow the electors 20 working days of inspection from the 1st July to the 28th of July between the hours of 10:00 and 17:00 from Monday to Friday in line with Section 30 of the Public Audit Wales Act 2004 gives the rights of the elector to inspect the Council's accounts.

The clerk received the audit notice for 2025, which pertains to the audit of accounts, and informed the Council that the relevant documents have been sent via email to the auditors for submission to the Local Council for Wales in the Annual Return for the year ended March 31, 2025.

RESOLVED – that the report be noted.

25/156 DATE OF COUNCIL'S NEXT MEETING – 17th NOVEMBER 2025.

25/157 IN ACCORDANCE WITH THE SEALAND COMMUNITY COUNCIL'S CODE OF CONDUCT, DECLARATION OF INTEREST— Several Council members declared an interest to the Council.

Councillor Christine Jones declared an interest in minute number 25/137 (b)

Councillors Alex Lewis, Christine Jones and David Wisinger declared an interest in minute number 25/139.

The meeting opened at 6:00 pm and closed at 8:31 pm.

..... Signed 17th November 2025, Chairperson of the Council