

SEALAND COMMUNITY COUNCIL

MINUTES OF THE MEETING OF COUNCIL HELD ON 14th JULY 2025 AT SEALAND COUNTY PRIMARY SCHOOL, FARM ROAD, GARDEN CITY, CH5 2HH

PRESENT: Councillors: David Wisinger (Chair), Christine Jones (County Councillor, Brian Ward, Bob James, Norman Jones, Mary Southall, Gwyneth Bullock.

OTHERS: One member of the public.

Robin Davies, Headteacher - Sealand Primary School.

OFFICER: Ashley Griffiths – Clerk and Financial Officer.

25/83 SEALAND COMMUNITY COUNCIL- BANK RECONCILIATION – 30th JUNE 2025

In line with the Council's Financial regulations and audit requirements, the Clerk submits details of the Council's overall bank balance in respect of – as at the 30th June, 30th September, 31st December and 31st March each year.

Account – No 0388217 - £9,586.84 - Account – No 7326098 - £71,136.87. Total - £80,723.71

Unpaid – Cheque number	Payable to	Amount - £
003694	Jolora Ltd	384.00
003695	Jolora Ltd	24.00
003703	Jolora Ltd	384.00
003704	Ashley Griffiths – Wages, Allowances & Stationery refund	977.25
003705	50 Plus Action Group	150.00
Total		1,919.25

Total bank accounts - £80,723.71 less unpaid cheques of £1,919.25 as outlined above, leaves a net balance of £78,804.46. This amount cross-references with the summary of income and expenditure report as at 30th June 2025.

The Vice–Chair was absent from the meeting; therefore, the Chairman of the Council signed two hard copies of the bank reconciliation statements.

RESOLVED— that the report be noted.

25/87 SUMMARY OF ACCOUNTS – 2025/26 FINANCIAL YEARS

Ashley Griffiths (Clerk) outlined the expenditure and income for the 2025/26 financial year up to cheque number 003713. Note that outstanding cheque numbers not banked by organisations:

- (No:003694) from April 2025, totalling £384.00
 - (No:003695 from April 2025, totalling £24.00
- Totalling £408.00

25/89 EXTERNAL AUDIT – ANNUAL FINANCIAL RETURN 2024/25 FINANCIAL YEAR

The Clerk gave an overview of the requirement to Council for the external audit noting that the documents can be sent to the Cardiff office via recorded delivery or By secure data transfer via Objective Connect with a deadline of the 30th June 2025 and mandated the Council to publish an audit notice by the 16th of June on all notice boards and Council website for a minimum of 14 calendar days, after the forementioned period it is the requirement of Council to allow the electors 20 working days of inspection from the 1st July to the 28th of July between the hours of 10:00 and 17:00 from Monday to Friday in line with Section 30 of the Public Audit Wales Act 2004 gives the rights of the elector to inspect the Council's accounts.

The clerk received the audit notice for 2025, which pertains to the audit of accounts, and informed the Council that the relevant documents have been sent via email to the auditors, for submission to the Local Council for Wales in the Annual Return for the year ended March 31, 2025.

RESOLVED – that the report be noted.

25/95 DATE OF COUNCIL'S NEXT MEETING – 15th SEPTEMBER 2025.

25/96 IN ACCORDANCE WITH THE SEALAND COMMUNITY COUNCIL'S CODE OF CONDUCT,

DECLARATION OF INTEREST— One Council member declared an interest to the Council. Cllr Christine Jones declared an interest in minute number 25/74(b)

The meeting opened at 6:00 pm and closed at 8:00 pm.

..... Signed 15th September 2025, Chairperson of the Council