

**SEALAND COMMUNITY COUNCIL**  
**MINUTES OF THE MEETING OF COUNCIL HELD ON 21<sup>st</sup> October 2024 AT SEALAND COUNTY**  
**PRIMARY SCHOOL, FARM ROAD, GARDEN CITY. CH5 2HH**

**PRESENT: Councillors:** Barbara Hinds (Chair), Christine Jones (County Councillor), David Wisinger (Vice-Chair), Brian Ward, Lionel Prouve, Mary Southall, Norman Jones, Alex Lewis, and Gwyneth Bullock.

One member of the public.

Jane Parry – Headteacher- Sealand Primary School.

Ashley Griffiths – Clerk and Financial Officer.

**24/138 SEALAND COMMUNITY COUNCIL- BANK RECONCILIATION – 30<sup>TH</sup> SEPTEMBER 2024**

The Clerk advised that In line with council’s Financial Regulations and audit requirements the Clerk submits details of the Council’s overall bank balances in respect of – as at 30th June, 30th September, 31st December, and 31st March each year. The position as at 30<sup>th</sup> September 2024.

Account - no 0388217 – £17,942.34 - Account - no – 7326098 - £70,036.22 Total - £87,978.56

Unpaid - Cheque number	Payable to	Amount - £
003632	JoLora Ltd	384.00
003639	One Voice Wales	677.00
003640	Flintshire County Council	313.90
003641	JoLora Ltd	384.00
003646	Flintshire County Council	237.00
Total		1,995.90

Total bank accounts –£87,978.56 less unpaid cheques of £1,995.90 leaves a nett balance of £85,982.66 This amount cross references with the summary of income and expenditure report as at 30<sup>th</sup> September 2024. Please see the attached summary income and expenditure report and bank statements. The Vice-Chair signed two hard copies of the bank reconciliation statements.

RESOLVED: - that the report be noted.

**24/139 SUMMARY OF ACCOUNTS –2024/25 FINANCIAL YEARS**

Ashley Griffiths (Clerk) outlined the expenditure and income for the 2024/25 financial year up to cheque number 003655. Note that an outstanding cheque (No: 003632) from June has not been banked by the organisation that received it, totaling £384.00.

<b>Sealand Community Council - Summary Accounts</b>					
<b>2024/25 Financial Year</b>					
<b>Income</b>		<b>Actual</b>	<b>Anticipated</b>	<b>Difference</b>	
	Precept	£42,666.67	£64,000.00	-£21,333.33	
	Bank Interest and Refund of Fees	£383.54	£500.00	-£116.46	
	VAT Refund Flintshire County Council	£0.00	£0.00	£0.00	
	VAT Refund HMRC	£1,050.52	£2,000.00	-£949.48	
<b>Total</b>	<b>£44,100.73</b>	<b>£66,500.00</b>	<b>-£22,399.27</b>		
<b>Expenditure</b>		<b>Actual</b>	<b>Agreed Spend</b>	<b>Balance</b>	
	Bank Charges	£71.10	£150.00	£78.90	
	Chairman's Fund	£50.00	£800.00	£750.00	
	Staffing Costs	£11,202.06	£15,375.00	£4,172.94	
	General Admin etc	£2,004.86	£4,500.00	£2,495.14	
	Insurances	£625.99	£650.00	£24.01	
	Play Schemes and New Play Equipment	£7,663.20	£18,665.00	£11,001.80	
	Street Furniture Repairs	£0.00	£200.00	£200.00	
	Street Lighting	£19,747.50	£26,200.00	£6,452.50	
	Council Web Site	£1,536.00	£2,400.00	£864.00	
	S137 - Grants	£300.00	£3,035.00	£2,735.00	
	<b>Total</b>	<b>£43,200.71</b>	<b>£71,975.00</b>	<b>£28,774.29</b>	
	<b>Current Summary</b>	<b>Balance 1st April 2024 inc £25,000 contingency fund</b>	<b>£55,951.88</b>		
Total Expenditure		£43,200.71			
Total Income		£44,100.73			
Balance		£900.02			
<b>Balance as at 21 October 2024</b>		<b>£ 56,851.90</b>			
<b>VAT Costs for 2024/25 Financial Year</b>		<b>£714.06</b>			
<b>End of Year Prediction</b>					
	Balance as at 1st April 2024	£55,951.88			
	Total Anticipated Expenditure	£71,975.00			
	Total Anticipated Income	£66,500.00			
	Balance Expenditure compared with income at 31st March 2024	-£5,475.00			
	Anticipated Closing Balance as at 31 March 2025	<b>£ 50,476.88</b>			

## **24/140 EXTERNAL AUDIT - ANNUAL FINANCIAL RETURN – 2023/24 FINANCIAL YEAR AND NOTICE OF AUDIT**

Ashley Griffiths (Clerk) conveyed the council's external audit requirement, noting that the documents will be partly delivered to South Wales via recorded delivery and that the remainder will be uploaded to the objective portal. He also mentioned the public notice and details of the public inspection arrangements for the 2023/24 financial year, specifically that they are on the Council website and

notice boards. Inspection runs from the 1<sup>st</sup> of July to 26 July between 10:00 and 17:00 on Monday to Friday in line with Section 30 of the Public Audit Wales Act 2004, which gives the elector the right to inspect the Council's accounts.

The Clerk advised that the completed Annual Return and most of the requested information were uploaded to the objective portal on July 10<sup>th</sup>, 2024, and 2 documents were posted via special delivery to Audit Wales on July 18<sup>th</sup>, 2024.

**Publication of audited accounts for the year ended 31 March 2024**

Regulation 15(5) of the Accounts and Audit (Wales) Regulations 2014 (as amended) requires that by 30 September 2024, Sealand Community Council publish its accounting statements for the year ended 31 March 2024 together with any certificate, opinion, or report issued, given, or made by the Auditor General. The accounting statements in the form of an annual return have been published on the Council's website. However, the accounts are published before the conclusion of the audit.

RESOLVED – that the report be noted.

**24/143 DATE OF COUNCIL'S NEXT MEETING – 18<sup>th</sup> November 2024.**

**24/144 IN ACCORDANCE WITH THE SEALAND COMMUNITY COUNCIL'S CODE OF CONDUCT**

**DECLARATION OF INTEREST**— One Council member declared an interest to the Council. Cllr Christine Jones declared an interest in minute number 24/126 (c).

The meeting opened at 6 pm and closed at 8:15 pm.

..... Signed 18<sup>th</sup> November 2024

Barbara Hinds, Chair of the Council