

SEALAND COMMUNITY COUNCIL
MINUTES OF THE MEETING OF COUNCIL HELD ON 15th JANUARY 2024 AT SEALAND COUNTY
PRIMARY SCHOOL, FARM ROAD, GARDEN CITY. CH5 2HH

PRESENT: Councillors: Ashley Griffiths (Chair), Gwyneth Bullock, Barbara Hinds (Vice Chair), Chris Jones (County Councillor), Lionel Prouve, Mary Southall, Linda Thomas, Shelley Webber, and David Wisinger.

Robin Davies – Acting Headteacher- Sealand Primary School
Peter Richmond - Clerk and Financial Officer.

23/196 **SEALAND COMMUNITY COUNCIL – BANK RECONCILIATION –**
31st DECEMBER 2023

The Clerk advised that in line with council’s Financial Regulations and audit requirements he submits details of the Council’s overall bank balances in respect of – as at 30th June, 30th September, 31st December, and 31st March each year. The position as at 31st December 2023.

Account - no 0388217 – £9,794.65 - Account - no – 7326098 - £53,892.71 Total - £63,687.36

Unpaid - Cheque number	Payable to	Amount - £
003599	Dee Sign Choir	100.00
003605	Audit Wales	200.00
Total		300.00

Total bank accounts – £63,687.36 less unpaid cheques of £300.00 as outlined by the Clerk leaves a nett balance of £63,387.36. This amount cross references with the summary of income and expenditure report as at 31st December 2023 as circulated by the Clerk. The bank reconciliation statement including copies of the appropriate bank statements were circulated to all members of Council by email on 8th January 2024. The Vice Chair signed two hard copies of the bank reconciliation statements.

RESOLVED: - that the report be noted.

23/197 **SUMMARY OF ACCOUNTS –2023/24 FINANCIAL YEAR**

The Clerk outlined the expenditure and income for the 2023/24 financial year up to cheque number 003611.

2023/24 Financial Year	Actual	Anticipated	Difference
Income			
Precept	£62,000.00	£62,000.00	£0.00
Refund VAT Flintshire County Council	£578.66	£0.00	£578.66
VAT Refund HMRC	£5,374.47	£500.00	£4,874.47
Bank Interest and Refund of Fees	£374.55	£30.00	£344.55
Total	£68,327.68	£62,530.00	£5,797.68
Expenditure	Actual	Anticipated	Difference
Bank Charges	£99.55	£150.00	£50.45
Chairman's Fund	£340.00	£800.00	£460.00
Staffing Costs	£12,873.58	£14,848.00	£1,974.42
General Admin inc St Barts rental costs	£1,935.04	£4,395.00	£2,459.96
Insurances	£642.45	£650.00	£7.55
Play Schemes and New Play Equipment	£7,477.60	£11,378.00	£3,900.40
Street Furniture Repairs	£0.00	£200.00	£200.00
Street Lighting	£22,045.20 (inc VAT £449.20)	£25,800.00 (exc VAT)	£3,754.80
Council Web Site	£2,148.00 (inc VAT of £358.00) net £1790.00	£2,400.00 (inc VAT)	£252.00
S137 - Grants	£1,900.00	£4,000.00	£2,100.00
Total	£49,461.42	£64,621.00	£15,159.58

Current Summary	Balance as at 1 st April 2023 including £25,000 contingency fund.	£41,104.96
	Total expenditure	£49,461.42
	Total income	£68,327.68
	Balance	£18,866.26
	Overall balance as at 15th January 2024	£59,971.22
	VAT Costs for 2023/24 financial year	£894.80
End of Year Prediction	Balance as at 1 st April 2023 including £25,000 contingency fund.	£41,104.96
	Total anticipated expenditure	£64,621.00
	Total anticipated income	£62,530.00
	Anticipated balance for the year	-£2,091.00
	Anticipated Overall Balance as at 31st March 2024	£ 39,013.96

23/200 **DATE OF COUNCIL'S NEXT MEETING – 19th FEBRUARY 2024.**

23/201 **IN ACCORDANCE WITH SEALAND COMMUNITY COUNCIL'S CODE OF CONDUCT -
DECLARATION OF INTEREST - NONE**

The meeting opened at 6pm and closed at 7.20pm

..... Signed 19th February 2024.