

SEALAND COMMUNITY COUNCIL

MINUTES OF MEETING OF COUNCIL HELD ON 16th OCTOBER 2023 AT SEALAND COUNTY PRIMARY SCHOOL, FARM ROAD, GARDEN CITY. CH5 2HH

PRESENT: Councillors: Ashley Griffiths (Chair), Gwyneth Bullock, Jean Fairbrother, Barbara Hinds (Vice-Chair), Chris Jones (County Councillor), Alex Lewis, Lionel Prouve, Mary Southall, Linda Thomas, Brian Ward, Shelley Webber and David Wisinger.

Robin Davies – Acting Headteacher- Sealand Primary School
Peter Richmond - Clerk and Financial Officer.

**23/121 ANNUAL FINANCIAL RETURN – 2022/23
AND NOTICE OF AUDIT**

The Clerk advised that on 25th September he was informed by Deryck Evans – Audit Manager at Audit Wales that the audit opinion is unqualified and there are no matters of concern raised at the audit. The next steps for you are simply to publish the completion notice and the audited annual return. This was confirmed the same day by email and copied to all members of Council.

The notice and a full copy of the audited annual return has been added to the Council’s website and the Sealand notice boards.

RESOLVED: - that the report be noted

**23/123 SEALAND COMMUNITY COUNCIL – BANK RECONCILIATION –
30th SEPTEMBER 2023**

The Clerk advised that in line with council’s Financial Regulations and audit requirements he submits details of the Council’s overall bank balances in respect of – as at 30th June, 30th September, 31st December, and 31st March each year. The position as at 30th September 2023.

Account - no 0388217 – £14,819.73 - Account - no – 7326098 - £62,048.34 Total - £76,868.07

Unpaid - Cheque number	Payable to	Amount - £
003584	Flintshire County Council	6,377.60
003585	Jolora Ltd	384.00
Total		6,761.60

Total bank accounts – £76,868.07 less unpaid cheques of £6,761.60 as outlined by the Clerk leaves a nett balance of £70,106.47. This amount cross references with the summary of income and expenditure report as at 30th September 2023 as circulated by the Clerk. The bank reconciliation statement including copies of the appropriate bank statements were circulated to all members of Council by email on 14th October 2023. The Vice Chair signed two hard copies of the bank reconciliation statements.

RESOLVED: - that the report be noted.

The Clerk outlined the expenditure and income for the 2023/24 financial year up to cheque number 003591.

2023/24 Financial Year	Actual	Anticipated	Difference
Income			
Precept	£41,333.33	£62,000.00	-£20,666.67
Refund VAT Flintshire County Council	£578.66	£0.00	£578.66
VAT Refund HMRC	£5,374.47	£500.00	£4,874.47
Bank Interest and Refund of Fees	£196.85	£30.00	£166.85
Total	£47,435.41	£62,530.00	-£15,046.69
Expenditure	Actual	Anticipated	Difference
Bank Charges	£71.75	£150.00	£78.25
Chairman's Fund	£0.00	£800.00	£800.00
Staffing Costs	£8,459.22	£14,848.00	£6,388.78
General Admin inc St Barts rental costs	£1,288.40	£4,395.00	£3,106.60
Insurances	£642.45	£650.00	£7.55
Play Schemes and New Play Equipment	£6,377.60	£11,378.00	£5,000.40
Street Furniture Repairs	£0.00	£200.00	£200.00
Street Lighting	£1,002.64 (inc VAT £167.10)	£25,800.00(exc VAT)	£24,797.36
Council Web Site	£1,536.00 (inc VAT of £320.00)	£2,400.00(inc VAT)	£864.00
S137 - Grants	£1,000.00	£4,000.00	£3,000.00
School Milk - Section 137	£0.00	£0.00	£0.00
Total	£20,378.06	£64,621.00	£44,242.94

Current Summary	Balance as at 1 st April 2023 including £25,000 contingency fund.	£41,104.96
	Total expenditure	£20,378.06
	Total income	£47,483.31
	Balance	£27,105.25
	Overall balance as at 16th October 2023	£68,210.21
	VAT Costs for 2023/24 financial year	£510.60
End of Year Prediction	Balance as at 1 st April 2023 including £25,000 contingency fund.	£41,104.96
	Total anticipated expenditure	£64,621.00
	Total anticipated income	£62,530.00
	Anticipated balance for the year	-£2,091.00
	Anticipated Overall Balance as at 31st March 2024	£ 39,013.96

23/127 DATE OF COUNCIL'S NEXT MEETING – 20th NOVEMBER 2023

23/128 IN ACCORDANCE WITH SEALAND COMMUNITY COUNCIL'S CODE OF CONDUCT -
DECLARATION OF INTEREST - NONE

The meeting opened at 6pm and closed at 7.35pm

..... Signed 20th November 2023