

**SEALAND COMMUNITY COUNCIL**  
**MINUTES OF MEETING OF COUNCIL HELD ON 24<sup>th</sup> JULY 2023 AT ST. BARTHOLOMEW'S CHURCH,**  
**OLD SEALAND ROAD, SEALAND, DEESIDE. CH5 2LQ**

**PRESENT: Councillors:** Ashley Griffiths (Chair), Jean Fairbrother Barbara Hinds (Vice-Chair), Chris Jones (County Councillor), Norman Jones, Alex Lewis, Lionel Prouve, Brian Ward and David Wisinger.

One member of the public.

Peter Richmond - Clerk and Financial Officer.

**23/72      ANNUAL FINANCIAL RETURN – 2022/23**  
**AND NOTICE OF AUDIT**

The Clerk referred to the public notice and details of the public inspection arrangements. Inspection runs from 3<sup>rd</sup> July 2023 to 28<sup>th</sup> July 2023. The notice is displayed on the Sealand notice boards and the Council's web site. The Clerk advised that the completed Annual Return and all requested information was posted to Audit Wales on 6<sup>th</sup> July 2023 during the period of public inspection.

RESOLVED – that the report be noted.

**23/74      SEALAND COMMUNITY COUNCIL – BANK RECONCILIATION –**  
**30<sup>th</sup> JUNE 2023**

The Clerk advised that in line with council's Financial Regulations and audit requirements he submits details of the Council's overall bank balances in respect of – as at 30th June, 30th September, 31st December, and 31st March each year. The position as at 30<sup>th</sup> June 2023.

Account - no 0388217 – £10,830.93 - Account - no – 7326098 - £49,687.70 Total - £60,518.63

Unpaid - Cheque number	Payable to	Amount - £
003562	Jolora Ltd	384.00
003573	Jolora Ltd	384.00
Total		768.00

Total bank accounts – £60,518.63 less unpaid cheques of £768.00 as outlined by the Clerk leaves a nett balance of £59,750.63. This amount cross references with the summary of income and expenditure report as at 30<sup>th</sup> June 2023 as circulated by the Clerk. The bank reconciliation statement including copies of the appropriate bank statements were circulated to all members of Council by email on 17<sup>th</sup> July 2023. The Vice Chair signed two hard copies of the bank reconciliation statements.

RESOLVED: - that the report be noted.

**23/77      SUMMARY OF ACCOUNTS –2023/24 FINANCIAL YEAR**

The Clerk outlined the expenditure and income for the 2023/24 financial year up to cheque number 003583.

<b>2023/24 Financial Year</b>	<b>Actual</b>	<b>Anticipated</b>	<b>Difference</b>
<b>Income</b>			
General Admin Inc. Precept	£20,666.66	£62,000.00	-£41,333.34
Bank Interest and Refund of Fees	£81.54	£30.00	£51.54
VAT Refund	£5,374.47	£500.00	£4,874.47
<b>Total</b>	<b>£26,122.67</b>	<b>£62,530.00</b>	<b>-£36,407.33</b>
<b>Expenditure</b>	<b>Actual</b>	<b>Anticipated</b>	<b>Difference</b>
Bank Charges	£38.85	£150.00	£111.15
Chairman's Fund	£0.00	£800.00	£800.00
Staffing Costs	£6,042.30	£14,848.00	£8,805.70
General Admin inc St Barts rental costs	£1,126.75	£4,395.00	£3,268.25
Insurances	£642.45	£650.00	£7.55
Play Schemes and New Play Equipment	£0.00	£11,378.00	£11,378.00
Street Furniture Repairs	£0.00	£200.00	£200.00
Street Lighting	£765.64 (inc VAT £127.60)	£25,800.00(exc VAT)	£25,034.36
Council Web Site	£768.00 (inc VAT of £128.00)	£2,400.00(inc VAT)	£1,632.00
S137 - Grants	£1,000.00	£4,000.00	£3,000.00
School Milk - Section 137	£0.00	£0.00	£0.00
<b>Total</b>	<b>£10,383.99</b>	<b>£64,621.00</b>	<b>£54,237.01</b>

Current Summary	Balance as at 1 <sup>st</sup> April 2023 including £25,000 contingency fund.	£41,104.96
	Total expenditure	£10,383.99
	Total income	£26,122.67
	Balance	£15,738.68
<b>Overall balance as at 24<sup>th</sup> July 2023</b>		<b>£56,843.64</b>
VAT Costs for 2023/24 financial year		£343.10
End of Year Prediction	Balance as at 1 <sup>st</sup> April 2023 including £25,000 contingency fund.	£41,104.96
	Total anticipated expenditure	£64,621.00
	Total anticipated income	£62,530.00
	Anticipated balance for the year	-£2,091.00
	<b>Anticipated Overall Balance as at 31<sup>st</sup> March 2024</b>	<b>£ 39,013.96</b>

**23/81            DATE OF COUNCIL'S NEXT MEETING – 18<sup>th</sup> SEPTEMBER 2023**

**23/82            IN ACCORDANCE WITH SEALAND COMMUNITY COUNCIL'S CODE OF CONDUCT -  
DECLARATION OF INTEREST - NONE**

The meeting opened at 6.11 pm and closed at 8.20pm

..... Signed    18<sup>th</sup> September 2023