

SEALAND COMMUNITY COUNCIL

MINUTES OF THE MEETING OF COUNCIL HELD ON 17th OCTOBER 2022

PRESENT: Councillors: David Wisinger (Chair), Gwyneth Bullock, Jean Fairbrother, Ashley Griffiths (Vice-Chair), Barbara Hinds, Chris Jones (County Councillor), Lionel Prouve, Mary Southall and Brian Ward.

Peter Richmond - Clerk and Financial Officer.

One member of the public

22/122 NOTICE OF AUDIT- 2021/22 FINANCIAL YEAR AND ANNUAL FINANCIAL RETURN

The Clerk referred to the public notice and details of the public inspection arrangements. Inspection ran from 4th July to 29th July 2022. The Clerk advised that the completed Annual Return and all requested information was posted to Audit Wales on 1st July 2022

The Clerk advised that as Council has not received an Audit Certificate before 30th September, Council has to publish the required notice (in a prominent place in the community and on the Council's website). Council has already published its annual return on its website. The Clerk advised that the required notice has been added to the web site and notice boards. A copy of the preliminary Annual Return had already been added to the web site.

RESOLVED – that the report be noted.

22/124 SUMMARY OF ACCOUNTS – 2022/23 FINANCIAL YEAR

The Clerk outlined the expenditure and income for the 2022/23 financial year up to cheque number 003528

2022/23 Financial Year	Actual	Anticipated	Difference
Income			
General Admin Inc. Precept	£40,000.00	£60,000.00	-£20,000.00
Bank Interest and Refund of Fees	£4.95	£6.00	-£1.05
VAT Refund	£492.48	£500.00	-£7.52
Total	£40,497.43	£60,506.00	-£20,008.57
Expenditure	Actual	Anticipated	Difference
Bank Charges	£71.75	£135.00	£63.25
Chairman's Fund	£0.00	£800.00	£800.00
Staffing Costs	£7,878.20	£13,190.00	£5,311.80
General Admin inc St Barts rental costs	£2,355.17	£3,670.00	£1,314.83
Insurances	£628.95	£700.00	£71.05
Play Schemes and New Play Equipment	£0.00	£10,800.00	£10,800.00
Street Furniture Repairs	£0.00	£400.00	£400.00
Street Lighting	£3,464.25	£21,700.00	£18,235.75
Election Costs - Representation of the Peoples Act 1983 - RPA1983 S36C	£246.17	£4,500.00	£4,253.83
Council Web Site	£1,656.00 (inc VAT £276.00)	£2,304.00 (exl VAT)	£1,536.00
S137 - Grants	£150.00	£3,000.00	£2,850.00
School Milk - Section 137	£0.00	£1,500.00	£1,500.00
Total	£16,450.49	£62,699.00	£46,248.51

Current Summary	Balance as at 1 st April 2022 including £25,000 contingency fund.	£44,239.45
	Total expenditure	£16,450.49
	Total income	£40,497.43
	Balance	£24,046.94
	Overall balance as at 17th October 2022	£68,286.39
	VAT Costs for 2022/23 financial year	£484.10
End of Year Prediction	Balance as at 1 st April 2022 including £25,000 contingency fund.	£44,239.45
	Total anticipated expenditure	£62,699.00
	Total anticipated income	£60,506.00
	Anticipated balance for the year	-£2,193.00
	Anticipated Overall Balance as at 31st March 2023	£ 42,046.45

22/128 SEALAND COMMUNITY COUNCIL – BANK RECONCILIATION –
30th SEPTEMBER 2022

The Clerk advised that in line with council’s Financial Regulations and audit requirements he submits details of the Council’s overall bank balances in respect of – as at 30th June, 30th September, 31st December and 31st March each year.

The position as at 30th September 2022 is –
 Account - no 0388217 – £15,594.31 - Account - no – 7326098 - £58,862.39
 Total - £74,456.70
 Unpaid cheques –

Cheque number	Payable to	Amount - £
003492 – 22 nd March 2022	Sealand Memory Cafe – cheque cancelled and will replaced by cheque 003518	150.00
Total		150.00

Total bank accounts – £74,456.70 less unpaid cheques of £150.00 as outlined by the Clerk leaves a nett balance of £74,306.70. This amount cross references with the summary of income and expenditure report as at 30th September 2022 as circulated by the Clerk. The bank reconciliation statement including copies of the appropriate bank statements were circulated to all members of Council by email on 10th October 2022

The Vice Chair signed three hard copies of the bank reconciliation statement.

RESOLVED: - that the report be noted.

22/133 DATE OF COUNCIL’S NEXT MEETING – 21st NOVEMBER 2022

22/134 IN ACCORDANCE WITH SEALAND COMMUNITY COUNCIL'S CODE OF CONDUCT -
DECLARATION OF INTEREST

Council Member	Item	Minute Reference

The meeting opened at 6pm and closed at 8.30pm

..... Signed 21st November 2022