

SEALAND COMMUNITY COUNCIL

MINUTES OF THE MEETING OF COUNCIL HELD ON 18th JULY 2022

PRESENT: Councillors: Barbara Hinds (Acting Chair), Gwyneth Bullock, Jean Fairbrother, Chris Jones (County Councillor), Alex Lewis, Lionel Prouve, Mary Southall, Linda Thomas and Brian Ward.

Peter Richmond - Clerk and Financial Officer.

One member of the public

22/89 NOTICE OF AUDIT- 2021/22 FINANCIAL YEAR AND ANNUAL FINANCIAL RETURN

The Clerk referred to the public notice and details of the public inspection arrangements. Inspection runs from 4th July to 29th July 2022. The notice is now displayed on the Sealand notice boards and the Council's web site. The Clerk advised that the completed Annual Return and all requested information was posted to Audit Wales on 1st July 2022

RESOLVED – that the report be noted.

22/90 SUMMARY OF ACCOUNTS – 2022/23 FINANCIAL YEAR

The Clerk outlined the expenditure and income for the 2022/23 financial year up to cheque number 003516

2022/23 Financial Year	Actual	Anticipated	Difference
Income			
General Admin Inc. Precept	£20,000.00	£60,000.00	-£40,000.00
Bank Interest and Refund of Fees	£1.08	£6.00	-£4.92
VAT Refund	£492.48	£500.00	-£7.52
Total	£20,493.56	£60,506.00	-£40,012.44
Expenditure	Actual	Anticipated	Difference
Bank Charges	£37.15	£135.00	£97.85
Chairman's Fund	£0.00	£800.00	£800.00
Staffing Costs	£5,687.44	£13,190.00	£7,502.56
General Admin inc St Barts rental costs	£2,154.12	£3,670.00	£1,515.88
Insurances	£628.95	£700.00	£71.05
Play Schemes and New Play Equipment	£0.00	£10,800.00	£10,800.00
Street Furniture Repairs	£0.00	£400.00	£400.00
Street Lighting	£723.75	£21,700.00	£20,976.25
Election Costs - Representation of the Peoples Act 1983 - RPA1983 S36C	£246.17	£4,500.00	£4,253.83
Council Web Site	£768.00 (inc VAT £128.00)	£2,304.00 (exl VAT)	£1,536.00
S137 - Grants	£0.00	£3,000.00	£3,000.00
School Milk - Section 137	£0.00	£1,500.00	£1,500.00
Total	£10,245.58	£62,699.00	£52,453.42

Current Summary	Balance as at 1 st April 2022 including £25,000 contingency fund.	£44,239.45
	Total expenditure	£10,245.58
	Total income	£20,493.56
	Balance	£10,247.98
	Overall balance as at 18th July 2022	£54,487.43
	VAT Costs for 2022/23 financial year	£336.10
End of Year Prediction	Balance as at 1 st April 2022 including £25,000 contingency fund.	£44,239.45
	Total anticipated expenditure	£62,699.00
	Total anticipated income	£60,506.00
	Anticipated balance for the year	-£2,193.00
	Anticipated Overall Balance as at 31st March 2023	£ 42,046.45

22/92 SEALAND COMMUNITY COUNCIL – BANK RECONCILIATION –
30th JUNE 2022

The Clerk advised that in line with council’s Financial Regulations and audit requirements he submits details of the Council’s overall bank balances in respect of – as at 30th June, 30th September, 31st December and 31st March each year.

The position as at 30th June 2022 is –
Account - no 0388217 – £9,387.14 - Account - no – 7326098 - £47858.52
Total - £57,245.66

Unpaid cheques –

Cheque number	Payable to	Amount - £
003492 – 22 nd March 2022	Sealand Memory Cafe	150.00
003511 – 20 th June 2022	SLCC	54.00
Total		£204.00

Total bank accounts – £57,245.66 less unpaid cheques of £204.00 as outlined by the Clerk leaves a nett balance of £57041.66. This amount cross references with the summary of income and expenditure report as at 30th June 2022 as circulated by the Clerk.

The bank reconciliation statement including copies of the appropriate bank statements were circulated to all members of Council by email on 6th July 2022

The Acting Chair signed two hard copies of the bank reconciliation statement.

RESOLVED: - that the report be noted.

22/99 DATE OF COUNCIL’S NEXT MEETING – 19th SEPTEMBER 2022

22/100 IN ACCORDANCE WITH SEALAND COMMUNITY COUNCIL'S CODE OF CONDUCT -
DECLARATION OF INTEREST

Council Member	Item	Minute Reference

The meeting opened at 6pm and closed at 7.50pm

..... Signed 19th September 2022