

**SEALAND COMMUNITY COUNCIL**

**MINUTES OF MEETING OF COUNCIL HELD ON 17<sup>th</sup> JANUARY 2022 AT ST. BARTHOLOMEW'S CHURCH, OLD SEALAND ROAD, SEALAND, DEESIDE. CH5 2LQ**

**PRESENT: Councillors** Norman Jones (Chair), Gwyneth Bullock, Jean Fairbrother, Ashley Griffiths, Barbara Hinds, Bob James, Chris Jones (County Councillor), Alex Lewis, Mary Southall, Brian Ward and David Wisinger (Vice-Chair).

Peter Richmond: Clerk and Financial Officer.

**21/228            ANNUAL FINANCIAL RETURN – 2020/21 FINANCIAL YEAR**

The Clerk advised that on 11<sup>th</sup> January 2022 he was informed by Deryck Evans – Audit Wales that as per our conversation, I confirm that the opinion is unqualified and there are no matters of concern raised at the audit. The next steps for you are simply to publish the completion notice and the audited annual return.

As discussed, the wording of the opinion is driven by the Auditor General's responsibilities under the Public Audit (Wales) Act 2004. The opinion is a negative opinion i.e., we qualify when matters come to our attention, The opinion states that no matters have come to our attention to give us cause for concern that the Council has not prepared the accounts properly, has not complied with legislation, has not misrepresented its governance arrangements or does not have proper arrangements in place to secure VFM.

The completion notice dated 20<sup>th</sup> January 2022 together with copies of the 2020/21 Governance Statement will be added to the Council's notice boards. The notice and a full copy of the audited annual return will be added to the Council's website.

RESOLVED: - that the report be noted

**21/229            SUMMARY OF ACCOUNTS – 2021/22 FINANCIAL YEAR**

The Clerk outlined the expenditure and income for the 2021/22 financial year up to cheque number 003477.

<b>2021/22 Financial Year</b>	<b>Actual</b>	<b>Anticipated</b>	<b>Difference</b>
<b>Income</b>			
General Admin Inc. Precept	£57,000.00	£57,000.00	£0.00
Bank Interest and Refund of Fees	£9.54	£5.00	£4.54
Refund Flintshire County Council	£287.71	£0.00	£287.72
VAT Refund	£799.60	£800.00	-£0.40
Milk Claims	£0.00	£200.00	-£200.00
<b>Total</b>	<b>£58,096.86</b>	<b>£58,005.00</b>	<b>£91.86</b>
<b>Expenditure</b>	<b>Actual</b>	<b>Anticipated</b>	<b>Difference</b>
Bank Charges	£106.35	£60.00	-£46.35
Chair's Fund	£175.00	£800.00	£625.00
Staffing Costs	£10,044.90	£11,396.00	£1,351.10
Admin Costs inc audit charges	£3,042.10	£2,640.00	-£402.10
Council Web Site	£1,956.00	£2,400.00	£444.00
Insurances	£669.51	£770.00	£100.49
LGA Act 2000(S2) / Speed Gun- Section 137	£242.34	£75.00	-£167.34
Play Schemes and New Equipment	£5,715.60	£10,500.00	£4,784.40
Highways / Street Furniture Repairs	£0.00	£1,600.00	£1,600.00
Street Lighting	£26,967.80	£26,950.00	-£17.80
Grants – Section 137	£250.00	£2,200.00	£1,950.00
School Milk – Section 137	£0.00	£2,000.00	£2,000.00
<b>Total</b>	<b>£49,169.60</b>	<b>£61,391.00</b>	<b>£12,221.40</b>

Current Summary	Balance as at 1 <sup>st</sup> April 2021 including £25,000 contingency fund.	£45,903.78
	Total expenditure	£49,169.60
	Total income	£58,096.86
	Balance	£8,927.26
End of Year Prediction	Overall balance as 17 <sup>th</sup> January 2022	£54,831.04
	VAT Costs for 2021/22 financial year	£428.48
	Balance as at 1 <sup>st</sup> April 2021 including £25,000 contingency fund.	£45,903.78
	Total anticipated expenditure	£61,391.00
	Total anticipated income	£58,005.00
	Anticipated balance for the year	-£3,386.00
	<b>Anticipated Overall Balance as at 31<sup>st</sup> March 2022</b>	<b>£ 42,517.78</b>

21/230

**SEALAND COMMUNITY COUNCIL – BANK RECONCILIATION –**  
**31<sup>st</sup> DECEMBER 2021**

The Clerk advised that in line with council's Financial Regulations and audit requirements he submits details of the Council's overall bank balances in respect of – as at 30th June, 30th September, 31st December and 31st March each year.

The position as at 31<sup>st</sup> December 2021 is –

Account - no – 0388217 - £6,026.27

Account - no – 7326098 - £50,856.37

Total - £56,882.64

Less unpaid cheques –

Cheque number	Dated	Payable to	Amount
003467	13 <sup>th</sup> December 2021	St. Bartholomew's Church Council	£157.00
003468	13 <sup>th</sup> December 2021	Jolora Ltd	£228.00
003469	13 <sup>th</sup> December 2021	Flintshire County Council	£344.25
003473	13 <sup>th</sup> December 2021	Chester Committee for Deaf People - VIP	£100.00
Total			£829.25

Total bank accounts – £56,882.64 less unpaid cheques of £829.25 leaves a nett balance of £56,053.39. This amount cross references with the summary of income and expenditure report as at 31<sup>st</sup> December 2021 as circulated by the Clerk.

The bank reconciliation statement including copies of the appropriate bank statements were circulated to all members of Council by email on 12<sup>th</sup> January 2022.

The Vice Chair signed two hard copies of the bank reconciliation statement.

RESOLVED: - that the report be noted

The meeting opened at 6pm and closed at 7.20pm

..... Signed 21<sup>st</sup> February 2022