

SEALAND COMMUNITY COUNCIL

MINUTES OF THE MEETING OF COUNCIL HELD ON 20th SEPTEMBER 2021 at ST. BARTHOLOMEW'S CHURCH

PRESENT: Councillors David Wisinger (Vice-Chair), Gwyneth Bullock, Jean Fairbrother, Barbara Hinds, Bob James, Chris Jones (County Councillor) and Mary Southall.

Peter Richmond: Clerk and Financial Officer

21/109 ANNUAL FINANCIAL RETURN – 2020/21 FINANCIAL YEAR

The Annual Return and all required information as previously outlined by the Clerk were posted to Audit Wales on 10th June 2021

RESOLVED – that the report be noted.

21/110 NOTICE OF AUDIT- 2020/21 FINANCIAL YEAR

The notice is required to be displayed on the Sealand notice boards and the Council's web site no later than 6th August 2021. These were on display have now been removed.

RESOLVED: - that the report be noted

21/111 SUMMARY OF ACCOUNTS – 2021/22 FINANCIAL YEAR

The Clerk outlined the expenditure and income for the 2021/22 financial year up to cheque number 003448. This information was circulated by email before the meeting.

2021/22 Financial Year	Actual	Anticipated	Difference
Income			
General Admin Inc. Precept	£38,000	£57,000.00	-£19,000.00
Bank Interest	£8.23	£5.00	£3.23
VAT Refund	£799.60	£800.00	-£0.40
Milk Claims	£0.00	£200.00	-£200.00
Total	£38,807.83	£58,005.00	£19,197.17
Expenditure	Actual	Anticipated	Difference
Bank Charges	£46.70	£60.00	-£13.30
Chair's Fund	£0.00	£800.00	-£800.00
Staffing Costs	£6,031.74	£11,396.00	-£5,364.26
Admin Costs inc audit charges	£2,090.99	£2,640.00	-£549.01
Council Web Site	£1,152.00	£2,400.00	-£1,248.000
Insurances	£669.51	£770.00	£100.49
Defibrillator – LGA Act 2000(S2) / Speed Gun- Section 137	£242.34	£75.00	-£167.34
Play Schemes and New Equipment	£0.00	£10,500.00	-£10,500.00
Highways / Street Furniture Repairs	£0.00	£1,600.00	-£1,600.00
Street Lighting	£23,498.55	£26,950.00	-£3,451.45
Grants – Section 137	£0.00	£2,200.00	-£2,200.00
School Milk – Section 137	£0.00	£2,000.00	-£2,000.00
Total	£33,731.83	£61,391.00	£27,659.17

Current Summary	Balance as at 1 st April 2021 including £25,000 contingency fund.	£45,903.78
	Total expenditure	£33,731.83
	Total income	£38,807.83
	Balance	£5,076.00
	Overall balance as 20 th September 2021	£50,979.78
	VAT Costs for 2021/22 financial year	£294.48
End of Year Prediction	Balance as at 1 st April 2021 including £25,000 contingency fund.	£45,903.78
	Total anticipated expenditure	£61,391.00
	Total anticipated income	£58,005.00
	Anticipated balance for the year	-£3,386.00
	Anticipated Overall Balance as at 31st March 2022	£ 42,517.78

21/115 COUNCIL'S PHYSICAL ASSET REGISTER SEPTEMBER 2021

The Clerk referred to the following documents that were mailed to members of Council on 12th August 2021 - Asset Register – September 2021 and Asset Register Summary May 2016 to September 2021. The Clerk confirmed that the PR1000 Hand Held Radar Gun was added to the Council's Insurance Policy Schedule on 12th August 2021

Assets	Value – Purchase Price	Insurance Cover
Chains of Office	£6,059.90	£8,037.24
Notice Boards	£2,451.52	£6,442,08
Office Equipment	£855.00	£1,087.40
Public Seats	£2,085.00	£7,917.85
Street Lighting-	£86,250– proxy value refer to Asset Register	£86,250.00
Dummy Digital Recorder Cameras	£1,070	£2,060.00
Defibrillator and Cage	£1,184.00	£1,293.79
PR1000 Hand Held Radar Gun	£192.00	£192.00
Total	£100,147,42	£113,280.36

RESOLVED – that –

- i) the report be noted.
- ii) it be noted that copies of the Council Asset Register – September 2021 and the Asset Register Summary May 2016 to September 2021 have been added to the Council's web site replacing the existing May 2021 documents.

21/122 DATE OF COUNCIL'S NEXT MEETING – 18th OCTOBER 2021 – Starting at 6pm at St. Bartholomew's Church

21/123 IN ACCORDANCE WITH SEALAND COMMUNITY COUNCIL'S CODE OF CONDUCT - DECLARATION OF INTEREST

Council Member	Item	Minute Reference

The meeting opened at 6pm and closed at 8.10 pm

