

## **SEALAND COMMUNITY COUNCIL**

### **MINUTES OF THE MEETING OF COUNCIL HELD ON 19<sup>th</sup> OCTOBER 2020 ON LINE VIA GO TO MEETING**

**PRESENT: Councillors** Barbara Hinds (Chair), Gwyneth Bullock, Jean Fairbrother, Ashley Griffiths, Bob James, Chris Jones (County Councillor), Alex Lewis, Mary Southall, Mike Walker, Brian Ward and David Wisinger.

Peter Richmond: Clerk and Financial Officer  
One member of the public.

#### **20/122      SEALAND COMMUNITY COUNCIL – BANK RECONCILIATION – 30<sup>th</sup> SEPTEMBER 2020**

The Clerk advised that in line with council's Financial Regulations and audit requirements he submits details of the Council's overall bank balances in respect of – as at 30th June, 30th September, 31st December and 31st March each year.

The position as at 30<sup>th</sup> September 2020 is –

Account - no – 0388217 - £11,419.11  
Account - no – 7326098 - £54,563.63  
Total - £65,982.74

Less unpaid cheques -  
003373 dated 21<sup>st</sup> September 2020 – JOLORA Ltd for £576.00

Total bank accounts – £65,982.74 less unpaid cheques of £576.00 leaves a closing balance of £65,406.74. This amount cross references with the summary of income and expenditure report as at 30<sup>th</sup> September 2020 as previously circulated by the Clerk.

The bank reconciliation statement including copies of the appropriate bank statements was circulated to all members of Council on 15<sup>th</sup> October 2020.

The Vice Chair has signed and returned the two hard copies of the bank reconciliation statement.

RESOLVED: - that the report be noted

#### **20/123      SUMMARY OF ACCOUNTS – 2020/21 FINANCIAL YEAR**

The Clerk outlined the expenditure and income for the 2020/21 financial year up to cheque number 003378.

2020/21 Financial Year	Actual	Anticipated	Difference
<b>Income</b>			
General Admin Inc. Precept	£38,000.00	£57,000.00	-£19,000.00
Bank Interest	£9.04	£22.00	£12.96
Cancelled payment from 2019/20	£50.00	£0.00	£50.00
VAT Refund	£467.56	£400.00	£67.56
Milk Claims	£109.13	£400.00	-£290.87
<b>Total</b>	<b>£38,635.73</b>	<b>£57,822.00</b>	<b>-£19,186.27</b>
<b>Expenditure</b>	<b>Actual</b>	<b>Anticipated</b>	<b>Difference</b>
Bank Charges	£30.00	£60.00	-£30.00
Chairman's Fund	£0.00	£800.00	-£800.00
Staffing Costs	£6,535.84	£10,669.00	-£4,133.16
Admin Costs inc printer cartridges	£2,362.27	£2,840.00	-£477.73
Council Web Site	£1,882.00	£2,304.00	-£422.00
Insurances	£770.12	£875.00	£104.88
Defibrillator – LGA Act 2000(S2)	£0.00	£75.00	-£75.00
Play Schemes and New Equipment	£0.00	£10,500.00	-£10,500.00
Highways	£0.00	£2,500.00	-£2,500.00
Street Lighting	£3,170.17	£23,700.00	-£20,529.83
CCTV Maintenance	£0.00	£250.00	-£250.00
Grants – Section 137	£1,150.00	£2,500.00	-£1,350.00
School Milk – Section 137	£165.00	£2,800.00	-£2,635.00
<b>Total</b>	<b>£16,065.40</b>	<b>£59,873.00</b>	<b>£43,807.60</b>

Current Summary	Balance as at 31 March 2020 including £25,000 contingency fund.	£41,075.46
	Total expenditure	£16,065.40
	Total income	£38,635.73
	Balance in year spend	£22,570.33
	Overall balance as at 19 <sup>th</sup> October 2020	£63,645.79
End of Year Prediction	VAT Costs for 2020/21 financial year	£569.60
	Balance as at 31 <sup>st</sup> March 2020	£41,075.46
	Total anticipated expenditure	£59,873.00
	Total anticipated income	£57,822.00
	Anticipated balance for the year	-£2,051.00
	<b>Anticipated Overall Balance as at 31<sup>st</sup> March 2021</b>	<b>£ 39,024.46</b>

RESOLVED – that the report be noted.

**20/127      DATE OF COUNCIL'S NEXT MEETING – 16<sup>th</sup> NOVEMBER 2020 – Starting at 6pm**

**20/128      IN ACCORDANCE WITH SEALAND COMMUNITY COUNCIL'S CODE OF CONDUCT - DECLARATION OF INTEREST**

Council Member	Item	Minute Reference

The meeting opened at 6pm and closed at 7.30pm

..... Signed      16<sup>th</sup> November 2020