

## **SEALAND COMMUNITY COUNCIL**

### **MINUTES OF THE MEETING OF COUNCIL HELD ON 15<sup>th</sup> JUNE 2020 ON LINE VIA GO TO MEETING**

**PRESENT: Councillors** Barbara Hinds (Chair), Gwyneth Bullock, Jean Fairbrother, Ashley Griffiths, Chris Jones (County Councillor), Norman Jones (Vice Chair), Alex Lewis, Mary Southall, Mike Walker, Brian Ward and David Wisinger.

Peter Richmond: Clerk and Financial Officer

#### **20/48            REPORT – ANNUAL FINANCIAL RETURN – 2019/20**

The Clerk advised that after the May 2020 meeting of Council -

- i) the Chair and Clerk both signed the Annual Return on 19<sup>th</sup> May 2020.
- ii) an interim copy of the Annual Return has been circulated to all members of Council and a copy has been added to the Council's web site. A final version of the Annual Return has to be added to the Council's web on completion of the audit.
- iii) a copy of the Council's letter and supporting information to be sent to the Council's external auditor has been emailed to all members of Council.
- iv) following advice from Audit Wales and One Voice Wales he had submitted on 5<sup>th</sup> June 2020 the Annual Return and supporting payments to the external auditor – BDO.

The Clerk referenced the Notice of Appointment of Date for the Exercise of Electors' Rights, Annual Return for the Year Ended 31 March 2020.

The Clerk advised on the public notice as advised on by Audit Wales that will be required to be published on the Council's web site but not on the Council's 5 notice boards. The notice has now been published on the Council's web site.

RESOLVED – that the report be noted

#### **20/49            SUMMARY OF ACCOUNTS – 2020/21 FINANCIAL YEAR**

The Clerk outlined the expenditure and income for the 2020/21 financial year up to cheque number 003363.

2020/21 Financial Year		Actual	Anticipated	Difference
<b>Income</b>				
General Admin Inc. Precept		£19,000.00	£57,000.00	-£38,000.00
Bank Interest		£4.98	£22.00	-£17.02
Insurance Claims / Refunds		£0.00	£0.00	£0.00
VAT Refund		£467.56	£400.00	£67.56
Milk Claims		£109.13	£400.00	-£290.87
<b>Total</b>		<b>£19,581.67</b>	<b>£57,822.00</b>	<b>-£38,240.33</b>
<b>Expenditure</b>		<b>Actual</b>	<b>Anticipated</b>	<b>Difference</b>
Bank Charges		£10.00	£60.00	-£50.00
Chairman's Fund		£0.00	£800.00	-£800.00
Staffing Costs		£2,732.28	£10,669.00	-£7,936.72
General Admin Costs		£685.66	£2,840.00	-£2,154.34
Council Web Site		£1,306.00	£2,304.00	-£998.00
Insurances		£770.12	£875.00	£104.88
Defibrillator – LGA Act 2000(S2)		£0.00	£75.00	-£75.00
Play Schemes and New Equipment		£0.00	£10,500.00	-£10,500.00
Highways		£0.00	£2,500.00	-£2,500.00
Street Lighting		£1,722.67	£23,700.00	-£21,977.33
CCTV Maintenance		£0.00	£250.00	-£250.00
Grants – Section 137		£150.00	£2,500.00	-£2,350.00
School Milk – Section 137		£165.00	£2,800.00	-£2,635.00
<b>Total</b>		<b>£7,541.73</b>	<b>£59,873.00</b>	<b>£52,331.27</b>
Current Summary	Balance as at 31 March 2020 including £25,000 contingency fund.	£41,075.46		
	Total expenditure	£7,541.73		
	Total income	£19,581.67		
	Balance in year spend	£12,039.94		
	Overall balance as at 15 <sup>th</sup> June 2020	£53,115.40		
End of Year Prediction	VAT Costs for 2020/21 financial year	£262.00		
	Balance as at 31 <sup>st</sup> March 2020	£41,075.46		
	Total anticipated expenditure	£59,873.00		
	Total anticipated income	£57,822.00		
	Anticipated balance for the year	-£2,051.00		
	<b>Anticipated Overall Balance as at 31<sup>st</sup> March 2021</b>	<b>£ 39,024.46</b>		

RESOLVED – that the report be noted

**20/51            DATE OF COUNCIL’S NEXT MEETING – 20<sup>th</sup> JULY 2020 – Starting at 6pm**

**20/52            IN ACCORDANCE WITH SEALAND COMMUNITY COUNCIL'S CODE OF CONDUCT - DECLARATION OF INTEREST**

Council Member	Item	Minute Reference
No items were declared.		

The meeting opened at 6pm and closed at 6.59pm

..... Signed            20<sup>th</sup> July 2020