

**SEALAND COMMUNITY COUNCIL**

**ASSET REGISTER**

**OCTOBER 2018**

October 2018

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<b>Assets</b>	<b>Page Number</b>	<b>Value – Purchase Price</b>	<b>Insurance Cover</b>
<b>Chairs of Office</b>	<b>3</b>	<b>£6,059.90</b>	<b>£7,355.22</b>
<b>Notice Boards</b>	<b>4</b>	<b>£2,451.52</b>	<b>£5,895.42</b>
<b>Office Equipment</b>	<b>5</b>	<b>£855.00</b>	<b>£995.12</b>
<b>Public Seats</b>	<b>6</b>	<b>£2,085.00</b>	<b>£7,245.95</b>
<b>Street Lighting</b>	<b>7</b>	<b>£123,750 – proxy value see note below</b>	<b>£123,750.00</b>
<b>Digital Recorder Cameras</b>	<b>8</b>	<b>£4,326.00</b>	<b>£5,590.94</b>
<b>Defibrillator and Cage</b>	<b>9</b>	<b>£1,184.00</b>	<b>£1,184.00</b>
<b>Total</b>		<b>£140,711.42</b>	<b>£152,016.65</b>

The Clerk was advised in August 2016 by Matt Pickett – External Auditor - Local Council Audit Team that where a cost value is unknown a proxy value must be given to the value of the asset. This proxy value can be insurance value, however, once this proxy value is set, the value must not change. The movement year on year on box 12 (Annual Return) should only represent the purchase cost of any additions less the value of any items disposed in the year. There should not be movements for revaluations, changes in insurance value, depreciation, impairment etc.

## **CHAINS OF OFFICE**

### **Chain No 1**

The Council's first Chain of Office was purchased in 1982 and includes chain and was kept in a presentation cabinet at the United Reformed Church, Welsh Road, Garden City until 2014. It has now held by Councillor John Dodd.

It is planned for it to be displayed at the Sealand Primary School.

**Cost of purchase approx. - £250:**

### **Chain No 2 with Badge**

Purchased in 1991 from Thomas Fattorini of Birmingham and includes chain, pendant incorporating Council logo and carrying case and is kept at the home of the current Chairman of the Council for his/her year of office which is notified to the insurers annually.

**Valuation provided by Thomas Fattorini – December 2010 - £3000.00**

### **Chain No 3**

Purchased in 2015 from Thomas Fattorini of Birmingham - £2,809.90 plus VAT of £560.98

**Cost of purchase - £2,809.90:**

### **Total amounts**

**Purchase costs - £6059.90 : Insurance cover - £7,355.22**

### Chairman of Council recorded on the Chain of Office

1991-1992	Clr J J Griffiths
1992-1993	Clr J A Dodd
1993-1994	Clr J Harty
1994-1995	Clr N Jones
1995-1996	Clr Mrs C M Jones
1996-1997	Clr D Wisinger
1997-1998	Clr J J Griffiths
1998-1999	Clr Mrs A Harty
1999-2000	Clr J A Dodd
2000-2001	Clr J Harty
2001-2002	Clr N Jones
2002-2003	Clr Mrs C M Jones
2003-2004	Clr D Wisinger
2004-2005	Clr J Harty
2005-2006	Clr J A Dodd
2006-2007	Clr N Jones
2007-2008	Clr Mrs C M Jones
2008-2009	Clr Mrs S Webber
2009-2010	Clr J J Griffiths
2010-2011	Clr Mrs S Webber
2011-2012	Clr Mrs S Webber
2012-2013	Clr Mrs S Webber
2013-2014	Clr Mrs. BMA Southall
2014-2015	Clr N. Jones
2015-2016	Clr. D. Wisinger
2016-2017	Clr .M. Walker
2017-2018	Clr. A. Lewis
2018-2019	Clr Mrs C M Jones

## **2. NOTICE BOARDS**

The Council has three notice boards.

### **Notice Board No 1**

The Notice board on Seahill Road was purchased in September 2007 from Plantscape Ltd cost - £575.76 inc vat of £85.76. Flintshire County Council installed the notice board.

### **Notice Board No 2**

The Notice board on Ferry Lane previously located at Sealand Avenue was purchased in February 2008 from Plantscape Ltd cost - £575.76 inc vat of £85.76. Flintshire County Council removed the notice from Sealand Avenue and moved to Ferry Lane in the summer of 2011.

### **Notice Board No 3**

The Notice board on the hard standing play area at Sealand Primary School was purchased in December 2011 from Flintshire County Council cost - £1300.00 inc VAT  
Flintshire County Council installed the notice board

**Purchase cost - £2,451.52; Insurance cover - £5,895.42**

### **3. OFFICE EQUIPMENT**

A filing cabinet provided by Council in 1973 (unsure of the cost)  
- the filing cabinet was disposed of in 1995.

The Council purchased on 18<sup>th</sup> October 2010 from PSIFX Networks Ltd (Unit 20 – EBL Centre, Picow Farm Road, Runcorn – WA7 4UA Tel – 01928 574026) a Xerox 6140 DN Printer Colour Duplex Laser Cost £380.00 exl Vat.

**Purchase cost £380.00;**

The Council purchased on 18<sup>th</sup> July 2016 from Heswall Computers Ltd HP Laser Jet 552 printer cost £475.00 exl VAT

**Purchase cost £475.00:**

**Total Amounts**

**Purchase cost £855.00: Insurance cover - £995.12**

#### **4. PUBLIC SEATS**

Originally there were a number of wooden / concrete wayside seats in Sealand installed before 1978 were assumed to be owned by Sealand Community Council. After investigation by Flintshire County Council in 2006 it was concluded that Flintshire County Council owned all these seats

The Council in partnership with Powergen had installed in 1997 - 3 all metal seats. Powergen paid for the seats and their installation.

These seats are located at –

1. Seahill Road – near to St. Bartholomew’s Church.
2. Welsh Road Recreation Field – Garden City
3. Welsh Road – near to the Blue Bridge.

Council provided 6 seats on the River Dee cycleway in September 2008. The 6 seats were purchased from Townscape Ltd – Cost £2,085 exl vat of £364.88. Flintshire County Council installed the seats.

These seats are located at –

4. Riverbank Cycleway – 2 seats between the Blue Bridge and Railway Bridge.
5. Riverbank Cycleway – 1 seat between the Blue Bridge and New Road Bridge.
6. Riverbank Cycleway – 3 seats between the New Road Bridge and Ferry Lane.

**Purchase cost - £2,085 : Current value as per Insurance cover - £7,245.95**

## **5. WAYSIDE LIGHTS**

The Council has 99 lights at various locations in Sealand. The vast majority of these lights were installed pre-1978 - when the current Clerk of the Council was appointed. Some of the lights must be in the region of 75+ years old.

The lights were maintained by MANWEB from 1978 to 1981, by Deeside Electrical Ltd from 1981 to 31<sup>st</sup> May 2010 and since 1<sup>st</sup> June 2010 have been maintained by Flintshire County Council.

A full inventory of the 99 lights is detailed in Appendix A. The Appendix A outlines the year by year reduction in the council's lighting stock as lights are replaced and adopted by Flintshire County Council.

The Flintshire County Council's Street Lighting Manager advised September 2017 that the lights should be valued and insured for £1,250 per column including transfer cost - 99 x £1,250 - Total £123,750

**Proxy value - £123,750 based on £1250 per column**

**Insurance cover - £123,750**

## **6. DIGITAL RECORDER CAMERAS**

In November 2008, the Council in partnership with North Wales Police decided to purchase from Digital Surveillance Ltd of Wrexham CCTV provision at Sealand Manor. The Council purchased the surveillance system at a cost of £4195.03 inc vat of £624.79

The laptop was passed to North Wales Police and is managed by them and is insured by North Wales Police.

The Digital Recorder Camera was installed by Flintshire1 County Council on one of the Council's streetlights at South Green – Sealand Manor. Column no – 53.

This was removed in March 2015.

Replaced in April 2015 by a new camera provided by Wrexham Digital Surveillance Ltd (now known as Connected Security Integrated Systems) for the plus model with an HD 360 degree pan/tilt/zoom camera but with the addition of built in 100 metre infrared night vision for use in complete darkness £3,256 exl VAT of £651.20

**Purchase cost - £3,256:**

In November 2012 Council purchased 5 non-active CCTVs from Digital Surveillance Ltd of Wrexham – at a cost of £1,070 exl VAT £214.00.

**Purchase cost - £1,070;**

**Total Amounts**

**Purchase cost - £4,326; Insurance cover- £5,590.94**

## **7. DEFIBRILLATOR AND CAGE**

At the September 2018 meeting council received the following costings –

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Defibrillator - Zoll Medical Uk Ltd Hughes	£800 (exl VAT) - quote provided by Tomos
Cabinet Hughes	£384 (exl VAT) - - quote provided by Tomos
Electrician to fit box Electrician.	£240 (exl VAT) - quote provided by Ffranc

Total cost exl VAT is £1,424.00

Tomos Hughes has advised that free training to use the defibrillator will be provided by the Ambulance Service.

At the September 2018 meeting council resolved that the Financial Regulations should be suspended with regard to securing three written estimates as above and should not apply re this minute and that the costing outlined by the Clerk be accepted and for Tomos Hughes from the Welsh Ambulance Service to be advised accordingly.

**Purchase cost - £1,184.00**

**Insurance cover- £1,184.00**

**PR – October 2018**