

SEALAND COMMUNITY COUNCIL

MINUTES OF THE MEETING OF COUNCIL HELD ON 9th SEPTEMBER 2019 AT SEALAND PRIMARY SCHOOL.

PRESENT: Councillors Barbara Hinds (Chair), Jean Fairbrother, Chris Jones (County Councillor), Mikael Khan, Alex Lewis, Bob James, Mary Southall, Mike Walker, and David Wisinger.

Two members of the public
Peter Richmond: Clerk and Financial Officer.

19/119 REPORT – ANNUAL FINANCIAL RETURN – 2018/19

The Clerk reported that he had been advised by letter dated 28th August 2019 by BDO on behalf of the Auditor General for Wales that they had completed the council's audit for the 2018/19 financial year.

BDO advised that there were no matters which came to their attention which required the issuing of a separate additional issues arising report. The Annual Return is now required to be presented to council, now that the audit opinion has been given, and a minute should be made to show that the Annual Return has been approved and accepted by council.

As required the Notice of Conclusion of Audit is being displayed on the notice boards and the council's web site for the required 14 days.

The Clerk advised that full copies of the both completed Annual Return and the Internal Auditor's report are required to be available for scrutiny on the council's web site. These have been added.

RESOLVED – that the –

- i) report be noted.
- ii) Annual Return for the 2018/19 financial year be approved and accepted.
- iii) Clerk be thanked for his work in undertaking the 2018/29 financial year's audit.

19/122 SUMMARY OF ACCOUNTS – 2019/20 FINANCIAL YEAR

The Clerk outlined the finalised expenditure and income for 2019/20 financial year up to cheque number 003277.

RESOLVED – that the report be noted.

2019/20 Financial Year	Actual	Anticipated	Difference
Income			
General Admin Inc. Precept	£38,000.00	£57,000.00	-£19,000.00
Bank Interest	£6.24	£22.00	-£15.76
Insurance Claims / Refunds	£0.00	£0.00	£0.00
VAT Refund	£639.67	£308.00	£331.67
Milk Claims	£144.62	£500.00	-£355.38
Total	£38,790.53	£57,830.00	-£19,039.47
Expenditure	Actual	Anticipated	Difference
Bank Charges	£25.00	£60.00	£35.00
Chairman's Fund	£0.00	£800.00	£800.00
Staffing Costs	£5,186.52	£10,120.00	£4,933.48
General Admin Costs	£1,227.18	£4,200.00	£2,972.82
Council Web Site	£1,152.00	£2,304.00	£1,152.00
Insurances	£811.20	£1,000.00	£88.80
Defibrillator – LGA Act 2000(S2)	£0.00	£75.00	£75.00
Play Schemes and New Equipment	£0.00	£10,500.00	£10,500.00
Highways	£0.00	£0.00	£0.00
Street Lighting	£2,414.96	£24,900.00	£22,485.04
CCTV Maintenance	£0.00	£250.00	£250.00
Grants – Section 137	£1,550.00	£2,200.00	£650.00
School Milk – Section 137	£913.26	£3,500.00	£2,586.74
Total	£13,280.12	£59,809.00	£46,528.88

Current Summary	Balance as at 31 March 2019 including £25,000 contingency fund.	£38,499.21
	Total expenditure	£13,280.12
	Total income	£38,790.53
	Balance in year spend	£25,510.41
	Overall balance as at 9th September 2019	£64,009.62
	VAT Costs for 2019/20 financial year	£237.56
End of Year Prediction	Balance as at 31 st March 2019	£38,499.21
	Total anticipated expenditure	£59,809.00
	Total anticipated income	£57,830.00
	Anticipated balance for the year	-£1,979.00
	Anticipated Overall Balance as at 31st March 2020	£36,520.21

The meeting opened at 6.30pm and closed at 8.15 pm

..... Signed 21st October 2019
Chair of the Council.