

SEALAND COMMUNITY COUNCIL

MINUTES OF THE MEETING OF COUNCIL HELD ON 15th JULY 2019 AT SEALAND PRIMARY SCHOOL.

PRESENT: Councillors Barbara Hinds (Chair), Jean Fairbrother, Chris Jones (County Councillor), Norman Jones (Vice Chair), Mikael Khan, Alex Lewis, Bob James, Mary Southall, Mike Walker, Rhondda Whittaker and David Wisinger.

One member of the public
Peter Richmond: Clerk and Financial Officer.

19/88 REPORT – ANNUAL FINANCIAL RETURN – 2018/19

The Clerk advised that Annual Return together with the council's covering letter and all required documents were posted to the external auditor on 25th May 2019 and he is now awaiting the outcome of the external audit.

RESOLVED: - that the report be noted.

19/89 NOTICE OF AUDIT- 2018/19 FINANCIAL YEAR

The Clerk referenced the Notice of Appointment of Date for the Exercise of Electors' Rights, Annual Return for the Year Ended 31 March 2019.

The Clerk advised that each year the Council's annual return is audited and any person interested has the opportunity to inspect and make copies of the annual return and all books, deeds, contracts, bills, vouchers and receipts relating to them.

The Clerk has previously outlined the public notice and details of the public inspection arrangements. Inspection runs from 1st July 2019 to 26th July 2019.

The notices are now on display on the Sealand notice boards and on the Council's web site.

RESOLVED: - that the report be noted.

19/90 SUMMARY OF ACCOUNTS – 2019/20 FINANCIAL YEAR

The Clerk outlined the finalised expenditure and income for 2019/20 financial year up to cheque number 003267.

RESOLVED – that the report be noted.

2019/20 Financial Year	Actual	Anticipated	Difference
Income			
General Admin Inc. Precept	£19,000.00	£57,000.00	-£38,000.00
Bank Interest	£4.63	£22.00	-£17.37
Insurance Claims / Refunds	£0.00	£0.00	£0.00
VAT Refund	£639.67	£308.00	£331.67
Milk Claims	£0.00	£500.00	-£500.00
Total	£19,644.30	£57,830.00	-£38,185.70
Expenditure	Actual	Anticipated	Difference
Bank Charges	£15.00	£60.00	£45.00
Chairman's Fund	£0.00	£800.00	£800.00
Staffing Costs	£4,322.07	£10,120.00	£5,797.93
General Admin Costs	£822.83	£4,200.00	£3,377.17
Council Web Site	£768.00	£2,304.00	£1,536.00
Insurances	£811.20	£1,000.00	£88.80
Defibrillator – LGA Act 2000(S2)	£0.00	£75.00	£75.00
Play Schemes and New Equipment	£0.00	£10,500.00	£10,500.00
Highways	£0.00	£0.00	£0.00
Street Lighting	£1,936.44	£24,900.00	£22,963.56
CCTV Maintenance	£0.00	£250.00	£250.00
Grants – Section 137	£1,300.00	£2,200.00	£900.00
School Milk – Section 137	£533.26	£3,500.00	£2,966.74
Total	£10,508.80	£59,809.00	£49,300.20

Current Summary	Balance as at 31 March 2019 including £25,000 contingency fund.	£38,499.21
	Total expenditure	£10,508.80
	Total income	£19,644.30
	Balance in year spend	£9,135.50
	Overall balance as at 15th July 2019	£47,634.71
	VAT Costs for 2019/20 financial year	£173.56
End of Year Prediction	Balance as at 31 st March 2019	£38,499.21
	Total anticipated expenditure	£59,809.00
	Total anticipated income	£57,830.00
	Anticipated balance for the year	-£1,979.00
	Anticipated Overall Balance as at 31st March 2020	£36,520.21

19/91 SEALAND COMMUNITY COUNCIL – SUMMARY ACCOUNTS 2019/20
FINANCIAL YEAR

The Clerk advised that in line with council’s Financial Regulations and audit requirements he submits details of the Council’s overall bank balances in respect of – as at 30th June, 30th September, 31st December and 31st March each year.

The position as at 30th June 2019 is –

Account - no – 0388217 - £9,891.18
Account - no – 7326098 - £41,538.68
Total - £51,429.86
Less unpaid cheques

003247 - £192.00
003252 - £121.22
003257 - £192.00
003258 - £448.72
003259 - £239.26

Total unpaid cheques - £1,193.20

Total bank accounts - £ 51,429.86 less unpaid cheques of £1,193.20 leaves a closing balance of £50,236.66

The Vice Chair authorised the reconciliation calculations as being a correct record.

RESOLVED: - that the report be noted.

19/100 DATE OF COUNCIL’S NEXT MEETING – 9th SEPTEMBER 2019

RESOLVED – that the meetings of Council for 2019 be held on the following dates
21st October, 18th November and 9th December (Annual Finance Meeting)

19/101 IN ACCORDANCE WITH SEALAND COMMUNITY COUNCIL'S CODE OF
CONDUCT - DECLARATION OF INTEREST

Council Member	Item	Minute Reference
Norman Jones	Grant Request – Sealand Happy Group	19/78

The meeting opened at 6.30pm and closed at 8pm

..... Signed 17th July 2019
Chair of the Council.

