

SEALAND COMMUNITY COUNCIL

Ashley Griffiths

Clerk and Financial Officer Mobile: 07410 408410

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6th September 2026

Dear Councillor

A meeting of Sealand Community Council will be held on Monday, 21st September 2026, at Sealand County Primary School, Farm Road, Sealand, CH5 2HH.

The next Sealand Community Council meeting will be held on Monday, September 21st, 2026, starting at 6 p.m., at Sealand County Primary School.

Members of the public are welcome to attend the meeting starting at 6 p.m. At the beginning of the meeting, there will be an “Open Forum” not exceeding 10 minutes to raise any issues with the Community Council. If members of the public prefer to ask the Clerk to raise an issue on their behalf, please get in touch with the Clerk at sealandcommunitycouncil@gmail.com.

If members of the public are planning to attend, can they please advise the Clerk by Thursday, 17th September 2026.

Provision can be made for holding the meeting in a hybrid manner, with the non-face-to-face requestor having conference phone dial-in access to the meeting. The Clerk must receive a request to hold a hybrid meeting by Thursday, September 17th, 2026.

The agenda is detailed below.

Yours sincerely



Ashley Griffiths - Clerk & Financial Officer



#SEALAND COMMUNITY COUNCIL – MEETING OF COUNCIL

Sealand CP School, Farm Road, Sealand. CH5 2HH

Monday – 21st September 2026 - 6 pm START

AGENDA

1. To receive the Notice of the Meeting.
2. Declaration of Interest—Members are reminded of their responsibility to declare any personal or personal and prejudicial interest they have in any item of business on the agenda no later than when that item is reached and to leave the meeting prior to discussion and voting on the item.
3. To receive apologies for non-attendance.
4. Open Forum – To request members of the public to comment on matters relating to the agenda or to raise matters for the Council's attention.
5. To receive the Chair's Report, including actions taken since the meeting held on 14th July 2025.
6. To endorse the minutes of the Council Meeting held on 13th July 2026. Copy emailed to members of Council.
7. Matters Arising.
8. To consider planning applications received from Flintshire County Council.

PA Number	Application details	Location
FUL/000618	Site alterations comprising the installation of plant and associated works to facilitate electric vehicle charging infrastructure.	Plot A, The Airfields, Northern Gateway, Deeside, CH5 2RD.
FUL/000557/26	To install external ventilation ducts to the roof of the existing building, to alter the layout internally including forming a mezzanine floor level, to install an accessible ramp to the main entrance of the building, and to construct a new storage extension to the south-west elevation.	36, First Avenue, Sealand, Deeside, CH5 2NU.
FUL/000586/26	Installation of ground-mounted photovoltaic (PV) solar arrays to provide 3MW generation capacity with ancillary infrastructure including inverters, HV / LV connection, cabling, internal access track and access gates.	MOD Sealand, Marsh Farm Road, Sealand, Deeside, CH5 2LS.
FUL/000625/26	Application for Variation of Condition 2 following Grant of Planning Permission FUL/000618/25.	RAF Sealand South Camp, Welsh Road, Garden City, Deeside, CH5 2RD.

9. To consider requests for grant payments.
10. To receive a report from Friends of Sealand.
11. To receive a report from the Deeside Business Forum.
12. Review of Draft Community Charter between FCC and Town and Community Councils.
13. NJC Annual Pay Settlement Award 2026/27.
14. To note the updated Public Participation Policy, Information Security Policy, Freedom of Information Scheme, Retention of Records Policy, Records Management Policy, Health & Safety Policy, and Standing Orders as circulated by email to members of the Council.
15. To note that the following do not require updating and should be endorsed: Financial Regulations. A Copy of the regulations can be found on the Council's Website.

16. To approve accounts for payment.
17. To note income received.
18. To receive correspondence not previously circulated.
19. To receive details of the Council's current overall estimated income and expenditure for the 2026/27 financial year.
20. To receive an update on the audit process regarding the 2025/26 financial year.
21. To receive details of matters requiring attention from Members of the Council.
22. To receive details of matters requiring attention from Members of the Public.
23. The date of the Council's next meeting is Monday, 19th October 2026 – the venue is Sealand County Primary School.