

SEALAND COMMUNITY COUNCIL

Ashley Griffiths

Clerk and Financial Officer Mobile: 07410 408410

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Garden City

CH5 2HY

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2nd December 2025

Dear Councillor

The Annual Finance meeting of Sealand Community Council will be held on Monday, 15th December 2025, at Sealand County Primary School, Farm Road, Sealand, CH5 2HH.

The next Sealand Community Council meeting will be held on Monday, December 15th, 2025, starting at 5:30 p.m., at Sealand County Primary School.

Members of the public are welcome to attend the meeting starting at 5:30 p.m. At the beginning of the meeting, there will be an "Open Forum" not exceeding 10 minutes to raise any issues with the Community Council. If members of the public prefer to ask the Clerk to raise an issue on their behalf, please contact the Clerk at sealandcommunitycouncil@gmail.com.

If members of the public are planning to attend, can they please advise the Clerk by Thursday, 11th December 2025.

Provision can be made for holding the meeting in a hybrid manner, with the non-face-to-face requester having conference phone dial-in access to link to the meeting. The Clerk must receive a request to hold a hybrid meeting by Thursday, December 11th, 2025.

The agenda is detailed below.

Yours sincerely



Ashley Griffiths - Clerk & Financial Officer



SEALAND COMMUNITY COUNCIL – ANNUAL FINANCE MEETING OF COUNCIL

Sealand CP School, Farm Road, Sealand. CH5 2HH

Monday – 15th DECEMBER 2025 – 5:30 pm START

AGENDA

1. To receive the Notice of the Meeting.
2. Declaration of Interest—Members are reminded of their responsibility to declare any personal or personal and prejudicial interest they have in any item of business on the agenda no later than when that item is reached and to leave the meeting prior to discussion and voting on the item.
3. To receive apologies for non-attendance.
4. Open Forum – To request members of the public to comment on matters relating to the agenda or to raise matters for the Council's attention.
5. To receive the Chair's Report, including actions taken since the meeting held on 17th November 2025.
6. To endorse the minutes of the Meeting of the Council held on 17th November 2025. Copy emailed to members of Council.
7. Matters Arising.
8. To consider planning applications received from Flintshire County Council.

PA Number	Application details	Location
FUL/000958/25	Installation of three external ASHP plants, three WSHPs, and one chiller unit.	Land at Green Lane East, Sealand, Flintshire, CH5 2NA.

9. To consider requests for grant payments.
10. To receive a report from Friends of Sealand regarding St. Bartholomew's Church.
11. To approve accounts for payment.
12. To note income received.
13. To receive correspondence not previously circulated.
14. To receive details of the Council's current overall estimated income and expenditure for the 2025/26 financial year. Copies will be circulated by email before the meeting.
15. To receive an update on the audit process regarding the 2024/25 financial year.
16. To receive details of matters requiring attention from Members of the Council.
17. To receive details of matters requiring attention from Members of the Public.
18. To request that the Public be temporarily excluded from the meeting.
19. To receive the Clerk's Annual Financial Report for the 2025/26 and 2026/27 financial years. Copies have been emailed to members of Council.
20. To consider and agree on the areas of expenditure for the 2026/27 financial year as outlined in the Clerk's Annual Financial Report.
21. To determine the Council's Financial Reserves for the 2026/27 financial year.
22. To determine the Council's precept for the 2026/27 financial year.
23. The date of the Council's next meeting is Monday, 19th January 2026 – the venue is Sealand County Primary School.

Events at St. Bartholomew's Church

Wednesday, December 17th, at 7:30 PM – Christmas Celebration.