

# **SEALAND COMMUNITY COUNCIL**

**Peter Richmond**  
**Clerk and Financial Officer**  
**3 Blakeley Court**  
**Raby Mere**  
**Wirral. CH63 0ND**

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8<sup>th</sup> July 2023

Dear Councillor

**Meeting of Sealand Community Council will be held on Monday 24<sup>th</sup> July 2023 at 6pm at St. Bartholomew's Church, Old Sealand Road, Sealand. Deeside. CH5 2LQ**

The next of Sealand Community Council will be held on Monday 24<sup>th</sup> July 2023 at St. Bartholomew's Church starting at 6pm.

Can members of Council also attend a meeting at 5.35pm to consider the updated draft Sealand Information Booklet.

Members of the public are welcome to attend the meeting starting at 6pm. There will be an "Open Forum" not exceeding 10 minutes at the beginning of the meeting to raise any issues with the Community Council. If members of the public prefer to ask the Clerk to raise an issue on their behalf, please contact the Clerk on [sealandcommunitycouncil@gmail.com](mailto:sealandcommunitycouncil@gmail.com).

If members of the public are planning to attend, can they please advise the Clerk by Thursday 20<sup>th</sup> July 2023

Provision can be made for holding the meeting in a hybrid manner with the non-face to face requestor having a conference phone dial in access to link to the meeting. The Clerk must receive a request to hold a hybrid meeting by Thursday 20<sup>th</sup> July 2023.

To note that from September 2023 Council meetings will be held at Sealand Primary School.

The agenda is detailed below.

Yours sincerely



**Peter Richmond - Clerk & Financial Officer**

**SEALAND COMMUNITY COUNCIL – MEETING OF COUNCIL**  
**ST. BARTHOLOMEW’S CHURCH – OLD SEALAND ROAD, SEALAND. CH5 2LQ**  
**MONDAY – 24<sup>th</sup> JULY 2023 - 6pm START**  
**AGENDA**

1. To receive the Notice of the Meeting.
2. Declaration of Interest - Members are reminded of their responsibility to declare any personal or personal and prejudicial interest which they have in any item of business on the agenda, no later than when that item is reached and to leave the meeting prior to discussion and voting on the item.
3. To receive apologies for non-attendance.
4. Open Forum – To request members of the public to comment on matters relating to the agenda, or to raise matters for the Council’s attention.
5. To receive the Chair’s Report including actions taken since the meeting held on 19<sup>th</sup> June 2023.
6. To endorse the minutes of the Meeting of Council held on 19<sup>th</sup> June 2023 Copy emailed to members of Council.
7. Matters Arising from the said minutes.
8. To consider planning applications received from Flintshire County Council.

PA Number	Application details	Location
000519/23	DEMOLITION OF EXISTING BUILDING AND CONSTRUCTION OF NEW INDUSTRIAL UNITS WITH ASSOCIATED EXTERNAL WORKS	A C CANOE PRODUCTS, UNIT 102, Tenth Avenue, Sealand, Deeside, CH5 2UA

9. To consider requests for grant payments.
10. To receive a report from Friends of Sealand regarding St. Bartholomew’s Church.
11. To receive a report regarding the 2023 Council Information Booklet.
12. To receive details of the Council’s current overall estimated income and expenditure for the 2023/24 financial year. Copies will be circulated by email before the meeting.
13. To receive details of the Council’s bank reconciliations as at 30<sup>th</sup> June 2023. Copies will be circulated by email before the meeting.
14. To approve Accounts for Payment.
15. To note Income Received.
16. To receive correspondence not previously circulated.
17. To receive an update of the audit process regarding the 2022/23 financial year.
18. To receive details of matters requiring attention from Members of Council.
19. To receive details of matters requiring attention from Members of the Public.
20. Date of the Councils’ next meeting Monday 18<sup>th</sup> September 2023 – venue Sealand County Primary School..