

SEALAND COMMUNITY COUNCIL

Peter Richmond
Clerk and Financial Officer
3 Blakeley Court
Raby Mere
Wirral. CH63 0ND

Mobile – 07920284026

Email: sealandcommunitycouncil@gmail.com
www.sealandcommunitycouncil.co.uk

8th November 2022

Dear Councillor

Meeting of Sealand Community Council will be held on Monday 21st November 2022 at 6pm
St. Bartholomew's Church, Old Sealand Road, Sealand. Deeside. CH5 2LQ

The next meeting of Sealand Community Council will be held on Monday 21st November 2022 at St. Bartholomew's Church starting at 6pm.

Members of the public are welcome to attend the meeting. There will be an "Open Forum" not exceeding 10 minutes at the beginning of the meeting to raise any issues with the Community Council. If members of the public prefer to ask the Clerk to raise an issue on their behalf, please contact the Clerk on sealandcommunitycouncil@gmail.com.

If members of the public are planning to attend, can they please advise me by Thursday 17th November 2022.

Provision can be made for holding the meeting in a hybrid manner with the non-face to face requestor having a conference phone dial in access to link to the meeting. I must receive a request to hold a hybrid meeting by Thursday 17th November 2022.

The Remembrance Sunday Service is on 13th November 2022 and will be held at St. Bartholomew's Church as is the Sealand Christmas Celebrations on Wednesday 14th December 2022

The agenda is detailed below.

Yours sincerely



Peter Richmond - Clerk & Financial Officer

SEALAND COMMUNITY COUNCIL
MEETING OF COUNCIL AT ST. BARTHOLOMEW'S CHURCH
MONDAY – 21st NOVEMBER 2022 - 6pm START
AGENDA

1. To receive the Notice of the Meeting.
2. Declaration of Interest - Members are reminded of their responsibility to declare any personal or personal and prejudicial interest which they have in any item of business on the agenda, no later than when that item is reached and to leave the meeting prior to discussion and voting on the item.
3. To receive apologies for non-attendance.
4. Open Forum – To request members of the public to comment on matters relating to the agenda, or to raise matters for the Council's attention.
5. To receive the Chair's Report including actions taken since the meeting held on 17th October 2022.
6. To endorse the minutes of the Meeting of Council held on 17th October 2022. Copy emailed to members of Council.
7. Matters Arising.
8. To consider planning applications received from Flintshire County Council.

PA Number	Application details	Location
FUL/000271/22	ERECTION OF A SINGLE STOREY UNIT LOCATION	Plot A, The Airfields, Northern Gateway, Flintshire, CH5 2RD
FUL/000439/22	Retrospective - Construction of a lightweight steel framed industrial building. Location:	Deeside Point - Unit 1 Tenth Avenue ,Deeside Industrial Park ,Deeside

9. To consider requests for grant payments.
10. To receive a report from Friends of Sealand regarding St. Bartholomew's Church.
11. To receive information received from the Acting Headteacher at Sealand Primary School.
12. To approve Accounts for Payment.
13. To note Income Received.
14. To receive correspondence not previously circulated
15. To Review and Endorse the Council's – Annual Investment Strategy - Complaints Procedure – Data Protection Policy - Financial Regulations - Freedom of Information Access Arrangements - Health and Safety Policy – Grants Policy - Information Security- Internal Financial Controls

Policy - Press and Social Media Policy - Public Participation Protocol - Records Management Policy - Retention of Records Policy - Risk Assessment Processes - Scheme of Delegation , Multi Location Meetings Policy, Members Self-Regulatory Protocol, Standing Ordes and Training Plan.

The only documents that need to be updated and endorsed / adopted are the Annual Investment Strategy - Internal Financial Controls Policy and Risk Assessment Processes. (Copies have been circulated by email)

Copies of all other documents referenced above can found on the Council's web site.

16. To receive details of the Council's current overall actual income and expenditure and estimated income and expenditure for the 2022/23 financial year. Copies will be circulated by email before the meeting.
17. To receive details of matters requiring attention from Members of Council.
18. To receive details of matters requiring attention from Members of the Public
19. Date of next Meeting of Council Monday 12th December 2022

