

SEALAND COMMUNITY COUNCIL

Peter Richmond
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2nd May 2022

Dear Councillor

First Annual General Meeting of the New Council

St. Bartholomew's Church, Old Sealand Road, Sealand. Deeside. CH5 2LQ to be held on Monday 16th May 2022 – 6pm

The first Annual General Meeting of the New Council will be held on Monday 16th May 2022 at St. Bartholomew's Church starting at 6pm. I will be at St. Bartholomew's Church by 5.30pm so that all members of Council can attend early to sign the required Declaration of Acceptance of Office and the Registration of Members Interest form ahead of the meeting.

As you were unopposed, I can advise that you will come into office four days after the date of the election (Thursday 5th May 2022) and that before you can act as a Councillor you will have to sign the Declaration of Acceptance of Office in the presence of the Clerk.

Previously elected councillors were given a copy of the Council's Code of Conduct (as adopted at the meeting of Council held on 21st April 2008 and amended on 17th May 2016). I will have copies with me for the newly elected members of Council. Copies have previously been emailed out and I will do so again after the meeting. Copies of all Council policies including Standing Orders can be accessed on the Council's web site - www.sealandcommunitycouncil.co.uk

Members of the public are welcome to attend the meeting. There will be an "Open Forum" not exceeding 10 minutes at the beginning of the meeting to raise any issues with the Community Council. If members of the public prefer to ask the Clerk to raise an issue on their behalf, please contact the Clerk on sealandcc@gmail.com. If members of the public are planning to attend, can they please advise me by Thursday 12th May 2022.

Provision can be made for holding the meeting in a hybrid manner with the non-face to face requestor having a conference phone dial in access to link to the meeting. I must receive a request to hold a hybrid meeting by Thursday 12th May 2022.

The agenda is detailed below.

Yours sincerely



Peter Richmond - Clerk & Financial Officer

SEALAND COMMUNITY COUNCIL
FIRST ANNUAL GENERAL MEETING OF COUNCIL AT ST. BARTHOLOMEW'S CHURCH
MONDAY 16th MAY 2022 - 6pm START
AGENDA

1. To receive the Notice of the Meeting.
2. To receive the Clerk's report on the signing of the Declaration of Acceptance of Office forms.
3. Declaration of Interest - Members are reminded of their responsibility to declare any personal or personal and prejudicial interest which they have in any item of business on the agenda, no later than when that item is reached and to leave the meeting prior to discussion and voting on the item.
4. To receive apologies for non-attendance.
5. To receive the Chair's Report including actions taken since the meeting held on 13th April 2022.
6. To elect a Chair for 2022/23.
7. To elect a Vice-Chair for 2022/23.
8. Open Forum – To request members of the public to comment on matters relating to the agenda, or to raise matters for the Council's attention.
9. Declaration of Interest.
10. To endorse the minutes of the Meeting of Council held on 13th April 2022. Copy enclosed with the agenda and also emailed out previously.
11. Matters Arising.
12. To consider planning applications received from Flintshire County Council.

PA Number	Application details	Location
064354	Housing development sales signage and flags.	RAF Sealand South Camp, Welsh Road, Garden City, Deeside, Flintshire, CH5 2RD
064379	Erection of a two-storey side extension with first floor terrace	2 Mill Cottages, Ferry Lane, Sealand, Chester, Flintshire, CH1 6QQ

13. To consider requests for grant payments.
14. To receive a report from Friends of Sealand regarding St. Bartholomew's Church.

15. To note the Council's updated Asset Register May 2022, Asset Register Summary May 2016 to May 2022 and the Street Lighting Inventory – April 2022 as previously circulated.

Assets	Value – Purchase Price	Insurance Cover
Chairs of Office	£6,059.90	£8,278.36
Notice Boards	£2,451.52	£6,635.34
Office Equipment	£855.00	£1,120.02
Public Seats	£2,085.00	£8,155.39
Street Lighting-	£73,750– proxy value – Clerk will advise	£73,750.00
Dummy Digital Recorder Cameras	£1,070	£2,121.80
Defibrillator and Cage	£1,184.00	£1,332.60
PR1000 Hand Held Radar Gun	£192.00	£197.76
Total	£87,647.42	£101,591.27

16. To approve accounts for payment.
17. To receive income.
18. To receive details of the Council's current overall actual income and expenditure and estimated income and expenditure for the 2022/23 financial year.
19. To receive and update of the audit process internal and external regarding the 2021/22 financial year.
20. To receive correspondence not previously circulated.
21. To receive details of matters requiring attention from Members of Council.
22. To receive details of matters requiring attention from Members of the Public
23. Date of next Meeting of Council Monday 20th June 2022