

SEALAND COMMUNITY COUNCIL

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5th November 2020

Dear Councillor

Meeting of Sealand Community Council **Monday 16th November 2020**

The next meeting of Council will be held on line on Monday 16th November 2020 starting **at 6pm.**

Details of the link to the meeting and dial in access arrangements will be circulated a few days before the meeting

Notice for members of the public

The Public Bodies (Admission to Meetings) Act 1960 and the Local Government Act 1972 set out the requirements for calling and conducting meetings. All council meetings must be open to members of the public to attend.

In line with the above members of the public can join the meeting in order to observe. If you wish to be an observer you will need to provide me with your email address so that I can send an invitation to those who wish to attend. In line with Data Protection the email addresses can only be used for the purposes of the meeting and these will be deleted immediately after the meeting.

The agenda is detailed below.

Yours sincerely



Peter Richmond - Clerk & Financial Officer

SEALAND COMMUNITY COUNCIL
ON LINE MEETING OF COUNCIL - MONDAY 16th November 2020
AGENDA – 6pm START

1. To receive the Notice of the Meeting.
2. To request members of the public to comment on matters relating to the agenda, or to raise matters for the Council's attention.
3. Declaration of Interest
4. To receive apologies for non-attendance.
5. To receive the Chair's report including actions taken since the meeting held on 19th October 2020.
6. To endorse the minutes of the Meeting of Council held on 19th October 2020. Copy enclosed with the agenda.
7. Matters Arising.
8. To consider planning applications received from Flintshire County Council.

061830 - Installation of a mezzanine floor to the existing unit at Building 3, with stepped and lift access via entrance and secondary escape stair to rear at Ifor Williams Trailers, Fourth Avenue, Deeside Industrial Park, Deeside, CH5 2NR.

061929 - Change of Use of premises from former Warehouse to Pet Supplies Outlet (Class A1), Veterinary Clinic (Class D1), café (Class A3) and Warehousing (Use Class B8) and associated car parking at Unit 38, Drive B, Sealand, Deeside, Flintshire, CH5 2NU.

9. To receive a report from Friends of Sealand regarding St. Bartholomew's Church.
10. To consider requests for grant payments.
11. To approve accounts for payment.
12. To receive details of the Council's current overall actual income and expenditure and estimated income and expenditure for the 2020/21 financial year. Copies will be circulated by email before the meeting.
13. To receive income.

14. To receive correspondence.
15. New audit arrangements for audit year 2020/21 onwards – refer to report circulated on 23rd October 2020.
16. To Review and Endorse the Council's – Annual Investment Strategy - Complaints Procedure – GDPR Data Protection Policy - Financial Regulations - Freedom of Information Access Arrangements - Health and Safety Policy - Information Security- Internal Financial Controls Policy - Press and Social Media Policy - Public Participation Protocol - Records Management Policy - Retention of Records Policy - Risk Assessment Processes, Members Self-Regulatory Protocol and Standing Orders.

The only documents that need to be amended and adopted are the Annual Investment Strategy - Financial Regulations - Internal Financial Controls Policy and Risk Assessment Processes. (All circulated before the meeting by email)

Copies of all other documents referenced above are to be found on the Council's web site.

17. To receive details of matters requiring attention from Members of Council.
18. To receive details of matters requiring attention from Members of the Public.
19. Date of next meeting 14th December 2020 - this is the Annual Finance Meeting - start time 6pm.