

## **SEALAND COMMUNITY COUNCIL**

### **DECISION SUMMARY OF THE MEETING OF COUNCIL HELD ON 13<sup>th</sup> JULY 2026 AT SEALAND COUNTY PRIMARY SCHOOL, FARM ROAD, GARDEN CITY, CH5 2HH**

PRESENT: Councillors Christine Jones, County Councillor Vice-Chair (Acting Chair), David Wisinger, Gwyneth Bullock, Lionel Prouvé, Brian Ward, Bob James & Jean Fairbrother.

OTHERS:

Two members of the public.

Robin Davies - Headmaster – Sealand Community Council.

OFFICER: Ashley Griffiths – Clerk and Financial Officer.

#### **26/79 SECTION 137 – LOCAL GOVERNMENT ACT 1972 – PAYMENT OF GRANTS**

The appropriate sum for the S137 Expenditure Limit for the purpose of Section 137 (4) (a) of the Local Government Act 1972 for the calculation of the Free Resource Base is based on the local population taken from the current electoral roll. The Welsh Government has advised that the Section 137 Expenditure Limit for 2026/27 is £11.60 per elector. The electoral roll from Flintshire County Council was 2812 in December 2025. So, per elector, this produces a total of £32,619.20.

The allocated spending in 2026/27 is Section 137 grants of £3,035.00.

The Council considered a grant application from an individual and determined that it did not meet the statutory requirements for expenditure under Section 137 of the Local Government Act 1972.

Spending in 2026/27 so far is nil.

RESOLVED – that the grant application be declined, as the Council determined that it did not meet the statutory requirements for expenditure under Section 137 of the Local Government Act 1972.

#### **26/80 PLANNING APPLICATIONS**

| PA Number     | Application details                                                                                                                                                                                                                                                                                                                                                                                | Location                                                     |
|---------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------|
| FUL/000401/26 | The project involves the removal of existing building services and the construction of new cleanroom laboratories for pharmaceutical use at Sterling Pharma, Deeside. Works include the supply and installation of new HVAC systems; internal civil works to form a sump; external civil works for a new plant slab; installation of medical gas systems; and integration with existing utilities. | Unit 103, Tenth Avenue, Sealand, Deeside, CH5 2AU.           |
| FUL/000129/26 | Remediation of the land at Deeside Industrial Park to prepare the site for future development; works to include ground remediation, removal of materials/foundations, removal/diversion of utilities, ground improvement techniques, groundworks/earthworks to create a development platform and associated engineering works.                                                                     | Land east of Tata Steel, Deeside Industrial Estate, Sealand. |

|               |                                                                                     |                                      |
|---------------|-------------------------------------------------------------------------------------|--------------------------------------|
| FUL/000558/26 | Demolition of existing bungalow and construction of new dormer bungalow and garage. | 20 Sealand Road, Sealand, CH5 2RJ.   |
| FUL/000540/26 | Replacement of existing industrial units                                            | Unit 1, Drome Road, Sealand, CH5 2NY |

RESOLVED -that –:

No observations be raised in respect of the above applications - FUL/000401/26, FUL/000129/26, FUL/000558/26 and FUL/000540/26.

*Cllr Brian Ward declared an interest in minute number 26/80, planning reference: FUL/000558/26*

## **26/83 ACCOUNTS FOR PAYMENT**

RESOLVED: - that-

- i) The under-mentioned accounts be approved for payment.
- ii) It is noted that the Lloyds Bank charges for the most recent period (30/06/2026) are £8.25 - re £4.25 per month for the account maintenance fee with an additional charge of 8 cheques x £0.50 = £4.00.

| Cheque No    | Payable to       | Details                                                     | Amount           | VAT          | VAT Code | Expenditure Powers                                       |
|--------------|------------------|-------------------------------------------------------------|------------------|--------------|----------|----------------------------------------------------------|
| Direct debit | NEST             | Pension                                                     | £49.95           |              |          | Local Govt Act 1972 (S112)                               |
| 003778       | HMRC             | PAYE- Income Tax and National Insurance, April, May & June. | £1,151.90        |              |          | Local Govt Act 1972 (S112)                               |
| 003779       | GWELLA           | Fit, Fed & Read Summer Programme.                           | £1,000.00        |              |          | Local Govt Act (Miscellaneous Provisions Act) 1976 (S19) |
| 003780       | Ashley Griffiths | July Salary & Allowance (mileage/stationary refund)         | £995.19          |              |          | Local Govt Act 1972 (S112)                               |
| Total spend  |                  |                                                             | <b>£3,197.04</b> | <b>£0.00</b> |          |                                                          |

## **26/84 INCOME**

|                     |                             |               |
|---------------------|-----------------------------|---------------|
| Lloyds Bank         | Interest Payment 09/07/2026 | £31.91        |
| <b>Total Income</b> |                             | <b>£31.91</b> |

RESOLVED – that the income received be noted.

## **26/85 FIT, FED AND READ PROGRAMME**

The Council received correspondence from GWELLA regarding the Fit, Fed & Read Programme, confirming that an event would take place on 22 July 2026 between 17:00 and 18:30 hours.

Members considered the correspondence and requested further information on the locations where the programme would be delivered and the number of days per week it would operate.

Following receipt and consideration of the additional information requested, Members were satisfied that the programme aligned with the Council's community objectives.

A proposal was duly made and seconded and, following a vote of Members, was carried.

THEREFORE, IT BE RESOLVED THAT the Council adopts the following resolution:

RESOLVED – that a contribution of £1,000 towards the GWELLA Fit, Fed & Read Programme be approved, with the signed cheque to be delivered by the Clerk.

## **26/88 SCHOOL CORRESPONDENCE**

Sealand County Primary School contacted the Council on behalf of the School Council to explore opportunities for collaboration on community projects. The School Council presented 12 designs for signage to address dog fouling and littering in local parks and playing fields.

The Council considered the designs and agreed to utilise them as part of a localised campaign to promote community cleanliness. Ashley Griffith (Clerk) was requested to obtain quotations for the production of the signage and seek information from Flintshire County Council regarding installation costs.

### **SIGNAGE QUOTATIONS**

The Clerk presented the following quotations for 12 A4 laminated signs, including fixings:

- **Palm Signs** – £432.00
- **PR Signs** – £460.80
- **Double Click Design** – £272.59

The Council considered the quotations and, following a vote, approved Double Click Design as the preferred supplier at a total cost of £272.59. and GWELLA as the installer. The Clerk was authorised to place the order.

### **RESOLVED –**

- That the quotation from Double Click Design for £272.59 be approved.
- That the Clerk be authorised to place the order.

## **26/91 SEALAND COMMUNITY COUNCIL – BANK RECONCILIATION – 30<sup>th</sup> JUNE 2026**

In line with the Council's Financial regulations and audit requirements, the Clerk submits details of the Council's overall bank balance in respect of – as at the 30th June, 30th September, 31st December and 31st March each year.

Account – No 0388217 - £9,389.72 - Account – No 7326098 - £78,557.62. Total - £87,947.34.

| <b>Unpaid – Cheque number</b> | <b>Payable to</b>                                                      | <b>Amount - £</b> |
|-------------------------------|------------------------------------------------------------------------|-------------------|
| 003758                        | Flintshire County Council<br>(Notice board installation)               | £1,540.94         |
| 003763                        | 50 Plus Action Group                                                   | £50.00            |
| 003767                        | Jolora Ltd                                                             | £384.00           |
| 003773                        | Flintshire County Council<br>(energy January, February,<br>March 2026) | £620.46           |
| 003776                        | Jolora Ltd                                                             | £384.00           |
| <b>Total</b>                  |                                                                        | <b>£2,979.40</b>  |

Total bank accounts - £87,947.34 less unpaid cheques of £2,979.40 as outlined above, leaves a net balance of £84,967.94. This amount cross-references with the summary of the income and expenditure report as at 30<sup>th</sup> June 2026.

Christine Jones (Vice-Chair) signed two hard copies of the bank reconciliation statements.

RESOLVED- that the report be noted.

## **26/92 PUBLIC SPACES PROTECTION ORDERS (PSPOs) CONSULTATION**

The Clerk advised the Council of Flintshire County Council's consultation on the renewal of the Dog Control and Alcohol Control Public Spaces Protection Orders (PSPOs).

The Council agreed to complete the consultation surveys and requested that consideration be given to dog control provisions on the playing pitches at Welsh Road and Sealand Manor.

RESOLVED- that the Council would participate in the consultation and submit the Council's views accordingly.

## **26/95 EXTERNAL AUDIT – ANNUAL FINANCIAL RETURN 2025/26 FINANCIAL YEAR**

The Clerk gave an overview of the requirement to the Council for the external audit, noting that the Audit packs must be submitted to the Audit Wales email address, by post to the Cardiff office only or via Objective Connect where required, with a deadline of 7th July 2026 and mandated the Council to publish an audit notice on all notice boards and the Council website. The Council requires that electors be given 20 working days of inspection from the 6<sup>th</sup> July to the 31<sup>st</sup> of July. Section 30 of the Public Audit Wales Act 2004 gives the right of the elector to inspect the Council's accounts.

The clerk received the Audit Notice 2026 for the audit of accounts and noted to the Council that he would send the relevant documents to the auditors in the near future, after he has received the internal audit back and outlined the accounts for the Council in the Local Council for Wales Annual Return for the year ended 31 March 2026.

The clerk noted that an interim copy of the Annual Return had been added to the Council's website, with the final version to be added upon completion of the Audit. The Audit Notice 2026 had been

added to the website and notice boards, with an announcement dated 2nd June 2026, regarding electors' rights to inspect the accounts and all documents for the year ending 31st March 2026, from 6<sup>th</sup> July to 31<sup>st</sup> July 2026.

RESOLVED – that the Clerk had submitted all relevant documentation to Audit Wales by email on 5 July 2026, including the required links and supporting attachments.

**26/100 DATE OF COUNCIL'S NEXT MEETING – 21<sup>st</sup> SEPTEMBER 2026.**

**26/101 IN ACCORDANCE WITH THE SEALAND COMMUNITY COUNCIL'S CODE OF CONDUCT,**

**DECLARATION OF INTEREST—** Two Council members declared an interest to the Council.

- Cllr Christine Jones declared an interest in minute number 26/77 (b) and Cllr Brian Ward declared an interest in minute number 26/80, planning reference: FUL/000558/26.

The meeting opened at 6:00 pm and closed at 8:20 pm.

..... Signed 21<sup>ST</sup> September 2026, Chairman of the Council