

SEALAND COMMUNITY COUNCIL

DECISION SUMMARY OF THE MEETING OF COUNCIL HELD ON 14th JULY 2025 AT SEALAND COUNTY PRIMARY SCHOOL, FARM ROAD, GARDEN CITY, CH5 2HH

PRESENT: Councillors: David Wisinger (Chair), Christine Jones (County Councillor, Brian Ward, Bob James, Norman Jones, Mary Southall, Gwyneth Bullock.

OTHERS: One member of the public.

Robin Davies, Headteacher - Sealand Primary School.

OFFICER: Ashley Griffiths – Clerk and Financial Officer.

25/66 IN-HOUSE TRAINING

The in-house training is scheduled for October. Further details will be communicated in due course.

RESOLVED – that the report be noted.

25/67 SEALAND COMMUNITY FLOOD PLAN AND FLOOD WARDENS

Ashley Griffiths (Clerk) and Shelley Webber (Flood Warden) have organised a hybrid meeting on 15th September at 5:30 PM, prior to the Council meeting, with Gwenno (NRW) to discuss the new amended flood plan and any issues the Wardens would like to raise.

RESOLVED – that the report be noted

25/74 MATTERS REFERRED TO FLINTSHIRE COUNTY COUNCIL

d) River Dee Embankment – Coastal Path and Cycleway – Bluebridge to the Railway Bridge

Mike Taylor, Senior Coastal Ranger (Flintshire County Council), advised the Council on July 14, 2025, that in light of unavailability of the UK SPS Fund, alternative sources should be explored, including potential match funding programmes.

The Council has agreed that the seat formerly situated between the two road bridges should replace one of the four existing seats, as mentioned above. Wayne Jones, Flintshire County Council (Streetscene Officer), has advised that he is waiting for Mike Taylor regarding the funding.

Following due consideration, the Council resolved that Mike Taylor should proceed with pursuing the match-funding arrangements.

RESOLVED – that Mike Taylor be requested to look at the match funding option.

25/78 ACCOUNTS FOR PAYMENT

RESOLVED: - that-

- i) The under-mentioned accounts be approved for payment.
- ii) It is noted that the Lloyds Bank charges for the most recent period (30/06/2025) are £12.50 - re £8.50 per month with an additional charge of 4 cheques x £1.00 = £4.00.

Cheque No	Payable to	Details	Amount	VAT	VAT Code	Expenditure Powers
-----------	------------	---------	--------	-----	----------	--------------------

Direct debit	NEST	Pension	£49.95			Local Govt Act 1972 (S112)
003706	HMRC	PAYE – Income Tax and National Insurance, April, May & June.	£926.94			Local Govt Act 1972 (S112)
003707	Flintshire County Council	Energy costs January, February & March 2025	£910.04	£151.67	636613732	Highways Act 1980 (301)
003708	Flintshire County Council	Energy costs October, November & December 2024	£910.04	£151.67	636613732	Highways Act 1980 (301)
003709	Flintshire County Council	Energy costs July, August & September 2024	£910.04	£151.67	636613732	Highways Act 1980 (301)
003710	Flintshire County Council	Energy costs April, May & June 2024	£909.90	£151.65	636613732	Highways Act 1980 (301)
003711	Audit Wales Office	External Audit Fees 2023/24	£253.00			Local Govt Act 1972 (S111)
003712	Flintshire County Council	Street lighting inspection – April, May & June 2025	£313.90			Highways Act 1972 (301)
003713	Ashley Griffiths	July 2025, Salary & Allowance	£969.47			Local Govt Act 1972 (S112)
Total spend			£6,153.28	£606.66		

25/81 COMMUNITY REVIEW 2025

Lyn Philips, Flintshire County Council (Democratic Services), submitted correspondence to the Council via email concerning the statutory review.

The Council duly considered the consultation documentation and, following deliberation, submitted a formal response articulating their official stance that the existing format ought to be maintained.

RESOLVED – that the report be noted.

25/83 SEALAND COMMUNITY COUNCIL- BANK RECONCILIATION – 30th JUNE 2025

In line with the Council's Financial regulations and audit requirements, the Clerk submits details of the Council's overall bank balance in respect of – as at the 30th June, 30th September, 31st December and 31st March each year.

Account – No 0388217 - £9,586.84 - Account – No 7326098 - £71,136.87. Total - £80,723.71

Unpaid – Cheque number	Payable to	Amount - £
003694	Jolora Ltd	384.00
003695	Jolora Ltd	24.00
003703	Jolora Ltd	384.00
003704	Ashley Griffiths – Wages, Allowances & Stationery refund	977.25
003705	50 Plus Action Group	150.00
Total		1,919.25

Total bank accounts - £80,723.71 less unpaid cheques of £1,919.25 as outlined above, leaves a net balance of £78,804.46. This amount cross-references with the summary of income and expenditure report as at 30th June 2025.

The Vice–Chair was absent from the meeting; therefore, the Chairman of the Council signed two hard copies of the bank reconciliation statements.

RESOLVED— that the report be noted.

25/89 EXTERNAL AUDIT – ANNUAL FINANCIAL RETURN 2024/25 FINANCIAL YEAR

The Clerk gave an overview of the requirement to Council for the external audit noting that the documents can be sent to the Cardiff office via recorded delivery or By secure data transfer via Objective Connect with a deadline of the 30th June 2025 and mandated the Council to publish an audit notice by the 16th of June on all notice boards and Council website for a minimum of 14 calendar days, after the forementioned period it is the requirement of Council to allow the electors 20 working days of inspection from the 1st July to the 28th of July between the hours of 10:00 and 17:00 from Monday to Friday in line with Section 30 of the Public Audit Wales Act 2004 gives the rights of the elector to inspect the Council's accounts.

The clerk received the audit notice for 2025, which pertains to the audit of accounts, and informed the Council that the relevant documents have been sent via email to the auditors, for submission to the Local Council for Wales in the Annual Return for the year ended March 31, 2025.

RESOLVED – that the report be noted.

25/95 DATE OF COUNCIL'S NEXT MEETING – 15th SEPTEMBER 2025.

25/96 IN ACCORDANCE WITH THE SEALAND COMMUNITY COUNCIL'S CODE OF CONDUCT,

DECLARATION OF INTEREST— One Council member declared an interest to the Council. Cllr Christine Jones declared an interest in minute number 25/74(b)

The meeting opened at 6:00 pm and closed at 8:00 pm.

..... Signed 15th September 2025, Chairperson of the Council