

## SEALAND COMMUNITY COUNCIL

### DECISIONS SUMMARY OF THE MEETING OF COUNCIL HELD ON 20<sup>th</sup> JANUARY 2025 AT SEALAND COUNTY PRIMARY SCHOOL, FARM ROAD, GARDEN CITY. CH5 2HH

**PRESENT: Councillors:** Barbara Hinds (Chair), Christine Jones (County Councillor), David Wisinger (Vice-Chair), Brian Ward, Mary Southall, Shelley Webber, Lionel Prouvé, and Alex Lewis.

**Others:** One member of the public.

Robin Davies – Deputy Headteacher – Sealand Primary School.

Two members of Flintshire County Council - Streetscene and Transportation.

**Officer:** Ashley Griffiths – Clerk and Financial Officer.

#### **24/206 APOLOGIES FOR NON-ATTENDANCE**

Apologies were received from Councillors Norman Jones, Linda Thomas, Gwyneth Bullock, and Jean Fairbrother.

RESOLVED – that the apologies be received and accepted.

#### **24/207 SEALAND COMMUNITY FLOOD PLAN AND FLOOD WARDENS**

The Council organised a hybrid meeting to facilitate discussions regarding community flood management between Natural Recourses Wales (NRW) and the flood warden team as part of the Council initiative to organise multiplatform collaborations.

The Flood Warden team met with Gwenno Talfryn (NRW) at 5:30 p.m. on January 20, 2025, to discuss the flood warden roles, the areas designated for each individual, and marketing material to inform the community about the mitigating factors involving flooding.

RESOLVED – that Ashley Griffiths (Clerk) would organise a February hybrid meeting with Gwenno Talfryn to discuss the flood plan further.

#### **24/209 NOTICE UNDER LOCAL GOVERNMENT ACT, 1972 (Section 87 (2))**

##### **VACANCY FOR ONE COUNCILLOR**

Ashley Griffiths (Clerk) advised that Flintshire County Council had informed him that no request for an election had been received within fourteen days of the original Notice date, and it is for the Council to fill the vacancy by co-option. Council is required to give public notice of co-option in accordance with Section 116 of the Local Government (Wales) Measure 2011.

The Council readvertised the public notice of co-option for the week commencing the 21<sup>st</sup> day of January 2025, which will be advertised until the 10<sup>th</sup> day of February 2025, per the recommendation of the Democratic Services Department of Flintshire County Council. This was emailed to Council members, attached to the notice boards, and added to the Council's website.

RESOLVED – that the report be noted.

#### **24/214 CHAIR'S FUND 2024/25**

Ashley Griffiths (Clerk) reminded the Council that the agreed spend for the Chair's Fund for the 2024/25 financial years is £800.00. Payments are being made under expenditure powers—Ancillary

Power Local Government Act 1972 (S1). At the September, 16<sup>th</sup> 2024 meeting Minute Number 24/97, it was agreed that the Chair's Fund should cover the refreshments at St Bartholomew's Church for the Remembrance Service on Sunday, November 10<sup>th</sup> at 10:30 AM and the Christmas Concert on Wednesday, December 18<sup>th</sup> at 7:00 PM.

The Chair proposed that a payment of £200.00 from the Chairs Fund be approved for a donation towards the combined costs of the Remembrance Day service and Christmas celebration at St. Bartholomew's Church.

RESOLVED – that £200.00 from the Chairs Fund be approved for St. Bartholomew's Church.

Spent so far - £550.00.

**24/219 PLANNING APPLICATIONS**

PA Number	Application details	Location
FUL/0011 20/24	Application for variation of condition no. 2 attached to planning permission ref. FUL/000519/23 (to allow for the introduction of mezzanine floors).	A C Canoe Products, Unit 102, Tenth Avenue, Sealand, Deeside, CH5 2UA.
FUL/0010 90/24	Retrospective planning application. Extension to recycling unit and hard surfacing of an outside storage area to the north of the building extension, with full planning permission.	Unit 103, Welsh Road, Garden City, Deeside, CH5 2LR.
FUL/0011 20/24	Application for variation of condition no. 2 attached to planning permission ref. FUL/000519/23 (to allow for the introduction of mezzanine floors).	A C Canoe Products, Unit 102, Tenth Avenue, Sealand, Deeside, CH5 2UA.

RESOLVED – that no objections should be raised with respect to the above planning application, although planning application FUL/010/90/24 should be noted along with several observations. The conditions outlined within this application must be fully met in alignment with the associated regulated agreements.

**24/220 ACCOUNTS FOR PAYMENT**

RESOLVED: - that-

- i) the under-mentioned accounts be approved for payment.
- ii) it be noted that the Lloyds Bank charges for the most recent period is £12.50 - re £8.50 per month with an additional charge of 4 cheques x £1.00 = £4.00.

Cheque No	Payable to	Details	Amount	VAT	Vat Code	Expenditure Powers

Direct Debit Payment	NEST	Pension	£46.90			Local Govt Act 1972 (S112)
003673	Peter Richmond	Additional pay, back pay April & May 2024 from 2024 Pay deal	£51.34			Local Govt Act 1972 (S112)
003674	St. Bartholomew's Church Council	Payment from the chairs fund 2024/25	£200.00			Ancillary Power Local Govt Act 1972 (S1)
003675	Ashley Griffiths	January 2025, Salary, allowance & back pay x 9 months 2024, from 2024 pay deal.	£1235.31			Local Govt Act 1972 (S112)
003676	HMRC	PAYE – Income tax and national insurance October, November,	£926.56			Local Govt Act 1972 (S142)

		and December.				
003677	Flintshire County Council	Monthly street light inspection for October, November and December 2024	£313.90	£52.32	636613732	Highways Act 1972 (301)
<b>Total Spend</b>			<b>£2,774.01</b>	<b>£52.32</b>		

#### **24/227 SEALAND MANOR PLAY AREA**

Richard Robert (Play Design Officer) thanked the Council on December 17, 2024, for matching funding for the replacement of the new tyre swing at Sealand Manor play area. He informed the Council that he would email a progress report in due course.

RESOLVED— that the report be noted.

#### **24/228 PLAY SCHEMES – 2025**

At the November 2023 Council meeting, it was agreed that the Council would fund both play scheme sites for six weeks and enter into a three-year commitment.

Ashley Griffiths (Clerk) received notification that the completed forms for the 2025 play schemes had been received.

RESOLVED—that the report be noted.

#### **24/230 LOCAL GOVERNMENT SERVICES PAY AGREEMENT 2024**

The Local Government Association informed One Voice Wales that the National Joint Council for Local Government Services (NJC) has reached an agreement on rates of pay applicable from 1 April 2024 to 31 March 2025 and encourages employers to implement this pay award as soon as possible. Copies of the pay award details and salary scales were circulated to members of the Council on October 29, 2024.

Refer to Minute 21/80—Meeting 19th July 2021 – RESOLVED—that it be agreed that the Clerk should move to scale point 24 with effect from 1<sup>st</sup> April 2022. Council also agreed under minute 21/80 that

from effect from 1<sup>st</sup> April 2022, the home allowance payment is £312. Noting that the internal auditor advised on the 22<sup>nd</sup> April 2021 that this amount is non- taxable.

RESOLVED – that Wainwright Accountants have amended the payroll and issued mandates for all outstanding backpay to the retired clerk and current clerk.

**24/233 ONE VOICE WALES DIGITAL MATURITY RECOMMENDATIONS FOR IMPROVED DIGITAL OPERATIONS**

Ashley Griffiths (Clerk) informed the Council that he had completed the One Voice Wales programme of Digital Maturity Assessments for councils and had received the conclusion with several recommendations that were not mandatory. The Council agreed to review these in the near future but will look at different available hosting packages.

RESOLVED—Ashley Griffiths (Clerk) will endeavour to look at further hosting packages for the Council's perusal.

**24/237 IN ACCORDANCE WITH THE SEALAND COMMUNITY COUNCIL'S CODE OF CONDUCT**  
**DECLARATION OF INTEREST**— One Council member declared an interest to the Council.

Cllr Christine Jones declared an interest in minute numbers 24/216 (c).

The meeting opened at 6:00 pm and closed at 7:52 pm.

..... Signed 17<sup>th</sup> February 2025

Barbara Hinds, Chair of the Council