

SEALAND COMMUNITY COUNCIL

DECISIONS SUMMARY OF THE MINUTES OF THE MEETING OF COUNCIL HELD ON 20th MAY 2024

AT SEALAND COUNTY PRIMARY SCHOOL, FARM ROAD, GARDEN CITY. CH5 2HH

PRESENT: Councillors: Barbara Hinds (Chair), Gwyneth Bullock, Christine Jones (County Councillor), Lionel Prouve, Mary Southall, Shelley Webber, Norman Jones and David Wisinger (Vice-chair),

Ashley Griffiths – Clerk.

Peter Richmond – Retiring Clerk attending in an advisory capacity.

24/1 APOLOGIES FOR NON-ATTENDANCE

Apologies were received from Councillors Jean Fairbrother, Linda Thomas and Alex Lewis.

Councillor Lionel Prouve left the meeting at 7.50 pm

24/6 ELECTION OF CHAIR FOR THE COUNCIL YEAR 2024/25

There was one nomination proposed and seconded – Councillor Barbara Hinds.

RESOLVED: - that Councillor Barbara Hinds be elected Chair for 2024/25.

The Chair signed the required Declaration of Acceptance of Office.

24/7 ELECTION OF VICE CHAIR FOR THE COUNCIL YEAR 2024/25

There were two nominations proposed and seconded – Councillor David Wisinger and Councillor Shelley Webber.

RESOLVED: - that Councillor David Wisinger be elected Vice Chair for 2024/25.

24/11 MATTERS REFERRED TO FLINTSHIRE COUNTY COUNCIL

K) Garden City – Dog faeces bag dispensers

The two County Councillors, Dale Selvester and Christine Jones, reported on 2nd April 2024 that dog bag dispensers would be a good idea to clean up the area after a walkabout in the community. The Clerk reported to Council that Adriana Szostakowska, Flintshire County Council (Environmental Improvement Officer), on 20th May 2024, stated that Flintshire County Council would not support the implementation of Dog faeces dispensers being placed in the community but would supply several dog faeces bags for a pilot and will forward Council, Flintshire County Council's campaigns to share within the community.

RESOLVED: that -

i) no further action on the implementation should take place

ii) Bob Nicholson, Company Director of Northern Powerhouse Land Limited (NPL Ltd), will be asked if NPL Ltd will be installing any further dog faeces bins on the Pochins development.

24/15 PLANNING APPLICATIONS

PA Number	Application details	Location
FUL/000260/24	First-floor extension of existing bungalow to create dormer bungalow	110, Welsh Road, Garden City, Deeside, CH5 2HX
COU/000340/24	Change of use of garden office to dog grooming salon	17, Meadow View, Sealand, Deeside, CH5 2SQ

RESOLVED – That no objections be raised in respect of FUL/000260/24 and COU/000340/24.

24/16 ACCOUNTS FOR PAYMENT

RESOLVED: - that-

- i) the under-mentioned accounts be approved for payment.
- ii) it be noted that the Lloyds Bank charges for the most recent period is £9.55 - re £7.00 per month with an additional charge of 3 cheques x £0.85 = £2.55

Cheque No	Payable to	Details	Amount	VAT	Vat Code	Expenditure Powers
00362	JDH Business Services Ltd	Internal Audit 2023/24	£382.80	£63.80	771744412	Local Govt Act 1972 (S111)
003628	Ashley Griffiths	May 2024 Salary etc	£939.84			Local Govt Act 1972 (S112)
003627	Peter Richmond	May 2024 Salary etc	£779.25			Local Govt Act 1972 (S112)
003629	HMRC	Income Tax - NI	£879.60			Local Govt Act 1972 (S112)
003630	Zurich Municipal	Insurance	£625.99			Local Govt Act 1972 (S111)
Direct Debit Payment	Nest	Pension	£46.90			Local Govt Act 1972 (S112)
Total Spend			£3,700.78	£63.80		

24/17 INCOME

Lloyds Bank	Interest payment	£51.61
Flintshire County Council	First Precept Payment 2024/25	£21,333.34
HMRC	Refund VAT 2023/24	£1,050.20
Total Income		£22,435.15

RESOLVED – that the income received be noted.

24/22 CLERK'S RESIGNATION AND RETIREMENT

RESOLVED – That Peter Richmond, Retiring Clerk, will delete all Sealand data held by him by 1st September 2024 to ensure Data Protection requirements are met.

24/23 SEALAND COMMUNITY FLOOD PLAN AND FLOOD WARDENS

Members of the flood warden team met on May 20th, 2024, at 5:30 PM to discuss the previous Flood Volunteer event held on March 21st, 2024, and to discuss how they can work as effectively as possible within the team.

RESOLVED – that the report be noted.

24/25 INTERNAL AUDIT PLAN 2023/24 FINANCIAL YEAR

The Clerk advised the Council that JDH Business Services Limited reported on 8th May 2024 that the council's systems of internal controls are in place, adequate for the purpose intended, and effective, subject to the issues reported in the action plan.

A copy of the report will be added to the Council's website.

RESOLVED – That the report be noted.

24/26 EXTERNAL AUDIT - ANNUAL FINANCIAL RETURN – 2023/24 FINANCIAL YEAR

The Clerk gave an overview of the requirement to the council for the external audit, noting that the documents can be delivered by hand to South Wales or sent via recorded delivery with a deadline of the 30th June 2024 and mandated the council to publish an audit notice by the 16th of June on all notice boards and council website for a period of 14 calendar days, after the aforementioned period it is the requirement of council to allow the electors 20 days of inspection from the 1st July to the 26th of July. Section 30 of the Public Audit Wales Act 2004 gives the rights of the elector to inspect the council's accounts.

The Clerk advised that, as RFO/Clerk, he had signed the Certification of the Annual Return on 19th May 2024, certifying that the accounting statements contained in the Annual Return present fairly the financial position of the Council, its income and expenditures, or properly present receipts and payments, as the case may be, for the year ended 31 March 2024.

RESOLVED – that-

- i) the report be noted.
- ii) it be noted that an interim copy of the Annual Return should be added to the Council's website with a final version being added on completion of the Audit.
- iii) the Chair be authorised to sign the Annual Return under resolution 24/26 iii) confirming that the accounting statements and Annual Governance Statement are approved by Council.

24/27 PAYMENT TO MEMBERS OF COMMUNITY COUNCILS 2024/25 FINANCIAL YEAR

The Clerk circulated a form for completion concerning the 2024/25 financial year to all 13 Councillors. Twelve councillors have signed the forms advising that they have declined the

payments. This leaves one Councillor to complete and sign the form—Councillor Jean Fairbrother.

RESOLVED: That the report be noted.

24/30 DATE OF COUNCIL'S NEXT MEETING – 24th JUNE 2024.

**24/32 IN ACCORDANCE WITH SEALAND COMMUNITY COUNCIL'S CODE OF CONDUCT -
DECLARATION OF INTEREST - NONE**

The meeting opened at 6 pm and closed at 8:08 pm.

..... Signed 24th June 2024
Chair of the Council