

## **SEALAND COMMUNITY COUNCIL**

### **MINUTES OF THE MEETING OF COUNCIL HELD ON 20<sup>th</sup> JUNE 2022 AT ST. BARTHOLOMEW'S CHURCH, OLD SEALAND ROAD, SEALAND, DEESIDE. CH5 2LQ**

**PRESENT: Councillors:** David Wisinger (Chair), Gwyneth Bullock, Jean Fairbrother, Ashley Griffiths (Vice-Chair), Barbara Hinds, Bob James, Chris Jones, Norman Jones, Lionel Prouve, Mary Southall, Linda Thomas and Brian Ward.

Peter Richmond - Clerk and Financial Officer.  
Wayne Jones – StreetScene.

#### **22/33            APOLOGIES FOR NON-ATTENDANCE**

Apologies were received from Councillor Alex Lewis

RESOLVED – that the apology be received and accepted

#### **22/34            DECLARATION OF ACCEPTANCE OF OFFICE**

The Clerk advised that all members of the new Council have signed the required copy of the Declaration of Acceptance of Office forms which he has also signed.

RESOLVED – that the report be noted.

#### **22/35            REGISTRATION OF MEMBERS' INTEREST**

The Clerk advised that all members of the new Council have signed the required copy of the Registration of Interest which he has also signed.

The Clerk reminded members of Council that should there be a change to their registered information that they should advise the Clerk so that the core information can be updated.

RESOLVED – that the report be noted

#### **22/36            CODE OF CONDUCT DECLARATION OF INTERESTS**

It was noted that all members of Council had attended the recent on-line Code of Conduct Training.

RESOLVED – that it be noted that no declarations were made to Council at the beginning of the meeting in respect of the agenda.

#### **22/37            MINUTES OF THE MEETING OF THE ANNUAL GENERAL MEETING OF COUNCIL HELD ON 16<sup>th</sup> MAY 2022**

RESOLVED - that the minutes of the Meeting of Council held on 16<sup>th</sup> May 2022 be confirmed as a true and correct record.

**22/38                    MATTERS RAISED BY THE PUBLIC**

No issues were raised before the meeting and the Clerk had not received a request to hold a hybrid meeting.

**22/39                    CHAIR'S REPORT AND ACTIONS SINCE 16<sup>th</sup> MAY 2022**

The Chair advised that the Vice Chair had attended the Buckley Town Council Civic Service on 19<sup>th</sup> June 2022 on his behalf.

RESOLVED – that the report be noted.

**22/40                    CHAIR'S FUND 2022/23**

The Clerk reminded Council that the agreed spend for the Chair's Fund for the 2022/23 financial year is £800.00. Payments being made under expenditure powers - Ancillary Power Local Government Act 1972 (S11).

RESOLVED – that the report be noted.

**22/41                    POLICE ISSUES**

**a)            Community Speed Watch**

Councillor Ashley Griffiths advised that with Councillor Brian Ward they carried out speed checks on Welsh Road by the Amantola Restaurant and at Green Lane East.

It was previously reported that residents are concerned about the speeding traffic along Green Lane East. The speed limit being 30mph. This has been referred to North Wales Police.

RESOLVED – that the report be noted.

**b)            Sealand – Police walkabout – to be rearranged**

There was no report.

**c)            Bi-monthly meetings between North Wales Police, local councils (town and community)**

There was no report.

**22/42                    FLINTSHIRE COUNTY COUNCIL ISSUES.**

**a)            Underpass - Foxes Lane**

Wayne Jones advised that he will inspect the walls of the underpass following the report that they are still very dirty.

RESOLVED – that the report be noted.

**b) Ferry Lane Footbridge – Noise Nuisance**

There was no report.

**c) Car Sales – Sealand Road / St. Bartholomew's Court – PA 061235**

There was no report.

RESOLVED – that the County Councillor Chris Jones should request a progress report from the Planning Department.

**d) Car Park – Welsh Road (Griffiths Pharmacy)**

Paul Edwards previously advised that a design is being prepared. Wayne Jones advised that he will discuss with Sam Tully.

RESOLVED – that the report be noted.

**e) Dandy's Top Soil – Sealand Road**

County Councillor Chris Jones advised that Planning Enforcement have instructed the site owner to submit all required planning applications.

RESOLVED – that the report be noted.

**f) Sealand Ditches**

RESOLVED – that Andy Roberts be asked to provide Council with a full update of all the ditch issues previously referred to Neil Parry.

**g) Vehicles being driven on to grass verge at Meadow View, Sealand Manor**

County Councillor Chris Jones advised that she is arranging for a walkabout at Sealand Manor with James Wright-Davies and will advise Councillor Mary Southall of the date and start time when it has been arranged.

RESOLVED – that the report be noted.

**h) Children's Play Areas - Need to improve signage – No Dogs  
Welsh Road Recreation Field / Kingsley Road Play Area**

The signs have been installed at the Welsh Road Recreation Field and will shortly be installed at the Kingsley Road Play Area

RESOLVED – that the report be noted.

**i) 10 West Green - Sealand Manor**

County Councillor Chris Jones advised that she is arranging for a walkabout at Sealand Manor with James Wright-Davies and will advise Councillor Mary Southall of the date and start time when it has been arranged.

RESOLVED – that the report be noted.

**j) Concern about condition of side access – 31 Welsh Road, Garden City**

The Clerk referenced planning application - 062135 - Land to the rear of 31 Welsh Road, Garden City and advised that the outcome of the planning appeal is still awaited.

RESOLVED - that the report be noted.

**k) Amazon traffic turning right instead of left.**

RESOLVED – that Anthony Stanford – Traffic Manager be asked to provide an update regarding information on the TRO for closing the bus lane and forcing the traffic to go left.

**l) Trees – Sealand Primary School – Farm Road**

RESOLVED – that the Headteacher be asked to provide an update regarding the need to reduce the height and prune the school trees that run alongside Farm Road

**m) Parking Enforcement – Foxes Lane and Farm Road – junction with Welsh Road**

It was reported that Parking Enforcement are monitoring the situation.

RESOLVED – that the report be noted.

**n) Urgent Matters Raised**

- Dog Bins – Airfield Development – Wayne Jones advised that they will be installed as soon as the highways have been adopted.
- Seahill Road - Wayne Jones will arrange for the grass verges and hedges to be cut back.
- Parked Car – 2 months – Green Lane East – Wayne Jones will investigate.
- Damaged fencing – Cycle Bridge – A494 – Wayne Jones advised that this has been referred to NEWTRA and Sustrans.

**22/43 COUNCIL'S STREET LIGHTING**

All of the Council's 59 street lights are working.

4 columns 24 to 27 on Manor Road have now been replaced and are working.

At the May 2022 meeting of Council Council agreed to replace and upgrade lights 127 and 128 at Cedar Avenue and 155,156 and 169 at Riverside Park at a cost per light of £2,150. Total cost

£10,750.00. This work will be undertaken late July 2022.

The 2023/23 lighting improvements will reduce the number of Council lights to 50.

An updated copy of the Council's street lighting stock has been circulated to members of Council and will shortly be added to the Council's web site replacing the current version.

RESOLVED – that the report be noted.

**22/44                    SECTION 137 – LOCAL GOVERNMENT ACT 1972 – PAYMENT OF GRANT**  
**COUNCIL POLICY – GRANTS AND DONATIONS**

The appropriate sum for the S137 Expenditure Limit for the purpose of Section 137 (4) (a) of the Local Government Act 1972 for the calculation of the Free Resource Base is based on the local population taken from the current electoral role. The Welsh Government advised that the Section 137 Expenditure Limit for 2022/23 is £8.82 per elector. The electoral role from Flintshire County Council at December 2021 indicated a total of 2393. The amount per elector of £8.82 produces a total of £21,106.26.

The expenditure on free school milk comes under well-being (Local Government Act 2000, Sections (1-5) – this power is again restricted again by the S137 limit £8.82 for 2022/23.

Allocated spend in 2022/23 is Section 137 grants of £3,000 and for school milk £1,500.

A copy of the draft Council Policy regarding Grants and Donations had been circulated to members of Council.

RESOLVED – that the Policy regarding Grants and Donations be approved and for a copy to be added to the Council's web site.

**22/45                    PLANNING APPLICATIONS**

| PA Number     | Application details             | Location  |
|---------------|---------------------------------|---|
| ADV/000070/22 | Erection of Illuminated Signage | Deva Business Park, Welsh Road,<br>Garden City,<br>Deeside, CH5 2HR |

RESOLVED – that no objections raised in respect of the reported planning application.

**22/46                    ACCOUNTS FOR PAYMENT**

RESOLVED: - that-

- i) the under mentioned accounts be approved for payment.
- ii) it be noted that the Lloyds Bank charges for the most recent period is £13.80 re £7.00 per month with an additional charge of 8 cheques x £0.85 = £6.80 = Total £13.80

| Cheque No | Payable to | Details | Amount | VAT | Vat Code | Expenditure Powers |
|-----------|------------|---------|--------|-----|----------|--------------------|
|           |            |         |        |     |          |                    |

|                    |  |   |                  |               |           |                            |
|--------------------|--|---|------------------|---------------|-----------|----------------------------|
| 003506             | St. Bartholomew's Church                         | Rental Meetings April to July 2022                                    | £180.00          |               |           | Local Govt Act 1972 (S150) |
| 003507             | Jolora Ltd                                       | Retainer - half day web site maintenance – June and July 202          | £384.00          | £64.00        | 292256859 | Local Govt Act 1972 (S142) |
| 003508             | P. Richmond                                      | Salary etc. June 2022   | £752.05          |               |           | Local Govt Act 1972 (S112) |
| 003509             | HMRC   | June 2022 Tax PR £420.40 and Employers NI £44.13                      | £464.53          |               |           | Local Govt Act 1972 (S112) |
| 003510             | HMRC – Replacement cheque for cancelled 003505 - | May 2022 Tax PR £420.40 and Employers NI £44.13                       | £464.53          |               |           | Local Govt Act 1972 (S112) |
| 003511             | SLCC   | Clerk's attendance at the Joint SLCC / OVW Conference - November 2022 | £54.00           | £9.00         | 891752783 | Local Govt Act 1972 (S112) |
| <b>Total Spend</b> |  |   | <b>£2,299.11</b> | <b>£73.00</b> |           |                            |

## **22/47      INCOME**

The Clerk advised that Council had received the following income –

|              |                  |                 |
|--------------|------------------|-----------------|
| Lloyds Bank  | Interest payment | £0.31 and £0.42 |
| <b>Total</b> |                  | <b>£0.73</b>    |

RESOLVED – that the income be noted.

## **22/48      CORRESPONDENCE**

The Clerk advised that all correspondence had been emailed to members of council which did not need reporting at the meeting.

## **22/49      FRIENDS OF SEALAND –ST. BARTHOLOMEW'S CHURCH**

It was reported that bookings are on the increase.

RESOLVED – that the report be noted.

## **22/50      SEALAND FLOOD WARDENS**

There was no report.

**22/51            POCHINS DEVELOPMENT / CORUS SITE**

There was no report.

**22/52            AIRFIELDS DEVELOPMENT SITE**

There was no report.

**22/54            FLINTSHIRE SUMMER PLAYScheme – 2022**

There was no report.

**22/55            LEVELLING UP BID – FLINTSHIRE COUNTY COUNCIL – JOHN SUMMERS BUILDING**

The Clerk advised on the Levelling Up Fund - Alyn & Deeside Bid - John Summers Building and the letter of support sent by Council dated 26<sup>th</sup> May 2022 and copied to all members of Council and the visit made by members of Council to the said building on 27<sup>th</sup> May 2022

RESOLVED – that the report be noted.

**22/56            MATCH FUNDING SCHEME IMPROVEMENTS CHILDREN’S PLAY AREA  
SEALAND MANOR**

The County Council seeks support for and engagement with the match-funding scheme from all Town & Community Councils. Once this support is established, the County Council will recognise the additional play investment needs of towns and villages through the appropriate allocation of capital funding. To assist your members’ match-funding decision, Aura’s Play Design service has identified the following play area within your community as being most in need of investment: Sealand Manor Play Area.

In order that we have an agreed programme in place, can Council confirm its expression of interest to Richard Roberts, Aura’s Play Design Officer, by 31 July 2022. The outcome of the expression of interest will then be reported back at the earliest opportunity. The County Council cannot guarantee that all expressions of interest will be approved. The 2022/23 match-funding scheme is being managed and delivered by Aura Leisure & Libraries Ltd in partnership with the County Council.

The Clerk advised on the Council’s allocated amount of £5,000 for matched funding and that he confirmed Council’s interest to proceed on 1<sup>st</sup> June 2022.

RESOLVED - that the report be noted.

**22/57            HYNET – FUTURE CONSULTATION – NEW CARBON DIOXIDE PIPELINE**

Hynet have advised on changes to their proposal to install a new carbon dioxide (CO<sub>2</sub>) pipeline between Ince, near Stanlow, and Flint. A series of 24 changes have been made to reflect changes to the location of the pipeline and concerns heard during the consultation earlier this year.

Consultation on these changes runs from 17<sup>th</sup> June to 19<sup>th</sup> July 2022. HyNet have written to affected landowners and statutory consultees to inform them of this consultation.

The impact on Sealand is Item 19 – Inclusion of land at Wood Farm, Deeside Lane to include the construction compound and access from the public highway

RESOLVED – that HyNet be asked to clarify on the AGIs if they are needed for venting. Is the CO2 as contained going to endanger people during venting and from potential leaks

**22/58                    SLCC / ONE VOICE Wales – TOOL KIT**

The toolkit and associated papers have been emailed to all members of Council.

The Clerk will work on the Tool Kit and will submit a report to Council.

RESOLVED – that the report be noted.

**22/59                    NOTICE OF AUDIT- 2021/22 FINANCIAL YEAR**

The Clerk referred to the public notice and details of the public inspection arrangements. Inspection runs from 4<sup>th</sup> July to 29<sup>th</sup> July 2022. The notice is now displayed on the Sealand notice boards and the Council's web site.

RESOLVED - that the report be noted.

**22/60                    ANNUAL FINANCIAL RETURN – 2021/22**

The Clerk advised that the completed Annual Return and all requested information will be posted to Audit Wales on 1<sup>st</sup> July 2022

RESOLVED – that the report be noted.

**22/61                    CHANGE OF COUNCIL NAME TO TOWN COUNCIL**

The Clerk advised that he had consulted with One Voice Wales about possible re naming to a Town Council and was advised that it brings no changes to Council's powers, responsibilities or funding. The title according to OVW is purely cosmetic

RESOLVED - that no further consideration be given to changing the name of Sealand Community Council

**22/62                    SUMMARY OF ACCOUNTS – 2022/23 FINANCIAL YEAR**

The Clerk outlined the finalised expenditure and income for the and outlined the expenditure and income for the 2022/23 financial year up to cheque number 003511



| 2022/23 Financial Year   | Actual                    | Anticipated         | Difference         |
|--|---------------------------|---------------------|--------------------|
| <b>Income</b>  |                           |                     |                    |
| General Admin Inc. Precept   | £20,000.00                | £60,000.00          | -£40,000.00        |
| Bank Interest and Refund of Fees                                       | £1.08                     | £6.00               | -£4.92             |
| VAT Refund   | £492.48                   | £500.00             | -£7.52             |
| <b>Total</b>   | <b>£20,493.56</b>         | <b>£60,506.00</b>   | <b>-£40,012.44</b> |
| <b>Expenditure</b>   | <b>Actual</b>             | <b>Anticipated</b>  | <b>Difference</b>  |
| Bank Charges   | £37.15                    | £135.00             | £97.85             |
| Chairman's Fund  | £0.00                     | £800.00             | £800.00            |
| Staffing Costs   | £3,496.68                 | £13,190.00          | £9,693.32          |
| General Admin inc St Barts rental costs                                | £2,036.82                 | £3,670.00           | £1,633.18          |
| Insurances   | £628.95                   | £700.00             | £71.05             |
| Play Schemes and New Play Equipment                                    | £0.00                     | £10,800.00          | £10,800.00         |
| Street Furniture Repairs   | £0.00                     | £400.00             | £400.00            |
| Street Lighting  | £723.75                   | £21,700.00          | £20,976.25         |
| Election Costs - Representation of the Peoples Act 1983 - RPA1983 S36C | £0.00                     | £4,500.00           | £4,500.00          |
| Council Web Site   | £768.00 (inc VAT £128.00) | £2,304.00 (exl VAT) | £1,536.00          |
| S137 - Grants  | £0.00                     | £3,000.00           | £3,000.00          |
| School Milk - Section 137  | £0.00                     | £1,500.00           | £1,500.00          |
| <b>Total</b>   | <b>£7,691.35</b>          | <b>£62,699.00</b>   | <b>£55,007.65</b>  |

|                        |  |                    |
|------------------------|--|--------------------|
| Current Summary        | Balance as at 1 <sup>st</sup> April 2022 including £25,000 contingency fund. | £44,239.45         |
|                        | Total expenditure  | £7,637.35          |
|                        | Total income   | £20,493.56         |
|                        | Balance  | £12,856.21         |
| End of Year Prediction | <b>Overall balance as at 20<sup>th</sup> June 2022</b>                       | <b>£57,095.66</b>  |
|                        | VAT Costs for 2022/23 financial year   | £336.10            |
|                        | Balance as at 1 <sup>st</sup> April 2022 including £25,000 contingency fund. | £44,239.45         |
|                        | Total anticipated expenditure  | £62,699.00         |
|                        | Total anticipated income   | £60,506.00         |
|                        | Anticipated balance for the year   | -£2,193.00         |
|                        | <b>Anticipated Overall Balance as at 31<sup>st</sup> March 2023</b>          | <b>£ 42,046.45</b> |

**22/63                      PRESS AND SOCIAL MEDIA POLICY**

A copy of the updated Council Policy regarding Press and Social Media had been circulated to members of Council.

Councillor Bob James advised that he had opened a Facebook account titled Sealand Community Council which he has now blocked. This will prevent an account in that name being opened by a third party.

RESOLVED – that -

- i) the updated Policy regarding Press and Social Media be approved and for a copy to be added to the Council's web site.
- ii) no further consideration be given to introducing social media for Sealand Community Council.

**22/64                      DISTRIBUTION OF COUNCIL MEETING AGENDA AND MINUTES**

RESOLVED – that with immediate effect Council Agenda and Minutes will as at present be emailed to all members of Council. Paper copies will not be posted out and will be available at Council meetings.

**22/65                      MATTERS RAISED BY MEMBERS OF COUNCIL**

Possible provision of Council notice boards on the Airfield and Pochins development sites.

Waste fires at Parry & Evans – DIP – County Councillor Chris Jones checking on the licensing requirements for the storage of waste material.

July 2022 Agenda Item – Consideration to produce an updated Community Newsletter.

**22/66                      DATE OF COUNCIL'S NEXT MEETING – 18<sup>th</sup> JULY 2022– Starting at 6pm at St. Bartholomew's Church**

**22/67                      IN ACCORDANCE WITH SEALAND COMMUNITY COUNCIL'S CODE OF CONDUCT - DECLARATION OF INTEREST**

| Council Member | Item | Minute Reference |
|----------------|------|------------------|
|                |      |                  |

The meeting opened at 6pm and closed at 8.40pm

..... Signed    18<sup>th</sup> July 2022