

SEALAND COMMUNITY COUNCIL

DECISION SUMMARY OF THE FIRST ANNUAL GENERAL MEETING OF THE NEW COUNCIL HELD ON 16th MAY 2022

PRESENT: Councillors: David Wisinger (Chair), Gwyneth Bullock, Ashley Griffiths (Vice- Chair), Barbara Hinds, Bob James, Chris Jones, Alex Lewis, Lionel Prouve, Mary Southall, Linda Thomas and Brian Ward.

Peter Richmond - Clerk and Financial Officer.

Wayne Jones – StreetScene.

22/8 ELECTION OF CHAIR FOR THE COUNCIL YEAR 2022/23

The retiring Chair at the April 2022 meeting had thanked members of Council and the Clerk for their support during his year in office.

There was one nomination proposed and seconded – Councillor David Wisinger.

RESOLVED: - that Councillor David Wisinger be elected Chair for 2022/23

22/9 ELECTION OF VICE CHAIR FOR THE COUNCIL YEAR 2022/23

There was one nomination proposed and seconded – Councillor Ashley Griffiths

RESOLVED: - that Councillor Ashley Griffiths be elected Vice Chair for 2022/23.

22/13 COUNCIL'S STREET LIGHTING

All of the Council's 59 street lights are working.

At the previous meeting Council agreed to have the 4 columns 24 to 27 on Manor Road replaced and adopted as a matter of urgency. The work has been completed.

The cost to upgrade and have adopted per column is £2,150.

The next 6 lights recommended for replacement and adoption by Flintshire County Council are columns 155,156 and 169 at Riverside Park and columns 127,128 and 129 at Cedar Avenue.

RESOLVED - that approval be given to replace and upgrade lights 127 and 128 at Cedar Avenue and 155,156 and 169 at Riverside Park at a cost per light of £2,150. Total cost £10,750.00

22/15 PLANNING APPLICATIONS

The Clerk advised on the planning applications that have been received from Flintshire County Council.

PA Number	Application details	Location
064354	Housing development sales signage and flags.	RAF Sealand South Camp, Welsh Road, Garden City, Deeside, Flintshire, CH5 2RD

064359	Proposed erection of detached dwelling with access	34 Claremont Avenue, Garden City, Deeside, Flintshire, CH5 2SN
064379	Erection of a two-storey side extension with first floor terrace	2 Mill Cottages, Ferry Lane, Sealand, Chester, Flintshire, CH1 6QQ
064386	Single and two storey extension to the rear of the existing property along with internal alterations to make the house a family home for future needs.	3 Church Cottages, Old Sealand Road, Sealand, Chester, Flintshire, CH1 6BR
064449	Erection of single storey front extension and conversion of existing attached shed/annexe.	Ferry Lane Farm, Ferry Lane, Sealand, Chester, Flintshire, CH1 6QF

RESOLVED – that no objections raised in respect of the reported planning applications apart from 064359 as Council requests further information about this particular application.

22/16 ACCOUNTS FOR PAYMENT

RESOLVED: - that-

- i) the under mentioned accounts be approved for payment.
- ii) it be noted that the Lloyds Bank charges for the most recent period is £11.25 re £7.00 per month with an additional charge of £0.85 per cheque – 5 x £0.85 = £4.25 = Total £11.125

Cheque No	Payable to	Details	Amount	VAT	Vat Code	Expenditure Powers
003502	JDH Business Services Ltd	Internal Audit Charge – 2021/22	£307.80	£51.30	771 7444 12	Local Govt Act 1972 (S111)
003503	P. Richmond	Salary etc. May 2022	£774.75			Local Govt Act 1972 (S112)
003504	Cheque Destroyed					
003505	HMRC	May 2022 Tax PR £420.40 and Employers NI £44.13	£464.53			Local Govt Act 1972 (S112)
Total Spend			£1,547.08	£51.30		

The Clerk advised that as RFO/Clerk he had signed the Certification of the Annual Return on 5th May 2022 certifying that the accounting statements contained in the Annual Return presents fairly the financial position of the Council its income and expenditure, or properly presents receipts and payments, as the case may be, for the year ended 31 March 2022. Council must send the completed annual return and all requested information by 1st August 2022. Requested information consists of -

Accounting statements

1. Bank reconciliation as at 31 March 2022.
2. Explanation of variances between the 2020-21 and 2021-22 accounts reported in this year's annual return. A template for explanation of variances is attached to the covering email.
3. If applicable, an explanation of any differences (i.e. restatements) between the 2020-21 accounts included in last year's annual return and the 2020-21 accounts reported on this year's annual return.

Annual Governance Statement

1. An explanation of the Council's internal controls and approval arrangements for payments made by the Council.
2. A copy of the audit notice displayed on the Council's notice board and website.

RESOLVED – that

- i) the report be noted.
- ii) it be noted that an interim copy of the Annual Return should be added to the Council's web site with a final version being added on completion of the audit.
- iii) the Chair be authorised to sign the Annual Return under resolution 22/26iii) confirming that these accounting statements and Annual Governance Statement are approved by the Council.

The Clerk outlined the public notice and details of the public inspection arrangements. Inspection runs from 4th July to 29th July 2022. The notice is required to be displayed on the Sealand notice boards and the Council's web site no later than 15th June 2022.

RESOLVED: - that the report be noted

The Clerk referred to the following documents that were recently emailed to members of Council Asset Register – May 2022 and Asset Register Summary May 2016 to May 2022 and the April 2022 Street Lighting Inventory.

Assets	Value – Purchase Price	Insurance Cover
Chairs of Office	£6,059.90	£8,278.36
Notice Boards	£2,451.52	£6,635.34
Office Equipment	£855.00	£1,120.02
Public Seats	£2,085.00	£8,155.39
Street Lighting-	£73,750– proxy value.	£73,750.00

Dummy Digital Recorder Cameras	£1,070	£2,121.80
Defibrillator and Cage	£1,184.00	£1,332.60
PR1000 Hand Held Radar Gun	£192.00	£197.76
Total	£87,647.42	£101,591.27

RESOLVED – that –

- i) the report be noted.
- ii) it be noted that copies of the Council Asset Register – May 2022, Asset Register Summary May 2016 to May 2022 and the April 2022 Street Lighting Inventory have been added to the Council’s web site replacing the previous existing documents.

**22/32 IN ACCORDANCE WITH SEALAND COMMUNITY COUNCIL'S CODE OF CONDUCT -
DECLARATION OF INTEREST**

Council Member	Item	Minute Reference

The meeting opened at 6pm and closed at 8.15pm

..... Signed 20th June 2022