

## **SEALAND COMMUNITY COUNCIL**

### **DECISION SUMMARY OF THE MEETING OF COUNCIL HELD ON 21<sup>st</sup> MARCH 2022 AT ST. BARTHOLOMEW'S CHURCH, OLD SEALAND ROAD, SEALAND, DEESIDE. CH5 2LQ**

**PRESENT: Councillors** Norman Jones (Chair), Gwyneth Bullock, Jean Fairbrother, Ashley Griffiths, Barbara Hinds, Bob James, Chris Jones (County Councillor), Mary Southall, Brian Ward and David Wisinger (Vice-Chair).

Peter Richmond: Clerk and Financial Officer.

One member of the public

#### **21/279            POLICE ISSUES**

##### **c)        Bi-monthly meetings between North Wales Police, local councils (town and community)**

Inspector Stephen Roberts emailed on 6<sup>th</sup> February 2022 and circulated to Council the same day asking Clerks to contact their councillors asking for their 'issues', that they would like to put forward for the first meeting. The ask is that the issues are ones that we foresee as fixable within a month, at the most two months. Any bigger more complex issues should be raised with the Neighbourhood team directly.

The first on line meeting on Teams at which Councillor Norman Jones will represent Council is planned for 2pm on the 29<sup>th</sup> March 2022 for the first meeting. The Chair advised that he is not able to attend the meeting. The Vice – Chair will now attend the meeting and for Inspector Stephen Roberts to be advised.

The 3 main issues for Sealand are –

1. Smoking cannabis outside Sealand Primary School and shops
2. HGVs paring on Welsh Road and leaving mess on verges – bags of urine.
3. Speeding Traffic – Blue Bridge to the Dragon Bridge

RESOLVED – that –

- i)        the report be noted.
- ii)       Councillor David Wisinger should represent Council.

#### **21/281            COUNCIL'S STREET LIGHTING**

All of the Council's 69 street lights are working. The lighting stock reduces to 59 on 1<sup>st</sup> April 2022 with the replacement and adoption of 10 columns in 2021/22. The planned lights for replacement in the 2022/23 financial year will be determined by the County Council on the basis of current condition.

At the previous meeting Council agreed to have the 4 columns 24 to 27 on Manor Road replaced and adopted as a matter of urgency. At present depending on the 2022 Community Council election costs either 7 or 10 lights will be upgraded in 2022/23. The cost to upgrade and have adopted per column is £2,150.

RESOLVED - that the report be noted.

## **21/283      PLANNING APPLICATIONS**

The Clerk advised on the planning applications have been received from Flintshire County Council.

At the previous meeting Council regarding 064058 as below requested additional information regarding the purpose of the general storage building to enable Council to consider the planning application.

PA Number	Application details	Location
064164	Part two storey and part single storey extension	Bloomin Spindler's Nurseries Ltd, Sealand Road, Sealand, Flintshire, CH1 6BS
064192	Demolition of single storey - Proposed new single storey rear extension	44 Manor Road, Sealand, Deeside, Flintshire, CH5 2SA
064058	Erection of general storage building on an existing hard standing.	Chester Composites, Deeside Lane, Sealand, Flintshire, CH1 6BP

RESOLVED – that -

- i) the report be noted.
- ii) no objections raised in respect of planning application 064164 and 064192
- iii) additional information regarding the purpose of the general storage building to enable Council to consider the planning application.

## **21/284      ACCOUNTS FOR PAYMENT**

RESOLVED: - that

- i) the under mentioned accounts be approved for payment.
- ii) it be noted that the Lloyds Bank charges for the most recent periods are £7.00 per month with an additional charge of £0.85 per cheque is £14.65 - £7.00 and 9 cheques x £0.85 = £7.65 and £9.55 - £7.00 and 3 cheques x £0.85 = £2.55

Cheque No	Payable to	Details	Amount	VAT	Vat Code	Expenditure Powers

003484	P. Richmond	Salary etc. March 2022	£744.61			Local Govt Act 1972 (S112)
003485	HMRC	March 2022 Tax PR £379.60 and Employers NI £29.15	£408.75			Local Govt Act 1972 (S112)
003486	Cheque Destroyed					
003487	Flintshire County Council	Street Lighting Maintenance February and March 2022	£293.50			Highways Act 1980 (301)
003488	One Voice Wales	Annual Subscription	£518.00			Miscellaneous Powers LGA 1972 (S111)
003489	Information Commissioner	Annual Data Protection Fee	£40.00			Local Govt Act 1972 (S111)
003490	Sealand Happy Group	Payment from the Chair's Fund	£150.00			Ancillary Power Local Government Act 1972 (S11)
003491	Sealand Primary School	Payment from the Chair's Fund	£165.00			Ancillary Power Local Government Act 1972 (S11)
003492	Sealand Memory Cafe	Payment from the Chair's Fund	£150.00			Ancillary Power Local Government Act 1972 (S11)
<b>Total Spend</b>			<b>£2,469.86</b>	<b>£0.00</b>		

## 21/285 INCOME

The Clerk advised that Council had received the following income –

Lloyds Bank	Interest payment	£0.39 and £0.34
<b>Total</b>		<b>£0.73</b>

RESOLVED – that the income be noted.

## 21/289 SEALAND FLOOD WARDENS

As reported at the December meeting of Council Councillor Norman Jones and Gwenno Talfryn, Advisor 1 (Warning and Informing) Natural Resources Wales will have a meeting in the new year to

discuss the best way to progress with the plan and she will keep Council updated with any relevant developments, including sending a copy of the new plan once it is finished. She has been made aware that three flood wardens no longer wish to continue with their role, although there may be others who would be willing to volunteer in their place. This will be finalised alongside other aspects of the plan during our discussions.

On 8<sup>th</sup> March 2022 Gwenno Talfryn, Advisor 1 (Warning and Informing) Natural Resources Wales advised that they provide some advice on their website on how properties may protect themselves from flooding here: <https://naturalresources.wales/flooding/preparing-for-a-flood/?lang=en>

This area of the website also includes a few links to other sites which they consider to have useful information on property level protection and I'd recommend having a look.

While not included on our website, Gwenno finds the resources here: <https://www.floodtoolkit.com/ox-cam/> very useful when trying to explain different kinds of property level protection to people. The flood mobile virtual tour is an especially good visual resource, and the homeowners guide to flood resilience gives a great overview of flood protection products available.

The above information will shortly be added to the Council's web site

RESOLVED – that member of Council should advise the Chair if they wish to be a Sealand Flood Warden.

#### **21/290      PAYMENT TO MEMBERS OF COMMUNITY COUNCILS 2022/23 FINANCIAL YEAR**

Determination 44 which relates to Councils in Group A and B making a payment available to each of their members of £150 per year for the costs incurred in respect of telephone usage, information technology, consumable etc. The payment of £150 is mandated for every member unless they advise the appropriate officer that they do not want to take it in writing. A form for completion was has circulated by the Clerk and has been by all 11 Councillors. All Councillors signed that they have declined the payment.

RESOLVED: that the report be noted.

#### **21/291      SUMMARY OF ACCOUNTS – 2021/22 FINANCIAL YEAR**

The Clerk outlined the expenditure and income for the 2021/22 financial year up to cheque number 003489.

2021/22 Financial Year		Actual	Anticipated	Difference
<b>Income</b>				
General Admin Inc. Precept		£57,000.00	£57,000.00	£0.00
Bank Interest and Refund of Fees		£10.27	£5.00	£5.27
Refund Flintshire County Council		£287.72	£0.00	£287.72
VAT Refund		£799.60	£800.00	-£0.40
Milk Claims		£0.00	£200.00	-£200.00
<b>Total</b>		<b>£58,097.59</b>	<b>£58,005.00</b>	<b>£92.59</b>
<b>Expenditure</b>		<b>Actual</b>	<b>Anticipated</b>	<b>Difference</b>
Bank Charges		£130.55	£60.00	-£70.55
Chair's Fund		£335.00	£800.00	£465.00
Staffing Costs		£12,051.49	£11,396.00	-£655.49
Admin Costs inc audit charges / St Barts Rental		£4,007.52	£2,640.00	-£1,367.52
Council Web Site inc VAT		£2,340.00	£2,400.00	£60.00
Insurances		£669.51	£770.00	£100.49
LGA Act 2000(S2) / Speed Gun- Section 137		£242.34	£75.00	-£167.34
Play Schemes and New Equipment		£10,715.60	£10,500.00	-£215.60
Highways / Street Furniture Repairs		£0.00	£1,600.00	£1,600.00
Street Lighting		£28,542.30	£26,950.00	-£1,592.30
Grants – Section 137		£250.00	£2,200.00	£1,950.00
School Milk – Section 137		£0.00	£2,000.00	£2,000.00
<b>Total</b>		<b>£59,284.31</b>	<b>£61,391.00</b>	<b>£2,106.69</b>
Current Summary	Balance as at 1 <sup>st</sup> April 2021 including £25,000 contingency fund.	£45,903.78		
	Total expenditure	£59,284.31		
	Total income	£58,097.59		
	Balance	-£1,186.72		
End of Year Prediction	Overall balance as 21 <sup>st</sup> March 2022	£44,717.06		
	VAT Costs for 2021/22 financial year	£492.48		
	Balance as at 1 <sup>st</sup> April 2021 including £25,000 contingency fund.	£45,903.78		
	Total anticipated expenditure	£61,391.00		
	Total anticipated income	£58,005.00		
	Anticipated balance for the year	-£3,386.00		
<b>Anticipated Overall Balance as at 31<sup>st</sup> March 2022</b>		<b>£ 42,517.78</b>		

**21/297                    COUNCIL RECORDS HELD BY NORTH EAST WALES ARCHIVES**

Details of the records held by the North East Wales Archives were circulated to members of Council on 3<sup>rd</sup> February 2022

The Clerk visited the Archives to extend the Community Council Minutes held on deposit from January 2001 to March 2016 plus two Receipt and Payment Books – 2004/5 to 2010/22 and 2011/12 to 2017/18

Details on how to contact North East Wales Archives and to access the Council's records have been added to the Council's web site.

RESOLVED – that the report be noted.

**21/299                    INTERNAL AUDIT PLAN 2021/22 FINANCIAL YEAR**

The Clerk advised on the letter and attachment received from the Council's appointed internal auditor – JDH Business Services Ltd.

The Clerk outlined the requirements for Council to have the internal audit undertaken.

A copy of the said letter was emailed to all members of Council on 20<sup>th</sup> March 2022.

RESOLVED – that the report be noted.

**21/303                    DATE OF COUNCIL'S NEXT MEETING – 11<sup>th</sup> APRIL 2022– Starting at 6pm at St. Bartholomew's Church**

**21/304                    IN ACCORDANCE WITH SEALAND COMMUNITY COUNCIL'S CODE OF CONDUCT - DECLARATION OF INTEREST**

Council Member	Item	Minute Reference

The meeting opened at 6pm and closed at 8.05pm

..... Signed    11<sup>th</sup> April 2022