

## **SEALAND COMMUNITY COUNCIL**

### **DECISIONS SUMMARY OF THE MEETING OF COUNCIL HELD ON 21<sup>st</sup> FEBRUARY 2022 AT ST. BARTHOLOMEW'S CHURCH, OLD SEALAND ROAD, SEALAND, DEESIDE. CH5 2LQ**

**PRESENT:** Councillors Norman Jones (Chair), Gwyneth Bullock, Ashley Griffiths, Barbara Hinds, Bob James, Chris Jones (County Councillor), Alex Lewis, Mary Southall, Brian Ward and David Wisinger (Vice-Chair).

Peter Richmond: Clerk and Financial Officer.

Wayne Jones – StreetScene Flintshire County Council

One member of the public

#### **21/242      APOLOGIES FOR NON-ATTENDANCE**

Apologies were received and accepted from Councillor Jean Fairbrother.

#### **21/245      MINUTES OF THE MEETING OF THE COUNCIL HELD ON 17<sup>th</sup> JANUARY 2022**

RESOLVED - that the minutes of the Meeting of Council held on 17<sup>th</sup> January 2022 be confirmed as a true and correct record.

#### **21/246      CHAIR'S FUND 2021/22**

RESOLVED – that it be noted that of the £800 allocation £335 has been spent.

#### **21/248      COUNCIL'S STREET LIGHTING**

RESOLVED – that Council approves the immediate upgrading of the 4 columns 24 to 27 on Manor Road.

#### **21/250      PLANNING APPLICATIONS**

The Clerk advised on the planning applications have been received from Flintshire County Council.

PA Number	Application details	Location
063896	Extension to provide additional storage area.	170 Parkway, Sealand, Deeside, Flintshire, CH5 2NS
063922	Application for removal or variation of a condition following grant of planning permission. (050340)	Land South of Flintshire Bridge Converter Station, Weighbridge Road, Deeside Industrial Park, Deeside, CH5 2LF
064058	Erection of general storage building on an existing hard standing.	Chester Composites, Deeside Lane, Sealand, Flintshire, CH1 6BP

RESOLVED – that -

- i) the report be noted.
- ii) no objections raised in respect of planning applications 063896 and 063922.
- iii) additional information regarding the purpose of the general storage building to enable Council to consider the planning application.

**21/251      ACCOUNTS FOR PAYMENT**

RESOLVED: - that

- i) the under mentioned accounts be approved for payment.
- ii) it be noted that the Lloyds Bank charges for the most recent periods are £7.00 per month with an additional charge of £0.85 per cheque is £16.35 - £7.00 11 cheques x £0.85 = £9.35 and £14.65 - £7.00 9 cheques x £0.85 = £7.65

Cheque No	Payable to	Details	Amount	VAT	Vat Code	Expenditure Powers
003478	Flintshire County Council	Lighting Maintenance December and January 2022 Invoiced work TX 096658 Hawthorn View - TX096679 Ferry Lane and TX 096680 Manor Road	£1,281.00			Highways Act 1980 (301)
003479	HMRC	February 2022 Income Tax PR £379.20 and Employers NI £29.14	£408.34			Local Govt Act 1972 (S112)
003480	P. Richmond	Salary etc. February 2022	£726.31			Local Govt Act 1972 (S112)
003481	Jolora Ltd	Retainer - half day web site maintenance - February and March 2022	£384.00	£64.00	292256859	Local Govt Act 1972 (S142)
003482	Flintshire County Council	2021/22 Play Areas Match Funding - Welsh Road	£5,000.00			Local Govt (Miscellaneous Provisions) Act 1976 Section 19

003483	St. Bartholomew's Church	Rental Meetings January - March 2022 and Refreshments Christmas Service	£286.00			£126.00 Local Govt Act 1972 (\$150)  £160.00 Ancillary Power Local Government Act 1972 (\$11).
<b>Total Spend</b>			£8,085.65	<b>£64.00</b>		

**21/255      LOCAL GOVERNMENT AND ELECTIONS(WALES) ACT 2021 - ANNUAL REPORT 2021/22**

From April 2022 community and town councils have a duty to prepare and publish a report about the council's priorities, activities and achievements. The first report must relate to the financial April 2021- March 2022 and be published as soon as reasonably practicable after April 2022. The Clerk referred to the circulated draft Annual Report for 2022/23.

RESOLVED: - that the Annual Report 2022/23 be approved.

**21/256      ANNUAL FINANCIAL RETURN – 2020/21 FINANCIAL YEAR**

The completion notice dated 20<sup>th</sup> January 2022 together with copies of the 2020/21 Governance Statement were added to the Council's notice boards. The notice and a full copy of the audited annual return has been added to the Council's website.

The notices on the notice board were removed on 15<sup>th</sup> February 2022

RESOLVED: - that the report be noted

**21/257      SUMMARY OF ACCOUNTS – 2021/22 FINANCIAL YEAR**

The Clerk outlined the expenditure and income for the 2021/22 financial year up to cheque number 003483.

<b>2021/22 Financial Year</b>	<b>Actual</b>	<b>Anticipated</b>	<b>Difference</b>
<b>Income</b>			
General Admin Inc. Precept	£57,000.00	£57,000.00	£0.00
Bank Interest and Refund of Fees	£9.88	£5.00	£4.88
Refund Flintshire County Council	£287.71	£0.00	£287.72
VAT Refund	£799.60	£800.00	-£0.40
Milk Claims	£0.00	£200.00	-£200.00
<b>Total</b>	<b>£58,097.20</b>	<b>£58,005.00</b>	<b>£92.20</b>
<b>Expenditure</b>	<b>Actual</b>	<b>Anticipated</b>	<b>Difference</b>
Bank Charges	£121.00	£60.00	-£61.00
Chair's Fund	£335.00	£800.00	£465.00
Staffing Costs	£11,048.19	£11,396.00	£347.81
Admin Costs inc audit charges / St Barts Rental	£3,299.46	£2,640.00	-£659.46
Council Web Site inc VAT	£2,340.00	£2,400.00	£60.00
Insurances	£669.51	£770.00	£100.49
LGA Act 2000(S2) / Speed Gun- Section 137	£242.34	£75.00	-£167.34
Play Schemes and New Equipment	£10,715.60	£10,500.00	-£215.60
Highways / Street Furniture Repairs	£0.00	£1,600.00	£1,600.00
Street Lighting	£28,248.80	£26,950.00	-£1,298.80
Grants – Section 137	£250.00	£2,200.00	£1,950.00
School Milk – Section 137	£0.00	£2,000.00	£2,000.00
<b>Total</b>	<b>£57,269.90</b>	<b>£61,391.00</b>	<b>£4,121.19</b>

Current Summary	Balance as at 1 <sup>st</sup> April 2021 including £25,000 contingency fund.	£45,903.78
	Total expenditure	£57,269.90
	Total income	£58,097.29
	Balance	£827.30
End of Year Prediction	Overall balance as 21 <sup>st</sup> February 2022	£46,731.08
	VAT Costs for 2021/22 financial year	£492.48
	Balance as at 1 <sup>st</sup> April 2021 including £25,000 contingency fund.	£45,903.78
	Total anticipated expenditure	£61,391.00
	Total anticipated income	£58,005.00
	Anticipated balance for the year	-£3,386.00
	<b>Anticipated Overall Balance as at 31<sup>st</sup> March 2022</b>	<b>£ 42,517.78</b>

**21/263                    APPOINTMENT OF AN EXTERNAL PAYROLL PROVIDER**

RESOLVED – that Wainwrights Accountants be appointed as the Council's external payroll provider and to take effect from 1<sup>st</sup> April 2022 and to action on the Clerk's salary of £12,398.

**21/265                    MINOR AUTHORITY COMMUNITY GOVERNOR – SEALAND CP SCHOOL**

RESOLVED – that Councillor Davis Wisinger be reappointed as the Council's representative for the Governing Body. This will cover the four period from 21<sup>st</sup> February 2022

**21/266                    COUNCIL RECORDS HELD BY NORTH EAST WALES ARCHIVES**

Details of the records held by the North East Wales Archives were circulated to members of Council on 3<sup>rd</sup> February 2022

The Clerk advised that he will be visiting the Archives to extend the Community Council Minutes held on deposit from January 2001 to March 2016 plus two Receipt and Payment Books – 2004/5 to 2010/22 and 2011/12 to 2017/18

Details on how to contact North East Wales Archives and to access the Council's records will shortly be added to the Council's web site.

RESOLVED – that the report be noted.

**21/268                    PAYMENT TO MEMBERS OF COMMUNITY COUNCILS 2022/23 FINANCIAL YEAR**

RESOLVED: That in relation to the 2022/23 financial year, the determinations required concerning payments to members are noted and that the Council will not introduce an attendance allowance for members.

**21/271                    DATE OF COUNCIL'S NEXT MEETING – 21<sup>st</sup> MARCH 2022– Starting at 6pm at St. Bartholomew's Church**

**21/272                    IN ACCORDANCE WITH SEALAND COMMUNITY COUNCIL'S CODE OF CONDUCT - DECLARATION OF INTEREST**

Council Member	Item	Minute Reference

The meeting opened at 6pm and closed at 8.05pm

..... Signed    21<sup>st</sup> March 2022