

## **SEALAND COMMUNITY COUNCIL**

### **DECISIONS SUMMARY OF THE MEETING OF COUNCIL HELD ON 17<sup>th</sup> JANUARY 2022 AT ST. BARTHOLOMEW'S CHURCH, OLD SEALAND ROAD, SEALAND, DEESIDE. CH5 2LQ**

**PRESENT: Councillors** Norman Jones (Chair), Gwyneth Bullock, Jean Fairbrother, Ashley Griffiths, Barbara Hinds, Bob James, Chris Jones (County Councillor), Alex Lewis, Mary Southall, Brian Ward and David Wisinger (Vice-Chair).

Peter Richmond: Clerk and Financial Officer.

#### **21/212            MATTERS RAISED BY THE PUBLIC – OPEN FORUM**

No issues had been submitted to the Clerk before the meeting.

The Clerk had not received a request to hold a hybrid meeting.

RESOLVED – that the report be noted.

#### **21/213            APOLOGIES FOR NON-ATTENDANCE**

All members of Council were in attendance.

#### **21/216            MINUTES OF THE MEETING OF THE COUNCIL HELD ON 13<sup>th</sup> DECEMBER 2021**

RESOLVED - that the minutes of the Annual Finance Meeting of Council held on 13<sup>th</sup> December 2021 be confirmed as a true and correct record.

#### **21/218            POLICE ISSUES**

##### **a)            Community Speed Watch – Sealand Avenue, Welsh Road and Sealand Road**

Councillor Ashley Griffiths advised that with Councillors Barbara Hinds and Brian Ward he will shortly carry out speed checks on Welsh Road and by the Amantola Restaurant.

RESOLVED – that the report be noted.

##### **b)            Sealand – Police walkabout – 22<sup>nd</sup> February 2022 Start 9am – Hotel Leprechaun car park**

Members of Council were advised of the details on 4<sup>th</sup> January 2022.

RESOLVED – that the report be noted.

#### **21/219            FLINTSHIRE COUNTY COUNCIL ISSUES.**

##### **d)            Deeside Lane - Motorcross Activities**

Stacey Wynne, Planning Officer Enforcement recently advised the County Councillor that she has taken over this enforcement enquiry. This is relating to the use of a field at Sealand Road being used

by vehicles as a scrambler.

Stacy has carried out site visits, at the time of the visits there has been no activity taking place. I have had discussions with our Public Protection Team who have confirmed that the activity has now ceased. Are you able to confirm whether the activity has ceased as I do not want to close this case down if the activity is ongoing as they are likely to have used up their temporary permitted development rights for the use of the land?

RESOLVED – that Stacey Wynne be advised that the activities have stopped however Council is concerned that they may resume in the future.

**f) Dandy's Top Soil – Sealand Road**

On 7<sup>th</sup> July 2021 Mandy Lewis, Development Manager confirmed that their consultants have undertaken investigations. She will ask the officers to provide a progress report on the matter. Following the September 2021 meeting Mandy Lewis was asked to provide a progress report and to be advised that the number of heavy vehicles accessing the site is on the increase. Andrew Farrow was asked to provide a progress report – no reply received.

RESOLVED – that Stacey Wynne, Planning Enforcement Officer be asked to advise on the above.

**21/222 PLANNING APPLICATIONS**

The Clerk advised on the planning applications have been received from Flintshire County Council.

PA Number	Application details	Location
None		

RESOLVED – that the report be noted.

**21/223 ACCOUNTS FOR PAYMENT**

RESOLVED: - that

- i) the under mentioned accounts be approved for payment.
- ii) it be noted that the Lloyds Bank charges for the most recent periods are £7.00 per month with an additional charge of £0.85 per cheque is £16.35 - £7.00 11 cheques x £0.85 = £9.35 and £14.65 - £7.00 9 cheques x £0.85 = £7.65

Cheque No	Payable to	Details	Amount	VAT	Vat Code	Expenditure Powers
003475	Communi Corp	Annual Subscription	£100.00			Miscellaneous Powers LGA 1972 (S111)
003476	HMRC	January 2022 Income Tax PR £379.20 and Employers NI £29.14	£408.34			Local Govt Act 1972 (S112)

003477	P. Richmond	Salary etc. January 2022	£714.01			Local Govt Act 1972 (S112)
<b>Total Spend</b>			<b>£1,222.35</b>	<b>£0.00</b>		

## **21/224      INCOME**

The Clerk advised that Council had received the following income –

Lloyds Bank	Interest payment	£0.28
Flintshire County Council	3 <sup>rd</sup> / Final Precept Payment	£19,000.00
<b>Total</b>		<b>£19,000.28</b>

RESOLVED – that the income be noted.

## **21/228      ANNUAL FINANCIAL RETURN – 2020/21 FINANCIAL YEAR**

The Clerk advised that on 11<sup>th</sup> January 2022 he was informed by Deryck Evans – Audit Wales that as per our conversation, I confirm that the opinion is unqualified and there are no matters of concern raised at the audit. The next steps for you are simply to publish the completion notice and the audited annual return.

As discussed, the wording of the opinion is driven by the Auditor General's responsibilities under the Public Audit (Wales) Act 2004. The opinion is a negative opinion i.e., we qualify when matters come to our attention, The opinion states that no matters have come to our attention to give us cause for concern that the Council has not prepared the accounts properly, has not complied with legislation, has not misreported its governance arrangements or does not have proper arrangements in place to secure VFM.

The completion notice dated 20<sup>th</sup> January 2022 together with copies of the 2020/21 Governance Statement will be added to the Council's notice boards. The notice and a full copy of the audited annual return will be added to the Council's website.

RESOLVED: - that the report be noted

## **21/230      SEALAND COMMUNITY COUNCIL – BANK RECONCILIATION – 31<sup>st</sup> DECEMBER 2021**

The Clerk advised that in line with council's Financial Regulations and audit requirements he submits details of the Council's overall bank balances in respect of – as at 30th June, 30th September, 31st December and 31st March each year.

The position as at 31<sup>st</sup> December 2021 is –

Account - no – 0388217 - £6,026.27  
Account - no – 7326098 - £50,856.37  
Total - £56,882.64

Less unpaid cheques –

Cheque number	Dated	Payable to	Amount
003467	13 <sup>th</sup> December 2021	St. Bartholomew's Church Council	£157.00
003468	13 <sup>th</sup> December 2021	Jolora Ltd	£228.00
003469	13 <sup>th</sup> December 2021	Flintshire County Council	£344.25
003473	13 <sup>th</sup> December 2021	Chester Committee for Deaf People - VIP	£100.00
Total			£829.25

Total bank accounts – £56,882.64 less unpaid cheques of £829.25 leaves a nett balance of £56,053.39. This amount cross references with the summary of income and expenditure report as at 31<sup>st</sup> December 2021 as circulated by the Clerk.

The bank reconciliation statement including copies of the appropriate bank statements were circulated to all members of Council by email on 12<sup>th</sup> January 2022.

The Vice Chair signed two hard copies of the bank reconciliation statement.

RESOLVED: - that the report be noted

## **21/235      FLINTSHIRE SUMMER PLAYScheme – 2022**

Janet Roberts has advised that they are planning delivery for the full school summer-holidays. COVID 19 restrictions permitting, of course. We have not yet received notification of the level of grant-funding from Welsh Government for 2022/2023. They have indicated that we will be notified soon.

In order to commence recruitment for the summer we need an 'in principle' response from your town or community council for participation in the programme for this year.

Costings are based on the level of grant funding, received from Welsh Government for 2021.

As in previous years, we have a minimum three week offer with the potential to purchase additional weeks 4,5 and 6.

Cost of a 3-week playscheme from Monday 25th July, 2022 – Each location, comprising.

- 15 sessions
- 10 hours per week, per location
- 2 hours Monday to Friday
- AM or PM (10:30 am – 12:30 & 2:00 pm – 4:00 pm)
- Local locations are completely at your Council's discretion.

Cost for 3 weeks – Team on site; Training hours and Supervision. - £1,540.00 Additional weeks can be purchased at a cost of £513.00 for each site location.

Training for the team will include: Paediatric First-aid; Disability Awareness; Risk Management including bespoke training for COVID 19; Dealing with Challenges on site; Safeguarding and Child Protection.

The Flintshire Buddy Scheme will operate during summer playscheme for 2022. The Buddy scheme will provide the necessary support for children and young people with disabilities, to access their own local playscheme. The cost for this will be met by Welsh Government.

Your early response will be very much appreciated and assist us to begin the recruitment process for 2022.

Costs for Sealand - For 3 x weeks in both areas would cost the Council  $2 \times £1,540 = £3,080.00$ .  
For 6 weeks in both areas would be  $2 \times £3,080.00 = £6,160.00$

RESOLVED – that Council will support a full 6 weeks programme at 2 locations in Sealand – cost in the region of £6,160 and for Janet Roberts to be advised accordingly. Janet to be asked to ensure that the programme is advertised much earlier than in 2021.

**21/240**      **IN ACCORDANCE WITH SEALAND COMMUNITY COUNCIL'S CODE OF CONDUCT -  
DECLARATION OF INTEREST**

Council Member	Item	Minute Reference

The meeting opened at 6pm and closed at 7.20pm

PR – 22<sup>nd</sup> January 2022