#### **SEALAND COMMUNITY COUNCIL**

## MINUTES OF THE MEETING OF COUNCIL HELD ON 15<sup>th</sup> NOVEMBER 2021 at ST. BARTHOLOMEW'S CHURCH AT ST. BARTHOLOMEW'S CHURCH, OLD SEALAND ROAD, SEALAND, DEESIDE. CH5 2LQ

**PRESENT: Councillors** Norman Jones (Chair), Gwyneth Bullock, Ashley Griffiths, Barbara Hinds, Bob James, Chris Jones (County Councillor), Mary Southall, Brian Ward and David Wisinger (Vice-Chair).

Peter Richmond: Clerk and Financial Officer.

Paul Edwards: StreetScene. One member of the public

#### 21/152 MATTERS RAISED BY THE PUBLIC – OPEN FORUM

An update was requested regarding the provision of No Through Signs at Hawthorn View. Paul Edwards advised that the request for the signs is being considered and in the interim he will arrange for temporary signs to be provided indicating – "Access Only for Residents"

Concern was outlined regarding the risk of flooding to properties at Hawthorn View in particular Nos 24 and 26 due to the adjacent site developing works and the raising of the ground levels. The Clerk will email the developers requesting confirmation that all the required drainage works have been carried out in line planning approvals.

RESOLVED – that the report be noted

#### 21/153 APOLOGIES FOR NON-ATTENDANCE

Apologies were received and accepted from Councillors Jean Fairbrother and Alex Lewis.

The Clerk advised that he had received a letter of resignation dated 12<sup>th</sup> November 2021 from Councillor Doctor Mikael Khan. The Clerk advised that he had thanked Mikael for his support over the past few years and wished him well and his family.

RESOLVED – that the report be noted

#### 21/154 CODE OF CONDUCT DECLARATION OF INTEREST

No declarations were submitted at the beginning of the meeting.

#### 21/155 CHAIR'S REPORT AND ACTIONS SINCE 18th OCTOBER 2021

The Chair advised that there were no actions or reports to advise on.

RESOLVED – that the report be noted.

#### 21/156 MINUTES OF THE MEETING OF THE COUNCIL HELD ON 18<sup>th</sup> OCTOBER 2021

RESOLVED - that the minutes of the Meeting of Council held on 18<sup>th</sup> October 2021 be confirmed as a true and correct record.

#### 21/157 CHAIR'S FUND 2021/22

The Clerk reminded Council that the agreed spend for the Chair's Fund for the 2021/22 financial year is £800.00. Payments being made under expenditure powers - Ancillary Power Local Government Act 1972 (S11).

At the September 2021 meeting Council approved the use of the Chair's Fund to fund refreshments at both the Remembrance Sunday Service on 14<sup>th</sup> November 2021 and the Celebration of Christmas on Thursday 16<sup>th</sup> December 2021. There will also be costs for a choir to attend.

RESOLVED – that the report be noted

#### 21/158 POLICE ISSUES

#### a) Community Speed Watch – Sealand Avenue, Welsh Road and Sealand Road

Councillor Ashley Griffiths advised that with Councillors Barbara Hinds and Brian Ward he will carry out speed checks on Welsh Road and by the Amantola Restaurant.

The County Councillor advised that the bid to provide traffic activated cameras on the Blue Bridge had been unsuccessful

RESOLVED – that the report be noted.

b) Sealand – Police walkabout in the area – Date to be Rearranged.

RESOLVED – that the report be noted.

#### c) Orchard Way – Concern about doors being knocked late at night

Sean O'Donnell, Capital Works Team Manager had advised the County Councillor that he had organised an inspection of the porch lights that are already installed at the sheltered properties, which the tenants can utilise during the dark hours etc. Security lights have been installed to the rear of these properties a year or so ago but they are concerned about placing any on the frontages as there are other properties directly opposite. Also, the installation of PIR Lights to the front could be a nuisance for those residents especially as there is a main footpath that runs adjacent. They believe the existing porch lights, if used correctly, will be more beneficial for our tenants.

They have also scheduled for the inspection and servicing of all front doors to ensure they are working as they should. Please note that these doors would have been installed following their specifications which meet secure by design standards. Dawn Kent (Housing Manager) has also asked her team to progress with further ASB assessments and will be asking the Housing Officer contact tenants and to update you directly.

RESOLVED – that the reports be noted.

#### 21/159 FLINTSHIRE COUNTY COUNCIL ISSUES.

#### a) Underpass - Foxes Lane

Paul Edwards advised that the side walls will be cleaned late November. The drainage system gullies and pump will also be inspected at the same time.

RESOLVED – that the report be noted.

#### b) Ferry Lane Footbridge – Noise Nuisance

Ian Bushell advised that Streetscene and Transportation do not currently have funding available to carry out detailed noise surveys or to complete any major works to reduce the noise made in exceptional circumstances. As the structure forms part of the Flintshire promoted cycleway network it has highlighted and will be assessed for a potential future scheme under the Active Travel funding. The scheme would be to widen the current deck width to a minimum of 3 meters, adjust the parapets in line with Active Travel guidance and modified to reduce vibrations / noise in high winds. If it meets the criteria for grant schemes and is ranked high enough against other proposals, it could then be put forward for a funding bid from Welsh Government

RESOLVED – that Ian Bushell be advised that the Council supports the outlined proposal

#### c) Car Sales – Sealand Road / St. Bartholomew's Court – PA 061235

Mandy Lewis advised on 20<sup>th</sup> October 2021 that she will check the position with Eden Planning and ask them to provide an update.

RESOLVED – that report be noted.

#### d) Deeside Lane - Motor Biking Activity

The County Councillor advised that the issue is being investigated by Enforcement and that an online meeting is being arranged with local residents and officers from the County Council.

RESOLVED – that the report be noted

#### e) Car Park – Welsh Road (Griffiths Pharmacy)

The County Councillor outlined to Paul Edwards a brief history of the requests to provide car parking bays at this location Paul will now discuss with Sam Tully.

RESOLVED – that the report be noted.

## f) Dandy's Top Soil – Sealand Road

On 7<sup>th</sup> July 2021 Mandy Lewis, Development Manager confirmed that their consultants have undertaken investigations. She will ask the officers to provide a progress report on the matter. Following the September 2021 meeting Mandy Lewis was asked to provide a progress report and to be advised that the number of heavy vehicles accessing the site is on the increase.

RESOLVED – that Mandy Lewis be asked to provide a progress report.

#### g) Sealand Ditches

The Clerk advised that he had been informed by Neil Parry that he will be discussing his work priorities with his manager Andy Roberts. No further information has been received.

It was reported that the NRA will shortly be cleaning out the Garden City Drain from the Hotel Leprechaun to the River Dee.

RESOLVED – Neil Parry and Andy Roberts be asked for a progress report on all the drainage issues that have been referred to them over the past 2 years.

#### h) Vehicle being driven on to grass verge at Meadow View, Sealand Manor

Clara Owen, Neighbourhood Housing Officer advised on 19<sup>th</sup> July 2021 that Capital Works and said that the scheme has been earmarked for this financial year. They cannot give a date yet so it could be anytime between September 2021 and March 2022. Following the September 2021 meeting James Davies-Wright was asked to provide a progress report.

RESOLVED – that James Davies- Wright be again asked to provide a progress report.

## i) Children's Play Areas - Need to improve signage - No Dogs Welsh Road Recreation Field / Kingsley Road Play Area

Paul Edwards confirmed that a program of works has been agreed regarding ongoing issues. Paul will update once he has dates regarding works commencing.

RESOLVED – that the report be noted.

#### j) Land to the east of Sealand Manor – Infilling of Drainage Ditches

RESOLVED – that Neil Parry be asked to provide a progress report.

## k) 10 West Green - Sealand Manor

RESOLVED – that Janes Wright- Davies be reminded that the owner occupier of the said property has removed the grass from the area in front of the property and is now parking two or more vehicles on the site and be requested to have the matter investigated as a matter of urgency.

#### 21/160 <u>COUNCIL'S STREET LIGHTING</u>

All of the Council's 69 street lights are working. The lighting stock reduces to 59 on 1<sup>st</sup> April 2022 with the replacement and adoption of 10 columns in 2021/22. The planned 10 lights for replacement in the 2022/23 financial year at Riverside Park will be determined by the County Council on the basis of current condition.

RESOLVED – that the report be noted.

#### 21/161 SECTION 137 – LOCAL GOVERNMENT ACT 1972 – PAYMENT OF GRANTS

Section 137(1) of the 1972 Act permits each Community or Town Council to spend on activities for which it has no other specific powers if the Council considers that the expenditure is in the interests of, and will bring direct benefit to, the area or any part of it, or all or some of its inhabitants, providing that the benefit is commensurate with the expenditure. Community and Town Councils are also permitted under section 137(3) to incur expenditure for certain charitable and other purposes

The appropriate sum for the S137 Expenditure Limit for the purpose of Section137 (4) (a) of the Local Government Act 1972 for the calculation of the Free Resource Base is based on the local population taken from the current electoral role.

The amount per elector is £8.41 and this applies to the 2021/22 financial year. The most recent electoral role from Flintshire County Council at December 2020 indicates a total of 2152 (Sealand East 874 and Sealand West 1278). The amount per elector of £8.41 produces a total of £18,098.32

Allocated spend in 2021/2 is Section 137 grants of £2,200 and for school milk £2,000.

The expenditure on free school milk comes under well-being (Local Government Act 2000, Sections (1-5) – this power is again restricted again by the S137 limit £8.41 for 2021/22.

Section 137 payments so far in the 2021/22 financial year are for the Speed Gun under the powers of Well Being - £242.24 and a grant payment £250.00 to the Earl Haig Poppy Appeal Fund 2021

RESOLVED – that the report be noted.

#### 21/162 PLANNING APPLICATIONS

The Clerk advised on the planning applications have been received from Flintshire County Council.

PA Number	Application details	Location
062863	Proposed Development consisting of 4 No. Class	Former Gateway to Wales Hotel,
	E(a) and E(b) food and retail units and associated	Welsh Road, Garden City,
	car parking and signage	Deeside, Flintshire, CH5 2HX
063145	Variation of wording of conditions 5 and 40 of	Former Corus Garden City
	planning permission ref. 059635.	Site Welsh Road, Garden City,
		Deeside
063591	Application for approval of reserved matters following outline approval. (059635)	Former Corus Garden City site, Welsh Road, Garden City, Deeside

RESOLVED - that

- i) no objections be raised with regard to the outlined planning applications 063145 and 063591
- ii) objections be raised in respect of PA 062863 Council noted that whilst the proposed retail outlets would add to the local facilities Council raises objections in respect of 062863 on the grounds that the proposal will increase traffic flows leading to potential road safety problems with its nearness to the traffic roundabout and bus stop. The entrance to the site is of course the same entrance as used by the former Gateway to Wales Hotel, however, there is now more traffic using this roundabout than in the past. The expanding local developments including the new Amazon distribution centre, the significant new housing developments will add further to these traffic flows. The proposed development potentially may cause traffic queues that could prove a danger to traffic leaving the dual carriageway to enter Welsh Road. Added to this is the nearby bus stop. Council urges that consideration should be given to improving the current entrance and exit for the proposed site if this development is to go ahead.

#### 21/163 ACCOUNTS FOR PAYMENT

RESOLVED: - that

- i) the under mentioned accounts be approved for payment.
- ii) it be noted that the Lloyds Bank charges for the most recent periods are £7.00 per month with an additional charge of £0.85 per cheque is £8.70 2 cheques x £0.85 = £1.70 and £10.40 £7.00 4 cheques x £0.85 = £10.40

Cheque No	Payable to	Details	Amount	VAT	Vat Code	Expenditure Powers
003459	Flintshire County Council	Invoice TX096152 October Lighting Maintenance and Invoices TX 096153 /TX096154 Repairs at Cedar Avenue	£936.75			Highways Act 1980 (301)
003460	P. Richmond	Salary etc. November 2021	£723.18			Local Govt Act 1972 (S112)
003461	HMRC	November 2021 Income Tax PR £379.20 and Employers NI £29.14	£408.34			Local Govt Act 1972 (S112)
003462	Flintshire County Council	Contribution towards play leadership scheme - 2021	£5,715.60			Local Govt Act (Miscellaneous Provisions Act) 1976(S19)
003463	Jolora Ltd	50 % Retainer for half day website maintenance –	£288.00	£48.00	294456859	Local Govt Act 1972 (S142)

		November to January 2022				
003464	Jolora Ltd	50 % Retainer for half day website maintenance – November to January 2022	£288.00	£48.00	294456859	Local Govt Act 1972 (S142)
003465	P. Richmond	Refund Stationery	£16.00			Local Govt Act 1972 (S112)
003466	Flintshire County Council	Energy Charges April to August 2021 for 69 lights	£1,449.00			Highways Act 1980 (301)
Total Spend			£9,824.87	£96.00		

## 21/164 **INCOME**

The Clerk advised that Council had received the following income –

Lloyds Bank	Interest payment	£0.36
Flintshire County Council Refund FD489590 – no details		£287.72
	provided on what the refund relates	
	to.	
Total		£288.08

RESOLVED – that the income be noted.

### 21/165 CORRESPONDENCE

The Clerk advised that all correspondence had been emailed to members of council which did not need reporting at the meeting.

RESOLVED - that the report be noted.

## 21/166 FRIENDS OF SEALAND – FIGTREE PROJECT – ST. BARTHOLOMEW'S CHURCH

The Celebration of Christmas is on Thursday 16<sup>th</sup> December 2021. Jennifer Watson said the Council will shortly receive confirmation of the details of the Christmas event. An invite to attend the Christmas event had been sent to all Chair/ Mayors of Community and Town Councils in Flintshire.

Councillor Bob James had installed the road side poppies on 7<sup>th</sup> November 2021 and will remove them on 21<sup>st</sup> November 2021. At the Remembrance Sunday the Clerk read two readings. The Chair was unable to attend as his wife was unwell.,

RESOLVED - that the report be noted.

#### 21/167 LOCAL GOVERNMENT AND ELECTIONS(WALES) ACT 2021

The Act changes the electoral cycle of principal councils and community councils from four to five-year terms. This would bring local government elections into line with the five-year terms for the UK Parliament (as set in the Fixed Term Parliaments Act 2011) and for the Assembly in GoWA 2006.

The electronic publication of documents extends to include making available key information as soon as reasonably practicable, and within seven working days of the community council meeting taking place, and must include: the names of members who attended; apologies for absence; declarations of interest; any decisions taken and the outcome of any votes. This would not apply to any decisions taken in private, or where disclosure of the information would be contrary to any enactment.

NOTE –One Voice Wales have advised that this part of the act and is still being consulted on and will not come into force until May 2022. OVW has been asked if there is an update on this.

The Clerk advised that he produced a decisions summary of the October 2021 meeting a copy has been added to the web site and circulated to members of Council. This will now be continued for all future meetings

From April 2022 community and town councils will have a duty to prepare and publish a report about the council's priorities, activities and achievements. The first report must relate to the financial April 2021- March 2022 and be published as soon as reasonably practicable after April 2022.

NOTE –One Voice Wales have advised that they are seeking clarification on this issue. They have to give us more detail on this. Given the low cash/resource base of many Councils, they can't be looking to set the bar very high. I think we are looking at something quite modest rather than some big glossy production. OVW will keep pushing and let everybody know via emails and the bulletin as soon as we get some detail. OVW has been asked if there is an update on this.

The Clerk advised that he had produced an early draft of the Council's 2021/22 Annual Report which had been circulated to members of Council.

RESOLVED: - that the report be noted

#### 21/168 ANNUAL FINANCIAL RETURN – 2020/21 FINANCIAL YEAR

RESOLVED – that the matter be deferred pending further information from Audit Wales.

#### 21/169 <u>SUMMARY OF ACCOUNTS – 2021/22 FINANCIAL YEAR</u>

The Clerk outlined the expenditure and income for the 2021/22 financial year up to cheque number 003466. This information was circulated by email before the meeting.

2021/22 Financial Year		Actual		Anticipated	Difference
Income	Income				
General Admin Inc. Precept		£38,000	0.00	£57,000.00	-£19,000.00
Bank Interest		£8.97		£5.00	£3.97
Refund Flint	shire County Council	£287.71		£0.00	£287.72
VAT Refund		£799.60	)	£800.00	-£0.40
Milk Claims		£0.00		£200.00	-£200.00
Total		£39,096	5.29	£58,005.00	£18,908.71
Expenditure	2	Actual		Anticipated	Difference
Bank Charge	28	£90.00		£60.00	-£30.00
Chair's Fund	I	£0.00		£800.00	-£800.00
Staffing Cos	ts	£8,038.	32	£11,396.00	-£3,357.68
Admin Costs	s inc audit charges	£2,450.	22	£2,640.00	-£189.78
Council Web	Site	£1,728.	00	£2,400.00	-£672.00
Insurances		£669.51		£770.00	£100.49
LGA Act 200	0(S2) / Speed Gun- Section 137	£242.34	ļ	£75.00	-£167.34
Play Scheme	es and New Equipment	£5,715.	60	£10,500.00	-£4,784.40
Highways / Street Furniture Repairs		£0.00		£1,600.00	-£1,600.00
Street Lighti	ng	£26,623.55		£26,950.00	£326.45
Grants – Sec	ction 137	£250.00		£2,200.00	-£1,950.00
School Milk	– Section 137	£0.00		£2,000.00	-£2,000.00
Total		£45,807.54		£61,391.00	£15,583.46
Current Summary	Balance as at 1 <sup>st</sup> April 2021 including £25,000 contingency fund.	£45,903.78			
	Total expenditure	£45,807			
	Total income	£39,096.29			
	Balance	-£6,711.25			
	Overall balance as 15 <sup>th</sup> November 2021	£39,192.53			
	VAT Costs for 2021/22 financial year	£390.48			
End of Year Prediction	Balance as at 1 <sup>st</sup> April 2021 inclu£25,000 contingency fund.	uding £45,903		3.78	
	Total anticipated expenditure		£61,391.00		
	Total anticipated income	,		)5.00	
	Anticipated balance for the year		-£3,386.00		
	Anticipated Overall Balance as at March 2022	t <b>31</b> <sup>st</sup>	£ 42,517.78		

#### 21/170 POCHINS DEVELOPMENT / CORUS SITE

Bob Nicholson - NPL Ltd advised on 22<sup>nd</sup> September 2021 in response to an email from the County Councillor that he's had a further discussion with the contractor who will again reinforce that construction traffic is not to use Farm Road. Bob will also be on site later that week and will again review with the contractor. Please be assured that we and our contractor are committed to ensure the operations of the site are undertaken in a safe and controlled manner, minimising any disruption to the public and local residents, in particular along Farm Road, which should not be used by construction traffic, whilst operating in a safe manner.

The County Councillor advised that some traffic is going to the Summers Clock Tower.

RESOLVED: - that the report be noted

#### 21/171 AIRFIELDS DEVELOPMENT SITE

Customer Hub Support, Natural Resources Wales advised on 10<sup>th</sup> November 2021 by email that unfortunately, given the current query remains related to issues surrounding surface water flooding, this issue remains within the remit of Flintshire County Council. You can use this communication to validate this is within their remit when you raise the issue with them. The email was copied to the County Councillor for information.

RESOLVED – that the reports be noted

#### 21/172 NOTICE OF A VACANCY

At the September 2021 meeting of Council, it proceeded to co-option. Council issued the required notice which had been placed on the Council's notice boards and its web site. The notice was issued with a date of 1st October 2021 with a submission dated to the Clerk of 21st October 2021. At the previous meeting the Clerk advised that should no applications be received by 22<sup>nd</sup> October 2021 a further notice will be issued with a closing date of 9<sup>th</sup> November 2021. The notices were added to the Council's web site and notice boards. The same date for 6 months deadline regarding the 2022 Council elections.

No requests were received

The Council now has two vacancies – Refer to Minute 21/153

RESOLVED – that the reports be noted.

#### 21/173 PROPOSED FRUIT TREE PLANTING – SEALAND

On 27th October 2021 Sarah Slater – Biodiversity Officer, Flintshire County Council provided details of the proposed fruit tree planting within Sealand. We are proposing fruit tree planting along the active travel route to provide seasonal interest, biodiversity value and a food source for wildlife and users. This was circulated to members of Council on 27th October 2021 for comment. Provided feedback is positive we intend on undertaking the planting in November (weather

permitting).

Fruit trees are small trees which will grow to an average of 9 to 15ft and will take pruning well.

This project is enabling us to support local biodiversity and act to support climate change mitigation. Tree species and locations have been provided by professionals who will be adhering to the right tree in the right place policy which will ensure minimal maintenance going forward. Newly planted trees will have an unmown buffer around them.

Site details were provided.

No objections were received and Sarah Slater was advised accordingly.

RESOLVED – that the report be noted.

#### 21/174 WILDFLOWERS - A494 – SEALAND

Sarah Slater also advised on 27<sup>th</sup> October 2021 that whilst we are supportive of the sites in Flintshire these roundabouts fall under the remit of the North Wales Trunk Road Agency and due to delays in obtaining approval from them, we are unable to progress these sites this autumn. Sarah also advised that she has a number of NWTRA sites which she is seeking approval for which will be very positive additions to our sites so she will be doing my utmost to ensure they obtain approval before the spring sowing season with the aim of installation for next summer flowering.

RESOLVED – that the report be noted.

#### 21/175 COUNCIL'S STANDING ORDERS, POLICIES, REGULATIONS AND PROTOCOLS

The Clerk advised that Council is required to review on annual basis and then endorse the Council's Annual Investment Strategy - Complaints Procedure –Data Protection Policy - Financial Regulations - Freedom of Information Access Arrangements - Health and Safety Policy - Information Security-Internal Financial Controls Policy - Press and Social Media Policy - Public Participation Protocol - Records Management Policy - Retention of Records Policy - Risk Assessment Processes - Scheme of Delegation , Multi Location Meetings Policy - Members Self-Regulatory Protocol and Standing Orders.

Copies have previously been provided to members of Council and are all currently available on the Council's web site.

The Clerk advised that the following had been updated and need to considered and approved by Council –Financial Regulations, Internal Financial Controls, Annual Investment Strategy and Risk Assessment processes. Copies had been circulated by email.

The Clerk also referenced an amended version of the model informal resolution protocol produced by One Voice Wales. The amendment made to the protocol is that repetitive low level and frivolous complaints should now be considered for informal resolution. Copy has been circulated by email.

RESOLVED - that

- a) the report be noted.
- b) consideration of the Clerk's Risk Assessment Report be accepted as the formal risk assessment for the 2022/23 financial year.
- c) in relation to the key risks, these are identified as relating to the Council's assets, bank accounts, internal controls and insurance cover for statutory and other purposes.
- d) the arrangements highlighted in the Risk Assessment details that Council is taking all the appropriate steps to minimise risks in conjunction with the documented Internal Financial Controls and that the Risk Assessment 2022/23 be noted.
- e) JDH Business Services Ltd be reappointed as the Council's internal auditor.
- f) the 2022/23 Internal Financial Controls and Annual Investment Strategy be approved.
- g) the updated Financial Regulations be approved.
- h) the following be endorsed without requiring amendments Standing Orders, Freedom of Information Access Arrangements, Complaints Procedure, Data Protection Policy, Records Management Policy, Information Security Policy, Health and Safety Policy, Press and Social Medial Policy, Public Participation Protocol, Retention of Records Policy, Members Self-Regulatory Protocol, Scheme of Delegation and the Multi Location Meetings Policy
- i) Council adopts the amended version of the model informal resolution protocol produced by One Voice Wales. The amendment made to the protocol is that repetitive low level and frivolous complaints should now be considered for informal resolution.

#### 21/176 COMMUNITY AND TOWN COUNCIL ELECTIONS – MAY 2022

Lynn Phillips – Democratic services has advised that it is important that your Council is aware of and considers these elections when setting its precept. The Council will need to ensure that there are sufficient funds to cover the full cost of the elections (in the event that the Town / Community Council elections are held on their own), whether the election is contested or not. To give you some guidance on setting the precept the estimated costs of the elections are set out below. These are not definitive costs and are based on recent costs to administer by-elections.

Estimated cost per Town / Community or Town / Community Ward

Up to 1,000 electors £2500 Up to 2,000 electors £3500 Up to 3,000 electors £4500 Up to 4,000 electors £5000 Over 4,000 electors £5500

Please bear in mind that these are not actual figures. It is possible that these costs may increase as a result of the Covid pandemic, particularly if there is an increase in the number of postal voters or polling station hire fees. There could also be an increase in printing and postage costs. Should the relevant seat on the County Council be contested, some costs will be shared between the County Council and your Council, thus the cost to your Council will be less.

Should the Town / Community or Town / Community Ward be uncontested then the estimated charge will between £200 - £250.

Casual Vacancies – Six-month rule

If a casual vacancy occurs in the six months before the date on which that elected member would have retired, an election is not to be held, unless more than one third of the Council's seats are vacant.

Having said this, where a casual vacancy occurs at a town or community council in the six months before the date on which that elected member would have ordinarily retired, the town or community council, may still fill the vacancy by co-option for the remaining term of office. This co-option should take place as soon as is practicable. (Rule 5, Parishes and Communities Rules 2006). On that basis, as all Members stand down on the fourth day after the day of the election, the date of retirement would be Monday, 9 May, 2022 with the six-month period beginning on Tuesday, 9 November, 2021.

RESOLVED - that -

i) the report be noted.

ii)Council will need to set aside at least £4,500 within its Precept calculation for the 2022/23 financial year.

#### 21/177 MATTERS RAISED BY MEMBERS OF COUNCIL

A mobile shop will shortly be visiting Sealand Manor on a weekly basis.

Chair will provide information outlining the responsibilities of Flood Wardens.

Paul Edwards will arrange for the leaves to be removed from Orchard Way and the rubbish dumped in the Orchard Way / Sandy Lane lay-by.

Paul Edwards will arrange to provide No Dog Fouling Signs at Orchard Way

## 21/178 MATTERS RAISED BY MEMBERS OF THE PUBLIC

On going concern about motor bikes – unacceptable noise levels – near to Ferry Lane- weekends 10am to 7pm

Unacceptable smells from adjacent fields at Ferry Lane. NRW to be asked to reconsider their issuing of a permit. Alleged that sewage is being brought in from Holland that contains animal waste

Need for the provision of a fibre link to be provided at Ferry Lane

## 21/179 <u>DATE OF COUNCIL'S NEXT MEETING – 13<sup>th</sup> DECEMBER 2021 – Starting at 6pm at St. Bartholomew's Church</u>

# 21/180 IN ACCORDANCE WITH SEALAND COMMUNITY COUNCIL'S CODE OF CONDUCT - DECLARATION OF INTEREST

Council Member	Item	Minute Reference

The meeting opened at 6pm and closed at 8.20	lpm
Signed	13 <sup>th</sup> December 2021