

## **SEALAND COMMUNITY COUNCIL**

### **MINUTES OF THE MEETING OF COUNCIL HELD ON 20<sup>th</sup> JULY 2020 ON LINE VIA GO TO MEETING**

**PRESENT: Councillors** Barbara Hinds (Chair), Gwyneth Bullock, Jean Fairbrother, Ashley Griffiths, Bob James, Chris Jones (County Councillor), Norman Jones (Vice Chair), Michael Khan, Alex Lewis, Mary Southall, Mike Walker, Brian Ward and David Wisinger.

Peter Richmond: Clerk and Financial Officer  
One member of the public.

#### **20/53            MATTERS RAISED BY THE PUBLIC**

No matters were raised

#### **20/54            APOLOGIES FOR NON-ATTENDANCE**

All members of Council were in attendance at the meeting.

#### **20/55            CODE OF CONDUCT DECLARATION OF INTEREST**

No declarations were submitted at the beginning of the meeting.

#### **20/56            CHAIR'S REPORT AND ACTIONS SINCE 15<sup>th</sup> JUNE 2020**

The Chair advised that she has not attended any meetings since the previous Council meeting on 15<sup>th</sup> June 2020

Janet A Roberts, Play Development Officer, Flintshire County Council advised the Council on 26<sup>th</sup> June 2020 that it is the County Council's intention, following the level of interest generated, to begin recruitment for returning Community Play Team Members from 2019.

This will without doubt, assist in resuming some 'normality' for children and communities, following this unprecedented experience for all of us.

We are now planning for a two-week delivery, Monday to Friday of a summer playscheme from Monday 17<sup>th</sup> August to Friday 28<sup>th</sup> August 2020.

Total required per basic scheme - £871.64 (10 sessions / 10 days)

Morning sessions 10:30am – 12:30pm – Sealand Manor  
Afternoon sessions 1:30pm – 3:30pm – Welsh Road, Garden City.

X 2 locations = £1,743.28

The involvement by this Council was referred to the Chair for agreement on 26<sup>th</sup> June 2020 and agreement was given on the same day and the Chair's agreement was immediately notified to Janet Roberts.

On 16<sup>th</sup> July 2020 Janet advised Council by email which was copied to all members of Council on the same day - please find attached information (draft) forwarded to Flintshire schools. More information will be provided in due course for the Council with regard to the information for parents and carers and the process for pre-registration.

In terms of the safe operation of the playschemes the County Council is now in receipt of the guidance from Welsh Government. The playschemes will be delivered on full compliance with all of the guidance.

It was noted that the latest statement from the First Minister regarding changes to restrictions (10<sup>th</sup> July 2020) allows for larger gatherings of up to 30 people to now be permitted provided they are outdoors where these are organised and supervised by a responsible person for sports and other leisure activities and classes.

The County Council has had a fantastic response from their team members from 2019 who are returning and are very enthusiastic to work with local children again this year.

Janet will update the council shortly regarding all operational matters.

RESOLVED – that the –

- i) report be noted.
- ii) Chair's decision as outlined above be endorsed.

#### **20/57            MINUTES OF THE MEETING OF THE COUNCIL HELD ON 15<sup>th</sup> JUNE 2020**

RESOLVED - that –

- i) the minutes of the meeting of Council held on 15<sup>th</sup> June 2020 be confirmed as a true and correct record.
- ii) Clerk should visit the Chair to obtain a signed copy of the said minutes for record retention.

#### **20/58            CHAIR'S FUND 2020/21**

The Clerk reminded Council that the agreed spend for the Chair's Fund for the 2020/21 financial year is £800.00. No payments have been made in the current financial year.

Payments being made under expenditure powers - Ancillary Power Local Government Act 1972 (S11).

RESOLVED – that the report be noted.

**20/59**            **POLICE ISSUES**

Inspector Gareth Cust had been invited to attend the meeting but is unable to attend.

1. Riverbank cycle path - Shotton to Chester (in particular by the Railway Bridge / John Summers old offices) – Drugs Problem.

Inspector Gareth Cust has advised that the police will patrol in order to disrupt as much as possible. Please could you ask any councillors or residents to report any matters as they happen so we can target our response to be more effective.

2. Drugs Problem –Garden City

The County Councillor advised that the Police have indicated that they will provide additional patrols.

3. Community Speed Watch

John Morris is still to sort out new jackets and the need for a Speed Watch sign. Councillor Ashley Griffiths previously advised that he would like to assist with the Community Speed Watch.

4. Cars are still doing U-turns – traffic lights Sealand Road/ Seahill Road.

Darell Jones, Operational North & Street Lighting Manager, StreetScene and Transportation has advised that he undertook a review of the location in question and looked at a number of options to try and make the location an easier site to manoeuvre. The traffic signals to his knowledge have had a dramatic decrease in accidents.

When you say traffic doing u turns, is this

1. Vehicles traveling from Chester towards Deeside
2. Vehicles traveling from Deeside towards Chester

Because both would be very silly manoeuvres and extremely tight.

Darell advised that it would be difficult to deter people taking this action due to the limited space on site. The only possible solution is a complete junction redesign which when costed would be well over £100k.

Inspector Gareth Cust has advised that he is aware of the junction. Officers should challenge any breaches of the U turn if witnessed as part of their daily duties on Patrol etc. He is not able to dedicate resources specifically to this junction but will raise in briefings and also pass to road policing colleagues.

5. CCTV and laptop –The Clerk advised that the CCTV purchased as requested by North Wales Police in April 2015 for a cost of £3,256 exl VAT has been inoperative for at least 3 years. The CCTV is currently attached to a street light column on Farm Road near to the school. The inoperative CCTV is causing confusion as it's assumed it's working added to the fact that the Police due to GDPR have said they do not want to access the CCTV on the laptop they hold that they requested to be provided by the Council. The Clerk asked for permission to have the inoperative CCTV removed by StreetScene.
6. Additional report made at the May 2020 meeting about a van in the ditch on Green Lane East. Councillor Mike Walker had reported by email to Inspector Gareth Cust. A reply has not been received. The Clerk had emailed the Inspector requesting a reply – not received to date. A further email should be sent to the Inspector.
7. Problems of serious anti-social behaviour were highlighted by the County Councillor including youths breaking into the Youth Centre on Sandy Lane. It was noted that councillors or residents need to report any matters as they happen so that the Police can take action.

RESOLVED – that-

- i) the reports be noted.
- ii) Wayne Jones at StreetScene be asked to remove the Council's inoperative CCTV from Farm Road.
- iii) Claire Hanard at the County Council be advised that youths are breaking into the Youth Centre on Sandy Lane and requesting that the County Council should install appropriate security to prevent this illegal access.

## **20/60            FLINTSHIRE COUNTY COUNCIL ISSUES.**

### **a)            Underpass - Foxes Lane**

At the May 2020 meeting of Council, the Clerk advised that Mark Middleton said that the photos show evidence of staining in the carriageway channels and on the carriageway where dampness has lingered. If an additional gulley were to be installed close to the end of the footway channel the water issuing from the footway channel could discharge directly into the new gulley. This would reduce the presence of surface water in the channel and hence reduce or eliminate the unsightly appearance of damp on the carriageway. Is this something Flintshire County Council could action.

Wayne Jones has advised that there is no more that can be done which has previously been

said. Regarding the gully this was looked at as a possibility but due to Covid 19 all non-urgent works have been stopped until further notice and to be honest where the water is coming out of the ground does not affect pedestrians as it is on the other side of the road. Wayne will speak to Mark Middleton to see what he wants to do – a reply has been requested from Wayne but not yet received.

RESOLVED – that Wayne Jones and Mark Middleton be asked to advise on progress on the issue as reported by Wayne Jones.

**b) Ferry Lane Footbridge – Noise Nuisance**

The Clerk reported that Mark Middleton has advised that after considering the alternatives proposed by his consultant engineer, he proposes to submit a Capital bid for permanent bracing of the railings along the span of the bridge. The idea of a wind tunnel was suggested but he does not think that this will replicate the reported conditions at this location.

Temporary bracing has shown that vibration of the railings is reduced.

Mark will ask John Griffiths to obtain some quotes for additional temp bracing as the west side up to a maximum cost from Mark's maintenance budget in order to further reduce noise.

Any works would be subject to successful bids and would be part of a tendered process.

RESOLVED – that the report be noted.

**c) Car Sales – Sealand Road / St. Bartholomew's Court**

It was reported that the car sales is now fully open and lighting is still an issue for local residents.

RESOLVED – that Mark Harris be asked to advise on the current planning situation for this location and to respond to the Council's concerns that lighting is creating a nuisance for residents at St. Bartholomew's Court.

**d) Land opposite St. Bartholomew's Church – The Spinney**

RESOLVED –the matter be deferred.

**e) Deeside Lane**

At the June 2020 meeting the County Councillor referenced an email she had sent to the Planning Department advising that large vehicles, with foreign number plates, transporting cars and vans to heading to Hyperion House, all hours of the day and night. The site has also been extended. The issue needs to be investigated. Deeside Lane is not meant to be used by

heavy traffic and is for agricultural use only. The County Councillor advised that she still awaits a reply to this email.

The County Councillor referred to the recent joint police drugs operation at Deeside Lane undertaken by North Wales Police and Merseyside Police.

RESOLVED –the report be noted.

**f) Car Park – Welsh Road (Griffiths Pharmacy)**

RESOLVED –the Wayne Jones be asked to provide an update on the proposed car parking provision at this location.

**g) Speed Limit Review – Ferry Lane – 30 mph**

Claire Parry advised on 16<sup>th</sup> July 2020 that as discussed previously, the ‘Singular Speed Limit Order’ was advertised in October 2019 for a statutory consultation period of six weeks and despite the Authority’s best attempts to ensure confidence in both the appropriateness and legality of all speed limit Orders in the County, a complex formal objection was received.

In the months that have proceeded the advertisement, the Authority have been assessing the content of this objection, as well as dealing with a number of other Traffic Regulation Orders.

There is a huge amount of work in every traffic order and we have a team of just 2 officers who undertake this detailed work which is often challenged by local residents if not absolutely accurate. We have increased the number of traffic orders undertaken each year from 1 - 2 to 30 – 40 and each one is both time consuming and often locally contentious and dealing with these complicated objections takes up extra time, which means the timescales given for future work are often pushed back. We are also required to undertake additional traffic order work as a result of successful bids to Welsh Government and this once again pushes our programme back.

As I am sure you can appreciate, workloads associated with the Authorities Speed Limit Review and other Traffic Regulation Orders are currently delayed due to the COVID-19 pandemic, and therefore it has been necessary to postpone the speed limit assessment on Ferry Lane.

Whilst I appreciate a delay in the process may come as a disappointment to you, I trust you will appreciate the scale of resources associated with the ongoing review of all speed limits within the County and other Traffic Regulation Orders, together with a delay due to these unprecedented times and I would like to thank you in advance for your patience and understanding regarding this matter.

You can be assured we are constantly reviewing our programme and we will contact you further when we are able to undertake the assessment.

RESOLVED – that the report be noted.

**h) Dandy’s Top Soil – Sealand Road**

The Clerk referenced the report provided at the June 2019 meeting as provided by Karl Slater. Following previous meetings, the Clerk has emailed Karl Slater requesting an update. A reply has not been received.

The County Councillor advised that Dandy’s Top Soil are now renting out large storage containers from the Sealand Rd site.

RESOLVED – that Karl Slater at Flintshire County Council be asked to provide an update report regarding this site.

**i) Sealand Ditches – Site Meeting and Detailed Report**

The Clerk reported that Neil Parry advised on 16<sup>th</sup> June 2020 that he has discussed Council’s request for an update on the Sealand drainage issues with colleagues. We currently have very limited resources and were all working from home. Also, Neil has specific knowledge of the various drainage problems that you are experiencing in Sealand.

Neil suggested that members of Council e-mail him photos or outline any specific areas of concern which can then be evaluated and he will arrange to implement any necessary remedial works.

All members of Council were advised on the above by email on 16<sup>th</sup> June 2020

On 15<sup>th</sup> July 2020 Neil Parry advised that due to certain factors he is still working from home and is therefore in a difficult position whereby he cannot ask / enforce a landowner to clear out a watercourse if he hasn’t seen it.

Please be assured that with regards to Church Cottages he will do his utmost to ensure that there is no repetition of the flooding residents experienced last Winter.

Similarly, with regards to the other outstanding matters he hopes that it won’t be too long before he can undertake inspections and resolve these issues.

Councillor Mike Walker reported on his investigation into the impact on Sealand drainage ditches with the A494 highway improvements works that took place a few years ago.

It was suggested that Councillor Dave Wisinger should contact Neil Parry directly to voice his concerns.

RESOLVED – that the report be noted

**j) Pot Holes – Manor Road and Sealand Avenue.**

The various potholes have been reported to StreetScene.

RESOLVED – that the report be noted.

**k) Sealand Play Areas**

**Matched Funding Scheme – 2019/20 – Play Equipment – Riverside Park**

Richard Roberts has informed Council that the play equipment is scheduled for delivery in early August, the installation will be w/c 10<sup>th</sup> August 2020 and that the work will only close one half of the play area, so that the rest of the play area is usable.

**Reopening of the Play Areas**

Richard Roberts has shared with Council a public safety sign which is being produced to coincide with the opening of play areas starting from Tuesday/Wednesday this week with a view to all play areas being open by 25<sup>th</sup> July 2020. The email was circulated to all members of Council on 16<sup>th</sup> July 2020.

RESOLVED – that the report be noted.

**l) Keep Wales Tidy Project**

Wayne Jones has advised that there is no update due to Covid 19.

RESOLVED – that the report be noted.

**m) Vehicle being driven on to grass verge at Meadow View, Sealand Manor**

Clara Owen, Neighbourhood Housing Officer advised on 16<sup>th</sup> June 2020 copy email sent to Councillor Mary Southall that unfortunately, at present due to the COVID 19 restrictions, officers are unable to carry out site visits. Clara will however, inform her Capital Works Team, who oversee parking improvement schemes and request that Meadow View, Sealand Manor be listed for future consideration. Should you prefer a visit by Sue or myself in the first instance, we will be happy to accommodate once we are able to do so.

Councillor Mary Southall reported that she had today emailed Clara Owen and is awaiting a reply.

RESOLVED – that the report be noted.

**n) Airfields Development Site**

RESOLVED- that Katie.H. Jones be asked to provide Council with a copy of the County

Council's Airfields Site traffic plan

**o) Sustrans Cycleway – Chester to Deeside – Overgrown Grass and Bushes.**

Mary Seaton, Land Manager Cheshire, Greater Manchester, Lancashire, Merseyside and Yorkshire has advised that currently the maintenance team are on restricted duties because of Covid 19 and although we are regularly visiting the Chester and Deeside Greenway work is not being carried out to the extent it usually is. This is not only to protect our staff but also path users and enable them to maintain a distance away from each other whilst we are working on the path. There have been times when the path is so busy that we have to cease work. In addition, they currently only have 2 staff members covering all our land in Chester and Deeside, Merseyside, Lancashire and Greater Manchester but am hoping this will change in either early July or August depending on government restrictions.

The grass will be cut but they currently can't say when this will be but it is likely the path will be shut in sections to allow this to happen safely. Sustrans volunteers have just been given the go ahead to do some small tasks that they can do alone or with members of their own households which includes small litter picks and snipping back of vegetation.

RESOLVED – that the report be noted.

**p) Motorcycle/ Quad bike track- Pochins fields**

The County Councillor advised that a motorcycle/ quad bike track has recently appeared on the Pochins fields (Airfields development site) at the rear of Brookside. She has contacted Tom Creer at Legat Owen, as there has been no planning application for this and the residents are not happy, as these bikes are arriving at the site via the Garden City industrial estate on Sealand Avenue. Karl Slater has been asked to investigate and report on the matter.

RESOLVED – that the report be noted.

**20/61 COUNCIL'S STREET LIGHTING**

The Clerk advised that all of the Council's 80 street lights are working.

Council has for the 2020/21 financial year agreed to upgrade and have adopted the following lights 9 lights - 107 and 108 on Stafford Road, 110 to 113 on Maplewood Avenue and 116 to 118 on Queens Road. Jamie Bennett from Flintshire County Council has advised that the work is planned to start in July 2020. That just leaves 119 and 120 to be replaced at Dee Road. This will reduce the council's lighting stock from 80 to 71 at 1<sup>st</sup> April 2021. Jamie Bennett has advised that the new cost to replace and have a adopted a street light is £2,150.00 – cost for the agreed 9 lights will be £19,350.00

The Clerk advised that Jamie Bennett has confirmed that due to the spacing of the current two columns at Dee Road 119 and 120 when being upgraded for adoption two replacement columns will be required. Total cost being £4,300.00.

The Clerk reminded Council that at the February 2020 meeting minute Ref 19/250 ii) it resolved that the Financial Regulations should be suspended with regard to securing three written estimates that should not apply with regard to the Council's required street lighting maintenance and adoption contract.

The Clerk advised that he has now commented upon the draft County Council's street lighting maintenance and adoption draft contract for 1<sup>st</sup> April 2020 to 31<sup>st</sup> March 2023 and is awaiting a final copy for his signature.

The Clerk advised that the street lighting maintenance service provided by the County Council is excellent and enables the Council to reduce its lighting stock and future financial commitments by having a rolling programme of lighting upgrades and adoption. Whilst at the same time residents of Sealand gain modern LED street lighting facilities. The other lighting contractors are not in a position to provide the lighting adoption service or the opportunity to purchase energy at a reduced charge as provided by Flintshire County Council.

RESOLVED – that –

- i) the report be noted.
- ii) Council notes that the cost to replace and have adopted the 9 street lights as already agreed for replacement by the Council will be £19,350.00 and that the two street lights at Dee Road – 119 and 120 should be added to the lighting replacements programme and noting that the total cost will be £23,650.00 bringing the lighting stock down to 69 at 1<sup>st</sup> April 2021.
- iii) Council notes minute ref 19/250 ii – in that the Financial Regulations should be suspended with regard to securing three written estimates that should not apply with regard to the Council's required street lighting maintenance and adoption contract.
- iv) in consultation with the Chair that the Clerk be authorised to sign the County Council's street lighting maintenance and adoption contract for 1<sup>st</sup> April 2020 to 31<sup>st</sup> March 2023.

**20/62            SECTION 137 – LOCAL GOVERNMENT ACT 1972**  
**PAYMENT OF GRANTS**

The Clerk advised that Section 137(1) of the 1972 Act permits each Community or Town Council to spend on activities for which it has no other specific powers if the Council considers that the expenditure is in the interests of, and will bring direct benefit to, the area or any part of it, or all or some of its inhabitants, providing that the benefit is commensurate with the expenditure. Community and Town Councils are also permitted under section 137(3) to incur expenditure for certain charitable and other purposes

The Clerk advised that appropriate sum for the S137 Expenditure Limit for the purpose of Section 137 (4) (a) of the Local Government Act 1972 for the calculation of the Free Resource Base is based on the local population taken from the current electoral role.

The amount per elector is £8.32 and this applies to the 2020/21 financial year. The recently issued electoral role from Flintshire County Council at January 2020 indicates a total of 2168 (Sealand East 879 and Sealand West 1289). For the 2020/21 financial year the maximum expenditure is  $2132 \times £8.32 = £17,738.24$ . Allocated spend is £2,500 for grants and £2,800 for school milk. Total £5,300

Spent to prior to the meeting and for authorisation at the meeting £165.00 for school milk and £1,150.00 on grants.

The expenditure on free school milk comes under well-being (Local Government Act 2000, Sections (1-5) - this power is again restricted again by the S137 limit £8.32 in 2020/21.

RESOLVED - the –

- i) report be noted.
- ii) in accordance with Section 137 of the Local Government Act 1971 that the Council should award a grant of £1,000.00 to Sealand Primary School which is in the best interests of the area and its inhabitants.

Councillors Chris Jones, Alex Lewis and Dave Wisinger declared an interest re resolution 20/62 ii.

## **20/63            PLANNING APPLICATIONS**

The Clerk advised on the planning applications have been received from Flintshire County Council.

061307 - Erection of a Conservatory to the front of dwelling at 25 Green Lane Estate, Green Lane, Sealand, Deeside, CH5 2NE

061468- Prune 2 No. Yews and 1 No. Holly adjacent to side boundary and 2 No. Oaks adjacent highway as described in application at St. Bartholomew's Church, Sealand Road, Sealand, Deeside, Flintshire

RESOLVED – that no objections be raised in respect of the reported planning applications.

## **20/64            ACCOUNTS FOR PAYMENT**

The Clerk advised that he requires a full set of 4 replacement laser jet toners for the Councils HP 552 printer. The toners are expensive as they incorporate the imaging unit process but should cover council's printing needs for 2 years or more. The Clerk had managed to obtain two quotations that include delivery and VAT -

Stinyink.com - £1028.54

J.G Copiers Ltd - £921.60

Non-HP replacements can be obtained and are cheaper but are not recommended as they could damage the printer.

The Clerk advised that the Council's back up printer Xerox Phaser 6140 recently stopped working as it required the fitting of a Phaser 6140 Imaging Unit. The Clerk could only find one company that would visit and install the Imaging Unit - J.G. Copiers Ltd. After consultation with the Chair a visit was arranged and the work undertaken – cost £348.00 inc VAT. The Clerk paid for the work and is claiming the funds back from the Council – as below. The Imaging Unit needs replacement after printing 30,000 pages. The Clerk considered that the previous unit lasted about 6 years.

RESOLVED: - that –

- i) quotation received from J.G. Copiers Ltd for £921.60 be accepted.
- ii) the under mentioned accounts be approved for payment.
- iii) the Clerk will now arrange with three members of Council for the cheques to be signed.
- iv) it be noted that the Lloyds Bank charges for the period as previously notified to Council – £5 per month.

Cheque No	Payable to	Details	Amount	VAT	Vat Code	Expenditure Powers
003364	P. Richmond	Refund of payment made on behalf of council to JG Copiers Ltd for repairs to council printer – Xerox Phaser 6140	£348.00	£58.00	767915577	Local Govt Act 1971 (S111)
003365	P. Richmond	Salary etc. – July 2020	£671.00			Local Govt Act 1972 (S112)
003366	P. Richmond	Salary etc. – August 2020	£533.48			Local Govt Act 1972 (S112)
003367	HMRC	PR – Income Tax £355.60 and NI £21.68 July 2020	£377.28			Local Govt Act 1972 (S112)
003368	HMRC	PR – Income Tax £355.60	£377.28			Local Govt Act 1972 (S112)

		and NI £21.68 August 2020				
003369	Sealand Primary School	Grant	£1,000.00			Local Govt Act 1971 (S137)
003370	Flintshire County Council	Street Lighting Energy Charge – April 2020	£241.25			Highways Act 1980 (301)
003371	Flintshire County Council	Street Lighting Energy Charge – May and June 2020	£482.50			Highways Act 1980 (301)
003372	J.G. Copiers Ltd	4 HP Full set - Laser Toners for Council's HP 552 printer	£921.60	£153.60	767915577	Local Govt Act 1971 (S111)
<b>Total Spend</b>			<b>£4,952.39</b>	<b>£211.60</b>		

## 20/65 INCOME

The Clerk advised that Council had received the following income –

Lloyds Bank	Interest payment	£1.79
<b>Total</b>		<b>£1.79</b>

RESOLVED – that the income be noted.

## 20/66 CORRESPONDENCE

The Clerk advised that some general correspondence had been emailed to members of council which did not need reporting at the meeting.

RESOLVED - that the report be noted.

## 20/67 FRIENDS OF SEALAND – FIGTREE PROJECT – ST. BARTHOLOMEW'S CHURCH

Councillor Brian Ward reported on recent progress and highlighted the following update on building work

- The ramp is under construction
- Plumbing and electrics for the kitchen installed
- Kitchen going in now
- Drains done
- The Chancel roof is being repaired and decorated – scaffolding up at moment

- Three radiators in Chancel, and one in the Vestry
- The oak door frames ready to be installed.
- Gas tank to be installed outside – Waiting on planning for trimming the trees.

It is planned to have a special church service on 18<sup>th</sup> October 2020 when the Bishop will attend. It is planned to hold a joint Civic Remembrance Service at the church.

The Councillor advised that that it had been agreed by the committee to seek financial assistance from Sealand Community Council to help towards the cost of the 2020/21 winter fuel costs.

The Committee had also requested that their planned information leaflet could be included in the next Sealand Community magazine.

RESOLVED - that the –

- i) report be noted.
- ii) Council will consider an annual grant request from St. Bartholomew's Church for £150 subject to the submission of an original most up to date copy of their relevant bank statement.
- iii) Council will not be updating the 2020 Council Information Booklet for the foreseeable future.
- iv) Council is in agreement that the Church's planned information leaflet can be added to the Council's web site and attached to the Council's 5 notice boards.

**20/68            PROVISION OF BENCHES AT STONELEIGH CLOSE – GARDEN CITY**

The County Councillor advised on progress in having the benches installed.

RESOLVED - that the report be noted.

**20/69            REPORT – ANNUAL FINANCIAL RETURN – 2019/20**

RESOLVED – that the matter be deferred pending the Clerk's next update.

**20/70            SUMMARY OF ACCOUNTS – 2020/21 FINANCIAL YEAR**

The Clerk outlined the expenditure and income for the 2020/21 financial year up to cheque number 003372.

2020/21 Financial Year	Actual	Anticipated	Difference
<b>Income</b>			
General Admin Inc. Precept	£19,000.00	£57,000.00	-£38,000.00
Bank Interest	£4.98	£22.00	-£17.02
Insurance Claims / Refunds	£0.00	£0.00	£0.00
VAT Refund	£467.56	£400.00	£67.56
Milk Claims	£109.13	£400.00	-£290.87
<b>Total</b>	<b>£19,581.67</b>	<b>£57,822.00</b>	<b>-£38,240.33</b>
<b>Expenditure</b>	<b>Actual</b>	<b>Anticipated</b>	<b>Difference</b>
Bank Charges	£15.00	£60.00	-£45.00
Chairman's Fund	£0.00	£800.00	-£800.00
Staffing Costs	£4,553.70	£10,669.00	-£6,115.30
General Admin Costs	£2,092.78	£2,840.00	-£747.22
Council Web Site	£1,306.00	£2,304.00	-£998.00
Insurances	£770.12	£875.00	£104.88
Defibrillator – LGA Act 2000(S2)	£0.00	£75.00	-£75.00
Play Schemes and New Equipment	£0.00	£10,500.00	-£10,500.00
Highways	£0.00	£2,500.00	-£2,500.00
Street Lighting	£2,446.42	£23,700.00	-£21,253.58
CCTV Maintenance	£0.00	£250.00	-£250.00
Grants – Section 137	£1,150.00	£2,500.00	-£1,350.00
School Milk – Section 137	£165.00	£2,800.00	-£2,635.00
<b>Total</b>	<b>£12,499.02</b>	<b>£59,873.00</b>	<b>£47,373.98</b>

Current Summary	Balance as at 31 March 2020 including £25,000 contingency fund.	£41,075.46
	Total expenditure	£12,499.02
	Total income	£19,581.67
	Balance in year spend	£7,082.65
	Overall balance as at 20 <sup>th</sup> July 2020	£48,158.11
	VAT Costs for 2020/21 financial year	£320.00
End of Year Prediction	Balance as at 31 <sup>st</sup> March 2020	£41,075.46
	Total anticipated expenditure	£59,873.00
	Total anticipated income	£57,822.00
	Anticipated balance for the year	-£2,051.00
	<b>Anticipated Overall Balance as at 31<sup>st</sup> March 2021</b>	<b>£ 39,024.46</b>

RESOLVED – that the report be noted.

**20/71            SEALAND COMMUNITY COUNCIL – BANK RECONCILLATION – 30<sup>th</sup> JUNE 2020**

The Clerk advised that in line with council’s Financial Regulations and audit requirements he submits details of the Council’s overall bank balances in respect of – as at 30<sup>th</sup> June, 30<sup>th</sup> September, 31<sup>st</sup> December and 31<sup>st</sup> March each year.

The position as at 30<sup>th</sup> June 2020 is –

Account - no – 0388217 - £9,328.39  
Account - no – 7326098 - £44,560.01  
Total - £53,888.40

Less unpaid cheques -

003338 - £40.00 – 16<sup>th</sup> March 2020 – ICO – ICO have advised that they are not currently actioning cheque payments.  
003341 - £50.00 – 16<sup>th</sup> March 2020 – Calendar Girls Bingo  
003342 - £50.00 – 16<sup>th</sup> March 2020 – Sealand and Queensferry Memory Cafe  
003343 - £50.00 – 16<sup>th</sup> March 2020 – St. Bartholomew’s Church – cleared on 6<sup>th</sup> July 2020  
003345 - £50.00 – 16<sup>th</sup> March 2020 – Sealand Manor Residents Association  
003348 - £538.00 – 20<sup>th</sup> April 2020 – Jolora Ltd – cleared on 24<sup>th</sup> July 2020.

Total bank accounts – £53,888.40 less unpaid cheques of £778.00 leaves a closing balance of £53,110.40. This amount cross references with the summary of income and expenditure report as at 30<sup>th</sup> June 2020 circulated by the Clerk.

The Vice Chair has authorised the reconciliation calculations as being a correct record.

RESOLVED: - that the report be noted

**20/72            REVIEW OF THE COUNTY ELECTORAL ARRANGEMENTS**

The Local Democracy and Boundary Commission for Wales recommends that a new electoral ward is created by combining the Communities of Queensferry and Sealand to form an electoral ward of 3,616 electors which if represented by two councillors this would result in a level of representation that is almost equal to the county average. The recommended Welsh language name of the ward is Queensferry a Sealand and for English Queensferry and Sealand.

This will be effective from the next election in 2022.

RESOLVED: - that the report be noted

**20/73            MATTERS RAISED BY MEMBERS OF COUNCIL**

Broken Water Grid Cover Plate – o/s 5 Sealand Avenue.

**20/74            MATTERS RAISED BY MEMBERS OF THE PUBLIC**

Fly Tipping at Ferry Lane

**20/75            DATE OF COUNCIL’S NEXT MEETING – 21<sup>st</sup> SEPTEMBER 2020 – Starting at 6pm**

**20/76            IN ACCORDANCE WITH SEALAND COMMUNITY COUNCIL'S CODE OF CONDUCT - DECLARATION OF INTEREST**

Council Member	Item	Minute Reference
Chris Jones	Grant Request Sealand Primary School	20/62
Alex Lewis	Grant Request Sealand Primary School	20/62
Dave Wisinger	Grant Request Sealand Primary School	20/62

The meeting opened at 6pm and closed at 8pm

..... Signed            21<sup>st</sup> September 2020