

SEALAND COMMUNITY COUNCIL

MINUTES OF THE MEETING OF COUNCIL HELD ON 16th MARCH 2020 AT SEALAND PRIMARY SCHOOL.

PRESENT: Councillors Barbara Hinds (Chair), Jean Fairbrother, Chris Jones (County Councillor), Bob James, Norman Jones (Vice Chair), Mikael Khan, Alex Lewis, Mary Southall, Mike Walker and David Wisinger.

Peter Richmond: Clerk and Financial Officer

19/266 MATTERS RAISED BY THE PUBLIC

No matters were raised

19/267 APOLOGIES FOR NON-ATTENDANCE

All members of Council were in attendance.

**19/268 NOTICE UNDER LOCAL GOVERNMENT ACT, 1972 (Section 87(2))
VACANCIES FOR THREE COUNCILLORS**

The Clerk advised on the three applications seeking co-option – all three meet the required qualifications and live in Sealand – these being –

Mrs Gwyneth Bullock, Mr. Ashley Griffiths and Mr. Brian Ward

Their applications were read out by the Clerk

RESOLVED – that –

- i) the report be noted.
- ii) Mrs Gwyneth Bullock, Mr. Ashley Griffiths and Mr. Brian Ward be appointed as a member of Council.
- iii) it be noted that the above are required to complete the required Declaration of Acceptance of Office and Register of Interest.
- iv) It be noted that the Council's Bank Mandate will need to be updated to have removed the three previous members of Council and for the inclusion of the newly co-opted members of Council.

19/269 CODE OF CONDUCT DECLARATION OF INTEREST

No declarations were submitted at the beginning of the meeting.

19/270 **CHAIR'S REPORT AND ACTIONS SINCE 10th FEBRUARY 2020**

The Chair advised that she attended a meeting at Saughall to outline her role as Chair of Sealand Community Council.

The Clerk advised that he had been reviewing the additional requirements on the Council's web site management as it has a gov.uk address – this also impacts on the requirement on Council to have a gov.uk email address.

After consulting with other Clerks and Jolora Ltd the Clerk had decided to obtain the costs from Jolora Ltd to setup a new domain for the Sealand Community Council website and migrate the website that currently exists at sealandcommunitycouncil.gov.uk to the new location.

Jolora Ltd submitted the required costing to carry out all necessary work and redirections as part of the process and the gov.uk email address will be removed from the registration information in favour of the Clerk's gmail.com email address.

There will be no additional hosting costs, only the cost for the domain name which will be payable directly to the domain registrar. The price of domain names varies but on average cost about £10 per year. Some examples of available domain names include: sealandcc.org, sealandcc.com, sealandcommunitycouncil.co.uk and sealand.cc. The Clerk had concluded on sealandcommunitycouncil.co.uk.

Item Cost Domain migration £440+vat
New .org domain name £10 per year

The Clerk advised that to make progress he had referred the costings to the Chair for approval including the new domain address of sealandcommunitycouncil.co.uk. The Chair approved the costings and Jolora Ltd was asked to progress the required work on 3rd March 2020

RESOLVED – that the –

- a) report be noted.
- b) Chair's decision be endorsed.

19/271 **MINUTES OF THE MEETING OF THE COUNCIL HELD ON 10th FEBRUARY 2020**

RESOLVED - that the minutes of the meeting of Council held on 10th February 2020 be confirmed as a true and correct record.

19/272 **CHAIR'S FUND**

The Clerk reminded Council that the agreed spend for the Chair's Fund for the 2019/20

financial year is £800.00. The Chair's fund has been used for payments of a total of £510 leaving £290 to be allocated.

The Chair proposed the following expenditure from the Chair's Fund – all payments of £50

Sealand Happy Group
Calendar Girls Bingo
Sealand and Queensferry Memory Cafe
St Bartholomew's Church
Sealand Primary School
Sealand Manor Residents Association

Payments being made under expenditure powers - Ancillary Power Local Government Act 1972 (S11).

RESOLVED – that the payments outlined by the Chair be supported and it be noted that the total spend is £810.00. (adjusted total £760)

Note – payment to St. Andrew's Church – cheque no 003305 dated 18th November 2019 for £50.00 was cancelled on 17th March 2020.

Councillor Chris Jones declared an interest regarding the Sealand and Queensferry Memory Café and Sealand Primary School.

Councillor David Wisinger declared an interest regarding the Sealand and Queensferry Memory Café.

Councillor Mary Southall declared an interest regarding the Sealand Manor Residents Association.

Councillor Norman Jones declared an interest regarding the Sealand Happy Group.

19/273 POLICE ISSUES

The Clerk advised that Inspector Gareth Cust is unable to attend the meeting.

The previous report was -

1. Riverbank cycle path - Shotton to Chester (in particular by the Railway Bridge / John Summers old offices) – Drugs Problem.
This area continues to be visited by the Police.
2. Ferry Lane – Drugs Problem
No recent reports have been given to the Police.

3. Garden City – Drugs Problem
No recent reports have been given to the Police.

4. Community Speed Watch - Councillor Mike Walker advised that he hasn't undertaken any further speed watch checks since 24th May 2019.

Mike Walker advised that he has been in discussion with John Morris. John will sort out new jackets and the need for a Speed Watch sign.

5. Cars are still doing U-turns – traffic lights Sealand Road/ Seahill Road.
Police have previously said they will continue to visit the location.

Wayne Jones has been asked whether the central reservation coming from the traffic lights towards Old Sealand Road could be extended. And could the slipway from the A548 to Seahill Road be closed off.

Action – the Clerk will request a reply from Wayne Jones.

6. CCTV and laptop –The Inspector previously advised that the issue is being reviewed.

The Clerk previously reminded the Inspector that Council has agreed to pass ownership of its CCTV to the Police thus enabling the Police to not require the involvement of a third party.

RESOLVED – that the report be noted.

19/274 FLINTSHIRE COUNTY COUNCIL ISSUES.

a) Underpass - Foxes Lane

RESOLVED – that Mark Middleton be asked to arrange for NWTRA to inspect and report on the on-going water leakage coming from the sides of the underpass. The next email to Mark to be copied to Stephen O Jones.

b) Ferry Lane Footbridge – Noise Nuisance

The Clerk advised that Mark Middleton was asked to submit a further progress report to be received by Council for its meeting on Monday 16th March 2020. A reply has not been received.

RESOLVED – that Mark Middleton be asked to submit a progress report. The next email to Mark to be copied to Stephen O Jones.

c) Car Sales – Sealand Road / Land St. Bartholomew’s Court

The Clerk reported on a recent email received from the County Councillor that advised that the site agent has informed that there will be a site meeting on 6th March 2020 to discuss the options regarding the building and site infrastructure. The agent will be looking at ways of reducing the overall height in line with your previous comments but this may mean that the overall footprint has to be increased to provide the accommodation that the company requires for the future.

Further representations about the lighting issues to engage a suitably qualified person to produce an acceptable lighting plan which avoids any overspill.

RESOLVED – that the matter be deferred.

d) Land opposite St. Bartholomew’s Church – The Spinney

RESOLVED –the matter be deferred.

e) Deeside Lane – Various Issues

RESOLVED –the matter be deferred.

f) Car Park – Welsh Road (Griffiths Pharmacy)

The County Councillor reconfirmed that additional car spaces will be marked out at this location.

RESOLVED –the report be noted.

g) Speed Limit – Ferry Lane – 30 mph

Claire Parry has previously advised that the Authorities Speed Limit Review is still to be completed.

RESOLVED – that the report be noted.

h) Dandy’s Top Soil – Sealand Road

The Clerk referenced the report provided at the June 2019 meeting as provided by Karl Slater. Following the previous meeting the Clerk had emailed Karl Slater twice requesting an update. A reply has not been received.

RESOLVED – that Karl Slater at Flintshire County Council be asked to provide an update report regarding this site.

i) Sealand Ditches – Site Meeting and Detailed Report

The Clerk advised on an email received on 12th March 2020 from Neil Parry that had been circulated to all members of council.

Yesterday Neil took levels at Deeside Crescent where Jones Balers have de- silted their ditch. Levels confirm conclusively a problem in a private garden and Neil has sent a letter to a householder yesterday asking him to advise me of his intentions in next 7 days or otherwise a notice will be served. He has done some clearing of his ditch but the work undertaken is not sufficient.

Neil has been to the Fisheries spoke to the owner and have taken photos. Owner said he was going to clean out watercourse with his machine. If he doesn't Neil will send photos to Environment Agency.

Neil has had a complaint from Dandy's about pollution of their watercourse. Neil is liaising with NRW.

There was an allegation of a ditch infilling adjacent to Manor Road. Neil has emailed the owner who confirmed that he was only spreading manure.

Neil advised that the ditch adjacent to the Texaco Garage needs cleaning out. Neil will identify owner and then will write to them.

RESOLVED – that

i) the report be noted.

ii) Councillor Mike Walker should ask Neil Parry to advise on where he took the levels and what his actual findings were. Council's concern is that the ditch was filled in two years ago and has not been reinstated to its original depth. It is noted that the ditch along Sealand Road was being cleaned out on 16th March 2020. Council is concerned that the debris lifted from the ditch and dumped alongside the ditch will during the next heavy rainfall wash back into the ditch. Neil should also be informed of the report that ditches are being infilled near to Sealand Manor Farm.

iii) Councillor Mike Walker to liaise with Neil Parry to arrange another site meeting and Mike will inform other members of Council in due course.

j) Pot Holes – Foxes Lane, Manor Road, Sealand Avenue and Farm Road

The various potholes have been reported to Streetscene.

RESOLVED – that the report be noted.

k) Matched Funding Scheme – 2019/20 – Play Equipment – Riverside Park

The Clerk has previously advised that he has been informed by Richard Roberts Play Design Officer that the £5,000 match funding has been approved, a scheme will be prepared and presented in due course.

The County Councillor previously advised that on 9th January 2020 she contacted Richard Roberts requesting a progress report regarding the upgrade of the Riverside Park Play Area. The development in Sealand Avenue is near completion, so the Section 106 fund should be available.

RESOLVED – Richard Roberts be invited to attend the April 2020 meeting of Council to outline details of the Riverside Park play area project.

l) Keep Wales Tidy Project

Wayne Jones has previously advised that he is still awaiting literature from Keep Wales Tidy when he gets this he will send it out and give an update regarding the litter picking Champions and hubs for litter collecting equipment.

RESOLVED – that the report be noted.

m) Vehicle being driven on to grass verge at Meadow View, Sealand Manor

RESOLVED – that John Allen at Flintshire County Council be again advised about the council's concern that the occupier of No 14 is parking on the grassed area in front of No 16 and requesting whether arrangements can be made to request the occupier of No 14 to stop. The grassed area is churned up and will become a mud bath.

n) Tipping into the drainage ditch – Green Lane East

RESOLVED – that Wayne Jones at Flintshire County Council be advised that horse manure is being dumped into the drainage ditch by the entrance to The Stables at Green Lane East.

o) Deeside Industrial Park – Zone 1

RESOLVED- that Ian Bushell be asked to provide Council with a copy of the County Council's Zone 1 traffic plan

19/275 COUNCIL'S STREET LIGHTING

The Clerk advised that all of the Council's 89 lights are working. The number of lights will be 80 on 1st April 2020.

Council has for the 2020/21 financial year agreed to upgrade and have adopted the following lights 9 lights - 107 and 108 on Stafford Road, 110 to 113 on Maplewood Avenue

and 116 to 118 on Queens Road. That just leave 119 and 120 to be replaced at Dee Road. This will reduce the council's lighting stock from 80 to 71 at 1st April 2021.

The Clerk reminded Council that at the February 2020 meeting it resolved that the Financial Regulations should be suspended with regard to securing three written estimates that should not apply with regard to the Council's required street lighting maintenance and adoption contract. The Clerk advised that he still awaits a copy of the County Council's street lighting maintenance and adoption draft contract for 2020/2023. Jamie Bennet advised again that this will shortly be with Council.

RESOLVED – that the report be noted.

19/276 SECTION 137 – LOCAL GOVERNMENT ACT 1972
PAYMENT OF GRANTS

The Clerk advised that Section 137(1) of the 1972 Act permits each Community or Town Council to spend on activities for which it has no other specific powers if the Council considers that the expenditure is in the interests of, and will bring direct benefit to, the area or any part of it, or all or some of its inhabitants, providing that the benefit is commensurate with the expenditure. Community and Town Councils are also permitted under section 137(3) to incur expenditure for certain charitable and other purposes

The Clerk advised that appropriate sum for the S137 Expenditure Limit for the purpose of Section 137 (4) (a) of the Local Government Act 1972 for the calculation of the Free Resource Base is based on the local population taken from the current electoral role.

The amount per elector is £8.12 and this applies to the 2019/20 financial year. The recently issued electoral role from Flintshire County Council at January 2020 indicates a total of 2168 (Sealand East 879 and Sealand West 1289). The amount per elector is £8.12 producing a total of £18,037.76

The amount has been increased to £8.32 in respect of the 2020/21 financial year as advised by the Welsh Government - Judith Cole - Local Government Finance & Workforce Partnerships Division

Expenditure in the 2019/20 financial year is £2,500 relating to grants and £2,212.67 for school milk. Total spend being £4,712.67

For the 2020/21 financial year the maximum expenditure is $2132 \times £8.32 = £17,738.24$. Allocated spend is £2,500 for grants and £2,800 for school milk. Total £5,300

The expenditure on free school milk comes under well-being (Local Government Act 2000, Sections (1-5) - this power is again restricted again by the S137 limit (£8.12 in 2019/20 and £8.32 in 2020/21).

RESOLVED - the report be noted.

19/277 **PLANNING APPLICATIONS**

The Clerk advised on the planning applications have been received from Flintshire County Council.

060814 - single storey side and rear extension forming kitchen, dining area, sun lounge, WC & utility room at 6 Welsh Road, Garden City, Deeside, CH5 2RA

061018 - Application for approval of reserved matters following outline approval. (058990) at South Camp, Welsh Road, Garden City, CH5 2RD

061046 - Application for a Lawful Development Certificate for the existing use as a dwelling at Crofters Cottage, Deeside Lane, Sealand, Chester, CH1 6BB

061047 - Erection of side and rear two storey extension at 1 Deeside Crescent, Sealand, Chester, Flintshire, CH1 6BY

061048 - Erection of single storey rear extension to replace the existing conservatory and erection of new summer house/storage shed at 2 Deeside Crescent, Sealand, Chester, CH1 6BY

061054 - Erection of single storey side extension to provide internal parking for hearses and private ambulances at 29 First Avenue, Sealand, Deeside, Flintshire, CH5 2NU

RESOLVED – that no objections be raised regarding the reported planning applications.

19/278 **ACCOUNTS FOR PAYMENT**

The Clerk advised that the grant payment to Owl Cymru dated 10th February 2020 for £150 had been returned to Council as the OWL system has had to be withdrawn to the lack of funding.

RESOLVED: - that –

- i) the under mentioned accounts be approved for payment.
- ii) it be noted that the Lloyds Bank charges for the period as previously notified to Council – £5 per month.

Cheque No	Payable to	Details	Amount	VAT	Vat Code	Expenditure Powers
003331	One Voice Wales	Annual Subscription	£451.00			Miscellaneous Powers LGA 1972 (S111)
003332	Richie Hayes and Sons Dairy	School Milk – January 2020	£231.80			Well-being (Local Government

						Act 2000, Sections (1-5)
003333	Jolora Ltd	Monthly Web Maintenance Charges	£192.00	£30.00	294456859	Local Govt Act 1972 (S142)
003334	P. Richmond	Salary etc. – March 2020	£673.99			Local Govt Act 1972 (S112)
003335	HMRC	PR – Income Tax £300.40 and NI £4.42 March 2020	£304.82			Local Govt Act 1972 (S112)
003336	Flintshire County Council	Match funding contribution Riverside Park Play Area	£5,000.00			Local Govt (Miscellaneous Provisions) Act 1976 Section 19
003337	Richie Hayes and Sons Dairy	School Milk – February 2020	£171.00			Well-being (Local Government Act 2000, Sections (1-5)
003338	Information Commissioner	Data Protection Annual Renewal Fee	£40.00			Local Govt Act 1972 (S111)
003339	P. Richmond	Refund Stationery	£38.94			Local Govt Act 1972 (S112)
003340	Sealand Happy Group	Payment from Chairs' Fund	£50.00			Ancillary Power Local Government Act 1972 (S11).
003341	Calendar Girls Bingo	Payment from Chairs' Fund	£50.00			Ancillary Power Local Government Act 1972 (S11).
003342	Sealand and Queensferry Memory Cafe	Payment from Chairs' Fund	£50.00			Ancillary Power Local Government Act 1972 (S11).
003343	St Bartholomew's Church	Payment from Chairs' Fund	£50.00			Ancillary Power Local

						Government Act 1972 (S11).
003345	Sealand Manor Residents Association	Payment from Chairs' Fund	£50.00			Ancillary Power Local Government Act 1972 (S11).
003346 - Replace ment cheque for 000 003329	Flintshire County Council	Street Lighting Energy December 2019 and January 2020	£478.52			Highways Act 1980 (301)
Total Spend			£7,832.07	£30.00		

19/279 INCOME

The Clerk advised that Council had received the following income –

Lloyds Bank	Interest payment	£1.88
Total		£1.88

RESOLVED – that the income be noted.

19/280 CORRESPONDENCE

The Clerk advised that some general correspondence had been emailed to members of council which did not need reporting at the meeting.

RESOLVED - that the report be noted.

19/281 FRIENDS OF SEALAND – BUILDING PROJECT – ST. BARTOLOMEW'S CHURCH

It was reported that an email had been circulated on 14th March 2020 copying in some members of Council advising that –

Renovation work is underway and on schedule. The new flooring and underfloor heating is installed and the work on kitchens and toilets underway (photo). The nave ceiling has been redecorated. The pipework has been laid outside, and drains cleared.

We shall need a meeting to discuss the use of the building and the plans for opening etc. In the meantime, may I request help in two ways:-

(1) if you are free on Wednesday morning to help clear the Chancel for repair and redecoration, please come and help from 10 am

(2) We intend to leaflet the Sealand Community re progress. Could you let me know if you are available to deliver leaflets across Sealand.

Much of our future plans will be affected by Government advice and instruction re Corona Virus, but at present we keep calm and carry on

RESOLVED - that the report be noted.

19/282 PROVISION OF BENCHES AT STONELEIGH CLOSE – GARDEN CITY

The County Councillor advised that she will arrange for Housing to install a new seat at Stoneleigh Close

RESOLVED - that the report be noted.

19/283 SUMMARY OF ACCOUNTS – 2019/20 FINANCIAL YEAR

The Clerk outlined the finalised expenditure and income for 2019/20 financial year up to cheque number 003345

RESOLVED – that the report be noted.

2019/20 Financial Year	Actual	Anticipated	Difference
Income			
General Admin Inc. Precept	£57,000.00	£57,000.00	£0.00
Bank Interest	£19.46	£22.00	-£2.54
Insurance Claims / Refunds	£0.00	£0.00	£0.00
VAT Refund	£639.67	£308.00	£331.67
Milk Claims	£444.34	£500.00	-£55.66
Total	£58,103.47	£57,830.00	£273.47
Expenditure	Actual	Anticipated	Difference
Bank Charges	£60.00	£60.00	£0.00
Chairman's Fund	£810.00	£800.00	-£10.00
Staffing Costs	£10,688.60	£10,120.00	-£568.80
General Admin Costs	£3,319.80	£4,200.00	£880.20
Council Web Site	£2,532.00	£2,304.00	-£228.00
Insurances	£811.20	£1,000.00	£88.80
Defibrillator – LGA Act 2000(S2)	£0.00	£75.00	£75.00
Play Schemes and New Equipment	£9,877.90	£10,500.00	£622.10
Highways	£0.00	£0.00	£0.00
Street Lighting	£22,766.57	£24,900.00	£1,133.43
CCTV Maintenance	£0.00	£250.00	£250.00
Grants – Section 137	£2,500.00	£2,200.00	-£300.00
School Milk – Section 137	£2,212.67	£3,500.00	£1,287.33
Total	£55,578.74	£59,809.00	£4,230.26

Current Summary	Balance as at 31 March 2019 including £25,000 contingency fund.	£38,499.21
	Total expenditure	£55,578.74
	Total income	£58,103.47
	Balance in year spend Overall balance as at 16th March 2020	£2,524.73 £41,023.94
	VAT Costs for 2019/20 financial year	£467.56
End of Year Prediction	Balance as at 31 st March 2019	£38,499.21
	Total anticipated expenditure	£59,809.00
	Total anticipated income	£57,830.00
	Anticipated balance for the year	-£1,979.00
	Anticipated Overall Balance as at 31st March 2020	£36,520.21

19/284 **PLAY LEADERSHIP SCHEME 2020**

The Clerk reported that on 14th February 2020 he had received an email from Janet Roberts Play Development Officer – Flintshire County Council as emailed to members of Council advising they have recently been offered a grant contribution from Welsh Government, for summer 2020.

Janet confirmed that the actual cost of the basic offer for 2020 i.e. for a playscheme operating locally for 3 weeks, Monday to Friday (15 x sessions AM or PM) with 2 members of staff will be £1,428.90.

Additional weeks can be provided at a cost of £476.30 per site location, per week.

For Sealand with 2 sites the cost for Council will be – 2 x £1,428.90 = £2,857.80 and 6 x £476.30 = £2,857.80. Total - £5,715.60

Janet advised that the gazebos are all ready for 2020 and arrangements will be the same as in 2019.

RESOLVED: - that the report be noted.

19/285 **INTERNAL AUDIT PLAN 2019/20 FINANCIAL YEAR**

The Clerk advised that he had no further information to report.

RESOLVED – that the report be noted.

19/286 **ACCESS TO INFORMATION - MEMBERS ALLOWANCES AND EXPENSES 2019/20**

The Clerk advised that a notice advising that – “In the 2019/20 financial year Sealand Community Council made no payments to its members of Council in respect of the remuneration of community and town councils as determined by the Independent Remuneration Panel of Wales” has been added to notices section on the web site and the on the council’s notice boards.

A copy has also been sent to the Independent Remuneration Panel for Wales.

RESOLVED – that the report be noted

19/287 **PAYMENT TO MEMBERS OF COMMUNITY COUNCILS**

The Clerk advised on information received from the Independent Remuneration Panel for Wales.

In the 2019 Annual Report the Panel formed 3 groups of community and town councils to reflect differences based on the level of income *or* expenditure, whichever is the highest, in the previous financial year. These remain unchanged as set out in Table 9.

Table 9: Community and Town Council Groupings

Community and Town Council Group Income *or* Expenditure in 2019/20 of:

A £200,000 and above

B £30,000 - £199,999

C Below £30,000

Sealand Community Council is in Group B

The Clerk reported that –

Determination 42 which relates to Councils in Group A and B making a payment available to each of their members of £150 per year for the costs incurred in respect of telephone usage, information technology, consumable etc. The payment of £150 is mandated for every member unless they advise the appropriate officer that they do not want to take it in writing. A letter for this purpose was circulated at the meeting to members of council.

Determination 44: Community and town councils in Groups B or C can make an annual payment of up to £500 each to up to 5 members in recognition of specific responsibilities. This is in addition to the £150 payment for costs and expenses.

Determination 45: Community and town councils can make payments to each of their members in respect of travel costs for attending approved duties. Such payments must be the actual costs of travel by public transport or the

HMRC mileage allowances as below:

- 45p per mile up to 10,000 miles in the year.
- 25p per mile over 10,000 miles.
- 5p per mile per passenger carried on authority business.
- 24p per mile for private motor cycles.
- 20p per mile for bicycles.

Determination 46: If a community or town council resolves that a particular duty requires an overnight stay, it can authorise reimbursement of

- subsistence expenses to its members at the maximum rates set out below on
- the basis of receipted claims:
- £28 per 24-hour period allowance for meals, including breakfast where not provided.
- £200 – London overnight.
- £95 – elsewhere overnight.
- £30 – staying with friends and/or family overnight.

Determination 47: Community and town councils can pay financial loss compensation to each of their members, where such loss has actually occurred, for attending approved duties as follows:

- Up to £55.50 for each period not exceeding 4 hours
- Up to £110.00 for each period exceeding 4 hours but not exceeding 24 hours

Determination 48: All community and town councils must provide for the reimbursement of necessary costs for the care of dependent children and adults (provided by informal or formal carers) and for personal assistance needs up to a maximum of £403 per month. Reimbursement must be for the additional costs incurred by members in order for them to carry out their approved duties. Reimbursement shall only be made on production of receipts from the carer.

Determination 49: Community and town councils can provide a Civic Head payment to the mayor/chair of the council up to a maximum of £1,500. This is in addition to the £150 payment for costs and expenses and the £500 senior salary if these are claimed. It was noted that the Council has previously agreed to have a Chair's Fund in place which is not an allowance.

Determination 50: Community and town councils can provide a Deputy Civic Head payment to the deputy mayor/deputy chair of the council up to a maximum of £500. This is in addition to the £150 payment for costs and expenses and the £500 senior salary if these are claimed.

In addition the report pointed out that in relation to payment to members for the 2019/20 financial year then these need to be listed and sent to the Panel and displayed on the council's web site and Council notice boards – refer to Minute 19/236

RESOLVED: That in relation to the 2019/20 financial year, the determinations required concerning payments to Members be as follows:

Determination 42 - Payment of £150 paid to Members – to be paid by Council

Determination 44 – Is applicable as relating to Councils in Group B

Determination 45 – Is applicable as relating to Councils in Group B

Determination 46 – Is applicable as relating to Councils in Group B

Determination 47 – Is applicable as relating to Councils in Group B

Determination 48 – Is applicable as relating to Councils in Group B

Determination 49 – Is applicable as relating to Councils in Group B

Determination 50 – Is applicable as relating to Councils in Group B

19/288 **RURAL PAYMENTS AGENCY – AUDIT OF MILK CLAIMS 2018/19 SCHOOL YEAR**

The Clerk advised the Councils milk claims to the Rural Payments Agency for the 2018/19 school were audited on 27th February 2020. The RPA auditor also visited Sealand Primary School. For the small amount claimed by Council the audit was very extensive. The audit report is awaited.

RESOLVED – that the report be noted.

19/289 **AIRFIELDS DEVELOPMENT UPDATE**

The Clerk advised on emails received from Keith Webster, Principal Consultant for ANCER SPA Ltd. All the emails had been copied to members of Council.

The Phase 1 site enabling works at the Airfields Deeside site have been completed by the contractor D. Morgan. Now that approval has been given by Flintshire County Council to Phase 2 enabling works to plots H6, H7 and part of H8 (application 060311) to prepare them for residential development, the works will shortly commence, again by the same contractor D. Morgan.

Given the healthy interest by house builders in the Airfields site, Crag Hill Estates Ltd has decided to extend the Phase 2 enabling works to include part of Plot H3 and the whole of Plot H5, again to prepare them for residential development. A further reserved matters application for these enabling works has recently been submitted to Flintshire County Council (application 061018) and your Council will be formally consulted by them in due course. The works include constructing a new shared footpath/cycleway from the existing gates on Sealand Avenue northwards to connect with the Welsh Government's Phase 1 commercial spine road. In the future this strategic footpath/cycleway will be extended further northwards to connect Garden City with the Sustrans Millennium Way cycle path and consequently on to Deeside Industrial Park and Hawarden railway station. This link will also facilitate residents of the new Airfields development to walk to local facilities at Garden City including Sealand Primary School.

I can confirm that the proposals do not affect the existing Garden City Industrial Estate which remains in the ownership of Flintshire County Council and it is for them to decide its future.

Keith has advised that he can confirm that we will be attending the meeting of Sealand Community Council on the 20th April 2020 at 6pm to provide a progress update on on-going development of the Airfields, Deeside site. I will let you know who will be attending from our side nearer the date of the meeting as there may be presentations by prospective developers of various plots on the site.

RESOLVED – that the report be noted.

19/290 MATTERS RAISED BY MEMBERS OF COUNCIL

Wheelabrator – can a further visit be arranged for members of council. Councillor Alex Lewis is arranging.

19/291 MATTERS RAISED BY MEMBERS OF THE PUBLIC

No matters were raised.

19/292 DATE OF COUNCIL’S NEXT MEETING – 20th APRIL 2020

RESOLVED – that –

- i) the 2020 meetings be held on 20th April, 18th May, 15th June, 13th July, 21st September, 19th October, 16th November and 14th December.
- ii) all meetings starting at 6pm.

19/293 IN ACCORDANCE WITH SEALAND COMMUNITY COUNCIL'S CODE OF CONDUCT - DECLARATION OF INTEREST

Council Member	Item	Minute Reference
Councillor Mary Southall	Payment from the Chair’s Fund	19/272
Councillor Chris Jones	Payment from the Chair’s Fund	19/272
Councillor Norman Jones	Payment from the Chair’s Fund	19/272
Councillor David Wisinger	Payment from the Chair’s Fund	19/272

The meeting opened at 6pm and closed at 8.10pm

..... Signed 20th April 2020